

Minutes

Joint Directors CPBAC Reorganization Presentation & Discussion

February 2, 2014

Members Present:

Bruce Gottwig, *Interim Business, Trades, and Technology Division Director*

Frankie Lyons, *Health Sciences Division Director*

Lanni Klasner, *Interim Executive Director of Communications & Marketing*

Leanne Frost, *Developmental Education & Transfer Division Director*

Kathy Meier, *Professional Staff at-Large*

Karen Vosen, *Classified Staff At-Large*

Laura Wight, *Division Director of eLearning and Library Services*

Leonard Bates, *Faculty Senate Chair*

Mary Kay Bonilla, *Executive Director of Human Resources*

Ken Wardinsky, *Chief Technology Officer*

Dr. Darryl Stevens, *Chief Financial Officer*

Dr. Camille Consolvo, *Associate Dean of Student Services*

Lorene Jaynes, *Executive Assistant to the CEO/Dean*

Dena Wagner-Fossen, *Registrar*

Dr. Heidi Pasek, *Chief Academic Officer*

Charla Merja, *Assistant to the Chief Academic Officer*

Dr. Susan J. Wolff, *CEO/Dean*

Kayce Waite, *Budget Officer*

Introduction

Dr. Stevens presented a plan to reorganize the CPBAC.

INFORMATIONAL ITEMS

1. Change to CPBAC proposed because of conversations suggesting that there might be non-ET members on the committee, who would be intimidated by the presence of those ET members. (There were additional aspects of the reorganization plan, which will be discussed later in this memo.)
2. Several directors opined that they were quite satisfied with the current structure and thought that it was more efficient and exhibited shared governance by allowing the Executive Team members to remain on the CPBAC. No dissenting opinion was given.
3. Several directors also stated that the classified staff was underrepresented on the CPBAC.
4. Dr. Stevens also presented information regarding the CPBAC subcommittees. The consensus of group was that the subcommittees have not been functioning effectively, and that all budget or planning information should be given to the entire committee for consideration.
5. Dr. Stevens showed a draft of an annual CPBAC calendar, which calls for the committee to meet quarterly. The committee would review enrollment statistics, generated revenue, state appropriation information, revenue projections, and other information which would affect budget compilation. The directors voiced overwhelming support of the implementation of the calendar.
6. Dena Wagner-Fossen discussed the Strategic Enrollment Management Team's plan to meet with many different campus departments to gain information on student success.
7. Ms. Wagner-Fossen also invited the group to join in a meeting hosted by Chris Fastnow from MSU on March 28, in order to discuss performance based funding.

Action Items

1. Dr. Stevens will make a presentation to the classified staff on February 17, 2014 and ask them to appoint representatives to the CPBAC.
2. Dr. Stevens and Kayce Waite will finalize the CPBAC annual calendar and distribute it to the members. (Please remember that additional meetings might be called as needed, especially in this first budget cycle of the modified calendar.)
3. The Executive Team will gather New Personnel Requests during the next few weeks. These will be presented to CPBAC during a March meeting.