

Minutes
CPBAC
April 15, 2014

Members Present:

Dr. Bruce Gottwig, *Business, Trades & Tech Division Director*

Dr. Frankie Lyons, *Health Sciences Division Director*

Leanne Frost, *Developmental Education & Transfer Division Director*

Lanni Klasner, *Interim Executive Director of Communications & Marketing*

Mary Kay Bonilla, *Executive Director of Human Resources*

Ken Wardinsky, *Chief Information Officer*

Dr. Darryl Stevens, *Chief Financial Officer*

Dr. Camille Consolvo, *Associate Dean of Student Services*

Dena Wagner-Fossen, *Registrar*

Laura Wright, *Division Director of eLearning & Library*

Courtney Johnsrud, *Advising & Career Center Director*

Dennise Devine, *Facilities Director*

Leah Habel, *Financial Aid Director*

Dr. Teresa Rivenes, *Academic Support Director*

Teri Dwyer, *Faculty Representative*

Kathy Meier, *Professional Staff at-Large*

Karen Vosen, *Classified Staff At-Large*

Carol Berg, *Classified Staff At-Large*

Cheryl McGee, *Classified Staff At-Large*

Introduction

Dr. Stevens thanked everyone for their honest feedback and ideas from last week. He also thanked everyone for participating in the Ranking Survey.

INFORMATIONAL ITEMS

1. Second review of New Position Requests: Additional information and discussion
 - a. Director of Development:
 - i. Position impacts recruitment and retention—scholarships have a huge impact for our students staying in school
 - ii. Reminder that this is not a new position (previously paid flat \$50,000 MSU Alumni Association) but additional costs of position need to be reviewed by group.
 - b. FT Nursing Faculty:
 - i. would replace current PT with benefits position with a FT with benefits position;
 - ii. put GFC in better position to react to potential challenges within the nursing program
 - c. Student Activities Coordinator:
 - i. Positions could have a large impact on student retention
 - ii. Discussion of FT or PT status of position, some flexibility; discussion of 9, 10, 12 month contract; 10 month position would only save approximately \$5,300 in salary;
 - iii. Student Government is proposing a fee increase that would provide partial funding for position on an ongoing basis.
 - iv. HR can indicate on posting that position is contingent on continued funding
 - v. Position can be evaluated in a year if funding changes
 - d. Web Content Editor/Developer
 - i. Position impacts both recruitment and retention
 - ii. Focus on content; position would work closely with Marketing for web design
2. Projected FY15 surplus would allow us to fund all 4 positions and still have approximately \$110,000 surplus
3. Survey Results: 24 participants in anonymous survey
 1. FT Nursing Faculty
 2. Web Content Editor/Developer
 3. Director of Development
 4. Student Activities Coordinator
4. Ken Wardinsky made a motion that the group vote to recommend to ET the positions in above order, dependent on final budget figures. Laura Wright seconded the motion. 17 voted in favor of the motion, 0 against, 9 abstained.

Action Items

1. Dr. Stevens and Kayce Waite will continue to work on FTE projections and finalize budget information.
2. Meet in 1 month to look at revised budget numbers.

CPBAC Follow-Up

April 16, 2014

New Position Requests

Student Activities Coordinator

- Startup Costs: \$100
- Ongoing Expenses: \$3,000
- Student Govt. Funding: (\$13,750)
- Salary: \$47,913 [\$32,000]
- *CUF Impact: \$37,263*

FT Nursing Faculty

- Startup Costs: \$100
- Ongoing Expenses: \$
- Salary: \$70,242 [\$50,000]
- Current CUF: (\$33,342)
- *CUF Impact: \$37,000*

Web Content Editor/Developer

- Startup Costs: \$100
- Ongoing Expenses: \$500
- Salary: \$49,326 [\$32,000]
- *CUF Impact: \$49,926*

Director of Development

- Startup Costs: \$100
- Ongoing Expenses: \$14,200
- Salary: \$87,122 [\$65,000]
- Current CUF (\$50,000)
- *CUF Impact: \$51,422*

2015 CUF Budget Discussions

Impact of New Positions as of 4/15/2014

Current Projected Surplus	\$283,791
Additions to Expenses	
Student Activities Coordinator	-\$34,763
Web Content Editor	-\$49,926
Nursing Faculty	-\$37,000
Director of Development	<u>-\$51,422</u>
Remaining Surplus	<u>\$110,680</u>

Survey Results

Position Ranking

