

CPBAC Notes

February 17, 2016 9:30am-11:00am

B136

**Members in Attendance:**

Camille Consolvo	Associate Dean of Student Services
Dena Wagner-Fossen	Registrar
Carol Berg	Classified Staff at-large
Dr. Darryl Stevens	Associate Dean of Administration & Finance/CFO
Dave Bonilla	Interim Director, Information Technology
Dr. Frankie Lyons	Health Sciences Division Director
Dr. Grace Anderson	Institutional Researcher
Heather Palermo	Director of Lifelong Learning
Jillian Ehnot	Controller
Joseph Simonsen	Interim Director of Admissions
Kathy Meier	Professional Staff at-large
Dennis Devine	Director of Facilities
Leah Habel	Director of Financial Aid
Leanne Frost	General Education, Business, Technology & Transfer Division Director
Lewis Card	Executive Director of Development, Marketing and Communications
Dr. Heidi Pasek	Associate Dean of Instruction/CAO
Troy Stoddard	Director of Advising and Career Center
Dr. Susan Wolff	CEO/Dean
Laura Wight	Director of eLearning & Library Services
Carmen Roberts	Budget Officer
Cheryl McGee	Classified Staff at-large
Mary Kay Bonilla	Executive Director of Human Resources

**Members not in Attendance:**

Charla Merja	Director of Trades
Linda McNeill	Director of Contract Training
Teri Dwyer	Faculty Senate Representative
Sandy Bauman	Director of Academic Success Center
Karen Vosen	Classified Staff at-large
Leonard Bates	Faculty Senate Chair
Mel Lehman	Interim Executive Director, Workforce
Ted Nesmith	Student Government Representative

Guests: Erin Grainger, Oceane Weldele, Jeri Pullum

**Profitability Report**

Jillian Ehnot shared the profitability report for the Dental Hygiene program.

- Currently, the program operates at a loss,

- Many take general education courses here; however, currently, the only one in the state
- We are at capacity for enrollment, double the number of students apply that are admitted.
- Part of our mission to help the community, graduates have high wages, high placement

### **Enrollment**

Dr. Grace Anderson discussed final Spring 2016 enrollment data

- Total enrollment 2.5% down
  - Still retention problem, but total improvement better than expected.
  - New students--small loss
  - Continuing students--loss of 8% (63 FTE)
  - Readmit--small gain
  - High School—small gain in FTE (23)
  - Transfer--gain of 18 students
- By division:
  - Gen Ed still a loss (11%)
  - Business & Tech-2% gain
  - Trades-26% gain (welding)
  - Health Science 6.4% loss

Headcount is following same trend, but at a lower rate.

### **Budgets**

Carmen Roberts discussed the current state of the College's budget

- Potential revenue surplus for FY16 \$240,000
- Under budget in spending for FY16
- Looking for ways to roll that money forward to help cover FY17 shortfall
- FY17 cost increase of \$501,200 due to benefit cost increases, pay increases, employees coming off grants & termination pay.

### **Strategic Planning**

Oceane Weldele will be spearheading the College's Strategic Planning process

Will work in current CPBAC subcommittee groups to develop draft plans

Workforce Development: Charla/Frankie

Transfer Prep: Leanne/Troy

Academic Prep: Kathy/Sandy

Community Development: Leah/Heather

Subcommittees will analyze necessary resources & invite faculty to be a part of the discussion

Troy Stoddard will send Campus Learning Outcomes to Carmen and she will distribute to CPBAC to be included in strategic plans.

The goal is to have the plan in place by the beginning of FY17

Will be discussed at April CPBAC Meeting to agree on final set of goals for the campus.

# CPBAC

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FEBRUARY 17, 2016

# Profitability Reports—Dental Hygiene

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Net Impact:  $-\$14,021.40$

Financial Impact per FTE:  $-\$404.07$  per student

**Financial Impacts by Program**

Fiscal 2015 (7/1/14 - 6/30/15)

Total State Appropriation (FY 15)	\$ 7,193,322
Tuition & Mandatory Fees/resident FTE	\$ 1,538.58 (assume all are MT residents)
FY 15 FTE total	1,085.00
Overhead Rate	31.0%
Avg Cost per Credit	\$ 192.51

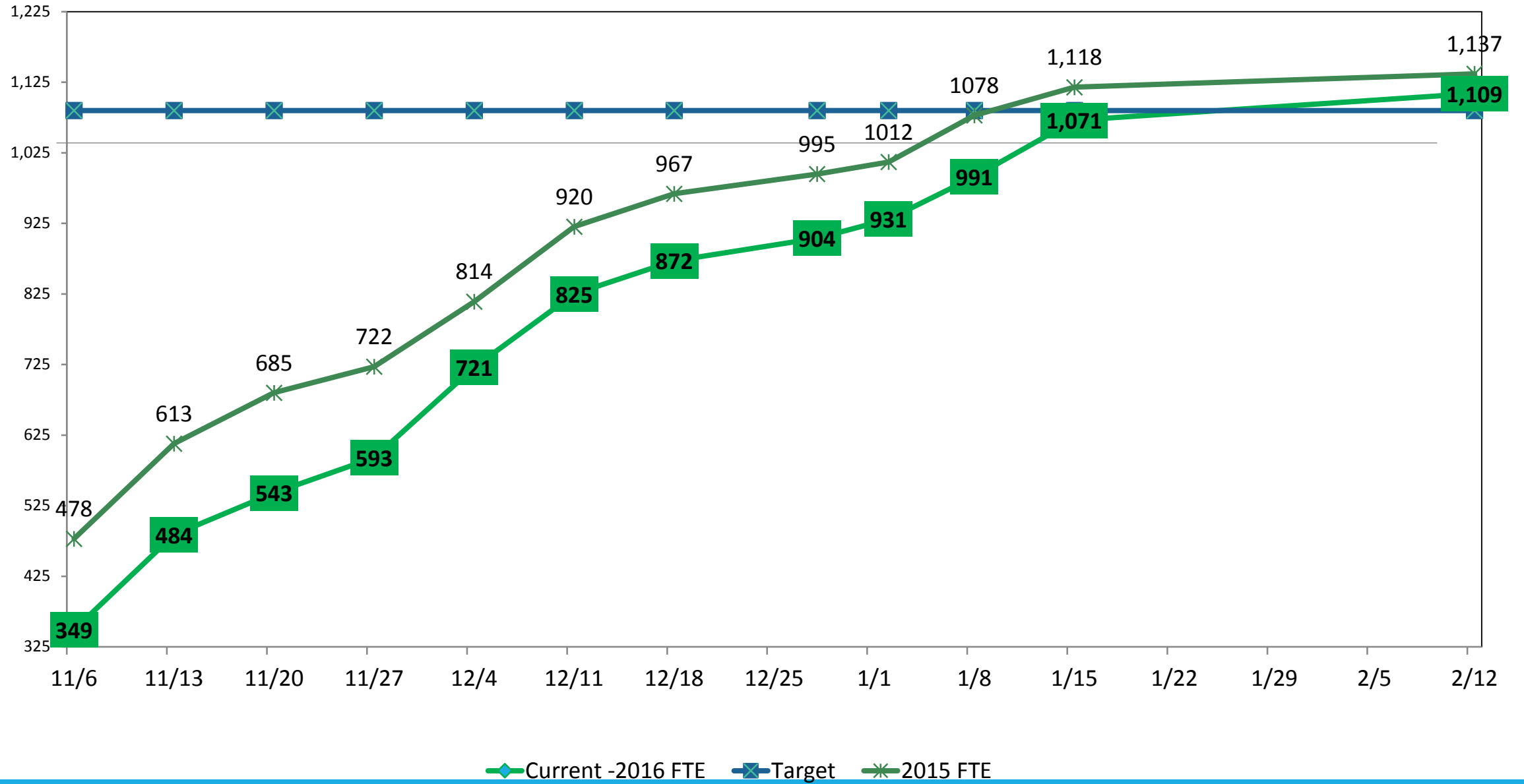
<b>REVENUE</b>	<b>EXPENSES*</b>	Net Impact	Financial Impact Per FTE
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<u>Program</u>	<u>Index</u>		<u>FTE</u>	<u>Prg Capacity</u>	<u>Percent of Capacity</u>	<u>State Funding</u>	<u>Tuition &amp; Mandatory Fees</u>	<u>Course/Program Fees</u>	<u>Grant Funding</u>	<u>Overhead/Fee Revenues</u>	<u>Equipment Fee Rev</u>	<u>Unrestricted</u>	<u>Designated &amp; Restricted</u>	<u>Grant</u>	<u>Overhead</u>	<u>Equipment Fund</u>		
Dental Hygiene	321512 321513 321515 321516 321520 323087	DENH	34.7	32	108%	230,054	106,777	58,792	11,900	110,864	25,250	357,627	52,018	11,900	110,864	25,250	\$ (14,021.40)	\$ (404.07)

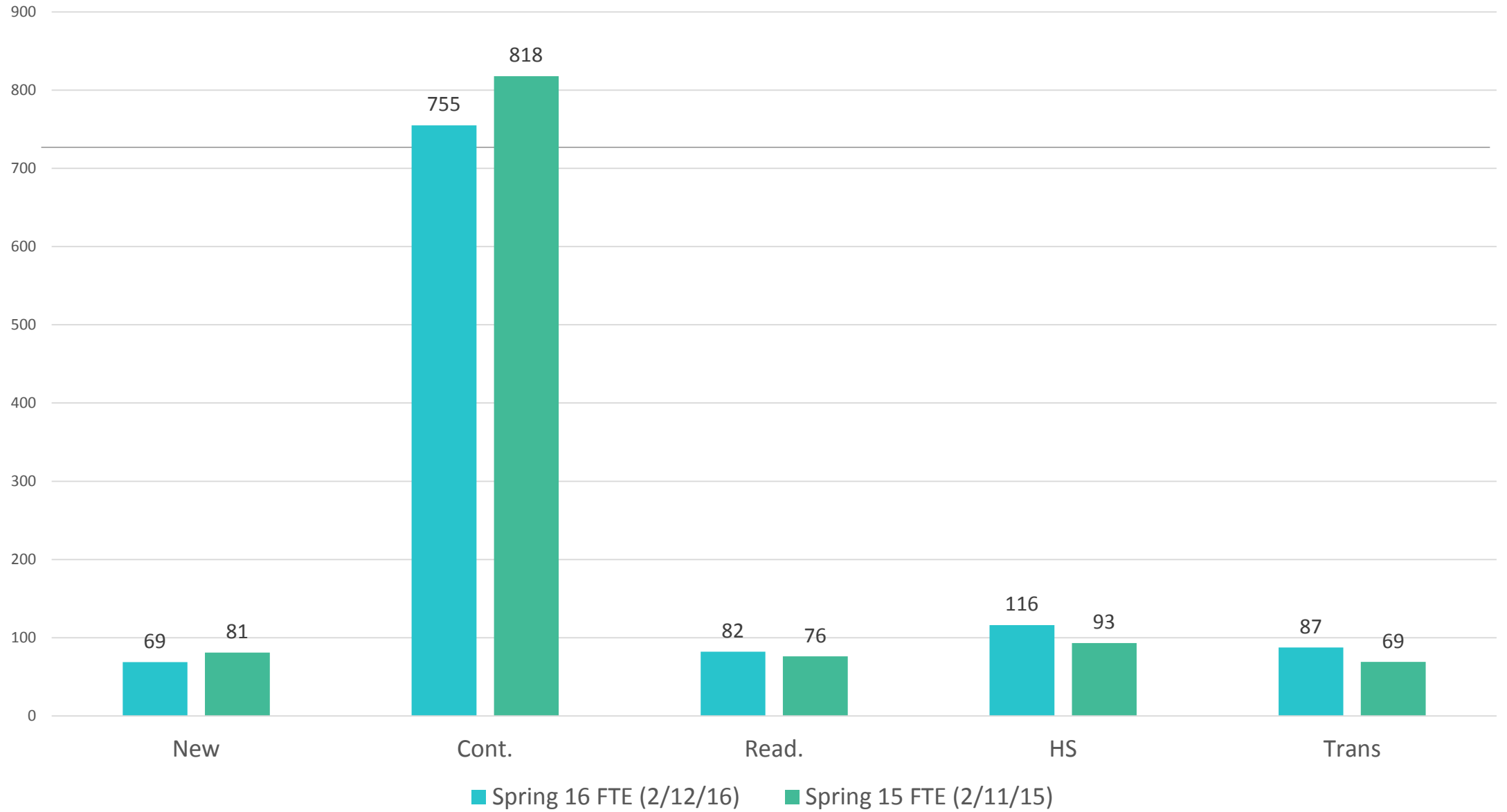
# Spring 2016 Census Enrollment

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# Spring 2016 FTE

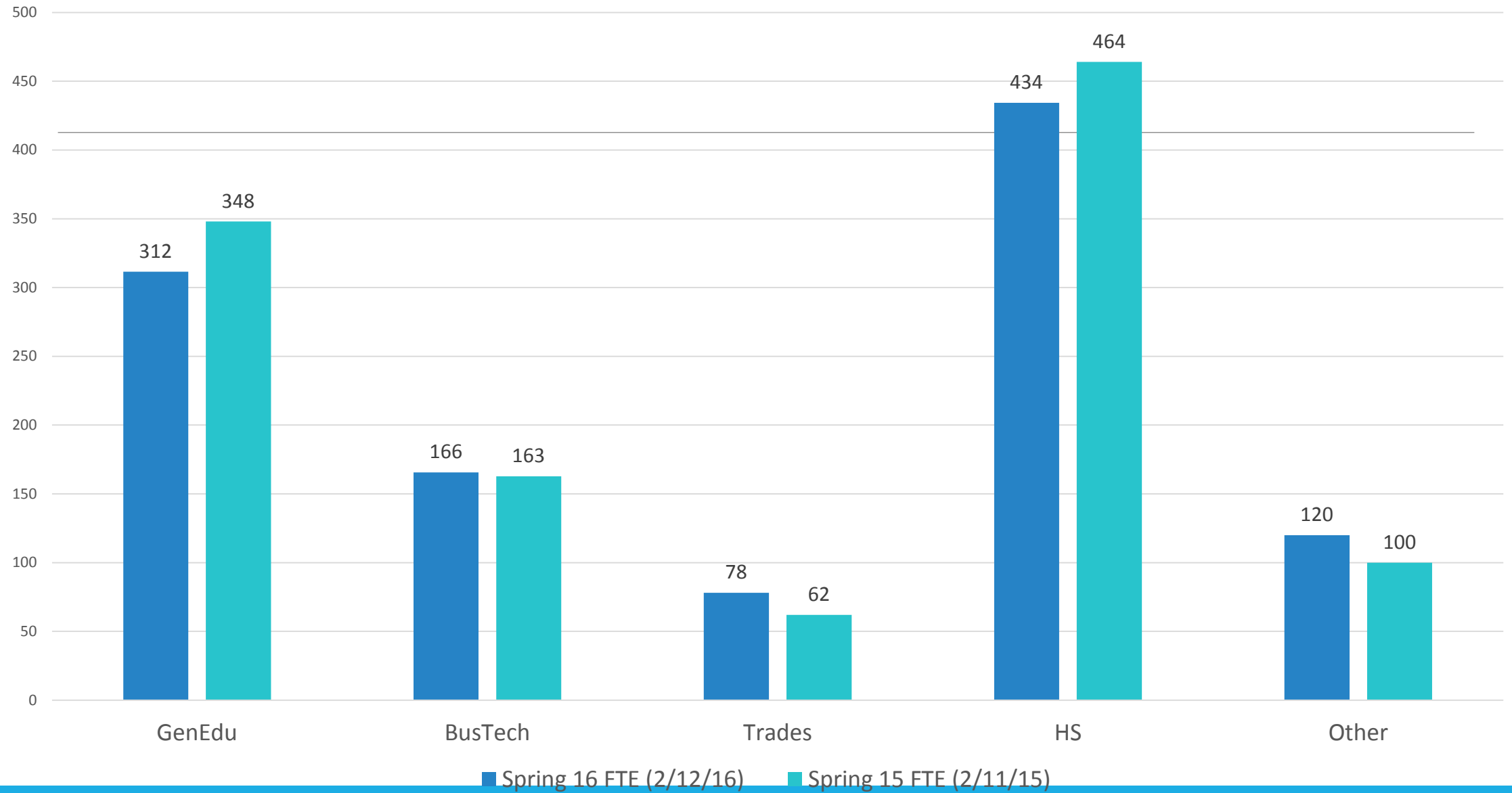


FTE by Student Type





FTE by Division



# Budgets

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# FY16 Revenue Projections

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Fall Revenue up \$22,230 over budget

Spring Revenue up \$71,000 over budget

Apx. \$150,000 in salary savings YTD

Total Revenue Surplus: \$243,230

# FY 16 Year to Date Expenditures

	<u>FY16 Budget</u>	<u>FY16 YTD Expenses</u>	<u>Variance</u>	<u>Percent Used</u>
Total Instruction	\$222,745	\$103,159	\$120,423	46.30%
Total Academic Support	\$79,720	\$42,431	\$37,289	53.22%
Total Student Services	\$128,072	\$56,877	\$71,195	44.41%
Total Institutional Support	\$501,965	\$335,725	\$166,240	66.88%
Total Facilities	\$684,281	\$411,586	\$272,695	60.15%
Total Work Study & Waivers	\$227,825	\$152,111	\$74,189	66.77%
Total Salary & Benefits	\$9,713,569	\$5,057,035	\$4,656,534	52.06%
Grand Total--All Budgets, All Funds	\$11,558,177	\$6,158,923	\$5,398,566	53.29%

# FY17 Cost Increases \$501,200

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- Employee Benefit cost increase: \$255,000
- Pay increase: \$66,200
- Employees coming off grants: \$88,000
- Termination Pay: \$92,000

State Allocation only increasing \$172,100 for FY17

Leaves us with \$329,000 shortfall

# Strategic Planning

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# Components of a Strategic Plan

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Foundation

- Mission Statement

The mission of Great Falls College is to educate and inspire you.

# Components of a Strategic Plan

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## Supporting Components

- Values
- Institutional Goals
- Vision

The vision of Great Fall College is to strengthen communities through excellence, innovation, and collaboration.



# Components of a Strategic Plan

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## Supporting Components

- Values
- Institutional Goals
- Vision

- Workforce Development
- Transfer Preparation
- Academic Preparation
- Community Development

# Components of a Strategic Plan

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Strategic Plan

- Goals and Objectives
- Implementation Plan

- A goal is a direction with specific details
- An objective can be “checked off”
  - Indicators

# Components of a Strategic Plan

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Strategic Plan

- Goals and Objectives
- Implementation Plan

The last phase is the Implantation Plan. In other words, how do we implement everything on which we've worked?

# Timeline

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Plan will be ready May-ish 2016

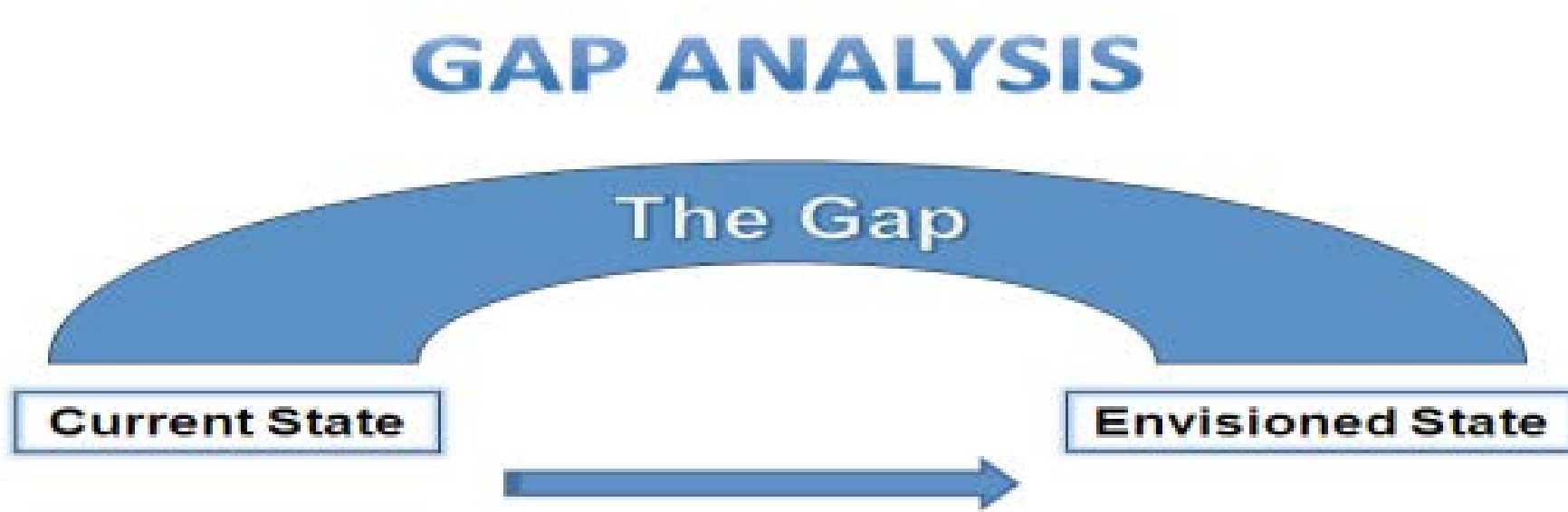
In place Fiscal year 17

New budget year

New Academic Year

# Gap Analysis

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What do YOU need to bridge the GAP from where you are now, to where we want to be in six years?

# Gap Analysis

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Current Issue	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Desired Goal
1.								
2.								

- Define your year 7 goal.
- What does your area need to do annually to reach that goal by year 7?