Members in Attendance:
Camille Consolvo  Associate Dean of Student Services
Dena Wagner-Fossen  Registrar
Carol Berg  Classified Staff at-large
Dr. Darryl Stevens  Associate Dean of Administration & Finance/CFO
Dave Bonilla  Interim Director, Information Technology
Dr. Frankie Lyons  Health Sciences Division Director
Dr. Grace Anderson  Institutional Researcher
Heather Palermo  Director of Lifelong Learning
Jillian Ehnot  Controller
Joseph Simonsen  Interim Director of Admissions
Kathy Meier  Professional Staff at-large
Dennis Devine  Director of Facilities
Leah Habel  Director of Financial Aid
Leanne Frost  General Education, Business, Technology & Transfer Division Director
Lewis Card  Executive Director of Development, Marketing and Communications
Dr. Heidi Pasek  Associate Dean of Instruction/CAO
Troy Stoddard  Director of Advising and Career Center
Dr. Susan Wolff  CEO/Dean
Laura Wight  Director of eLearning & Library Services
Carmen Roberts  Budget Officer
Cheryl McGee  Classified Staff at-large
Mary Kay Bonilla  Executive Director of Human Resources

Members not in Attendance:
Charla Merja  Director of Trades
Linda McNeill  Director of Contract Training
Teri Dwyer  Faculty Senate Representative
Sandy Bauman  Director of Academic Success Center
Karen Vosen  Classified Staff at-large
Leonard Bates  Faculty Senate Chair
Mel Lehman  Interim Executive Director, Workforce
Ted Nesmith  Student Government Representative

Guests: Erin Grainger, Oceane Weldele, Jeri Pullum

Profitability Report
Jillian Ehnot shared the profitability report for the Dental Hygiene program.
  •  Currently, the program operates at a loss,
• Many take general education courses here; however, currently, the only one in the state
• We are at capacity for enrollment, double the number of students apply that are admitted.
• Part of our mission to help the community, graduates have high wages, high placement

**Enrollment**
Dr. Grace Anderson discussed final Spring 2016 enrollment data

• Total enrollment 2.5% down
  o Still retention problem, but total improvement better than expected.
  o New students--small loss
  o Continuing students--loss of 8% (63 FTE)
  o Readmit--small gain
  o High School—small gain in FTE (23)
  o Transfer--gain of 18 students

• By division:
  o Gen Ed still a loss (11%)
  o Business & Tech-2% gain
  o Trades-26% gain (welding)
  o Health Science 6.4% loss

Headcount is following same trend, but at a lower rate.

**Budgets**

Carmen Roberts discussed the current state of the College’s budget

• Potential revenue surplus for FY16 $240,000
• Under budget in spending for FY16
• Looking for ways to roll that money forward to help cover FY17 shortfall
• FY17 cost increase of $501,200 due to benefit cost increases, pay increases, employees coming off grants & termination pay.

**Strategic Planning**

Oceane Weldele will be spearheading the College’s Strategic Planning process
Will work in current CPBAC subcommittee groups to develop draft plans
  - Workforce Development: Charla/Frankie
  - Transfer Prep: Leanne/Troy
  - Academic Prep: Kathy/Sandy
  - Community Development: Leah/Heather

Subcommittees with analyze necessary resources & invite faculty to be a part of the discussion
Troy Stoddard will send Campus Learning Outcomes to Carmen and she will distribute to CPBAC to be included in strategic plans.
The goal is to have the plan in place by the beginning of FY17
Will be discussed at April CPBAC Meeting to agree on final set of goals for the campus.
Profitability Reports—Dental Hygiene

Net Impact: -$14,021.40

Financial Impact per FTE: -$404.07 per student
## Financial Impacts by Program
**Fiscal 2015 (7/1/14 - 6/30/15)**

<table>
<thead>
<tr>
<th>Total State Appropriation (FY 15)</th>
<th>$7,193,322</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition &amp; Mandatory Fees/resident FTE</td>
<td>$1,538.58 (assume all are MT residents)</td>
</tr>
<tr>
<td>FY 15 FTE total</td>
<td>1,085.00</td>
</tr>
<tr>
<td>Overhead Rate</td>
<td>31.0%</td>
</tr>
<tr>
<td>Avg Cost per Credit</td>
<td>$192.51</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program</th>
<th>Index</th>
<th>FTE</th>
<th>Prg Capacity</th>
<th>Percent of Capacity</th>
<th>State Funding</th>
<th>Tuition &amp; Mandatory Fees</th>
<th>Course/Program Fees</th>
<th>Grant Funding</th>
<th>Overhead/Revenues</th>
<th>Equipment Fee Rev</th>
<th>Unrestricted</th>
<th>Designated &amp; Restricted</th>
<th>Grant</th>
<th>Overhead</th>
<th>Equipment Fund</th>
<th>Net Impact</th>
<th>Financial Impact Per FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dental Hygiene</td>
<td>321512 321513 321515 321516 321520 323087</td>
<td>DENH</td>
<td>34.7</td>
<td>32</td>
<td>100%</td>
<td>230,054</td>
<td>106,777</td>
<td>58,792</td>
<td>11,900</td>
<td>110,864</td>
<td>25,250</td>
<td>367,627</td>
<td>52,018</td>
<td>11,900</td>
<td>110,864</td>
<td>25,250</td>
<td>$ (14,021.40)</td>
</tr>
</tbody>
</table>

### Financial Impacts
- **Revenue**
- **Expenses**
- **Net Impact**
- **Financial Impact Per FTE**
Spring 2016 Census Enrollment
Spring 2016 FTE

- Current 2016 FTE
- Target
- 2015 FTE

The graph shows the enrollment trends from November 6, 2015, to February 12, 2016. The enrollment has increased over time, with a significant rise observed in December and January.
Budgets
FY16 Revenue Projections

- Fall Revenue up $22,230 over budget
- Spring Revenue up $71,000 over budget
- Apx. $150,000 in salary savings YTD

Total Revenue Surplus: $243,230
## FY 16 Year to Date Expenditures

<table>
<thead>
<tr>
<th>FY16 Budget</th>
<th>FY16 YTD Expenses</th>
<th>Variance</th>
<th>Percent Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Instruction</td>
<td>$222,745</td>
<td>$103,159</td>
<td>$120,423</td>
</tr>
<tr>
<td>Total Academic Support</td>
<td>$79,720</td>
<td>$42,431</td>
<td>$37,289</td>
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<tr>
<td>Total Student Services</td>
<td>$128,072</td>
<td>$56,877</td>
<td>$71,195</td>
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<tr>
<td>Total Institutional Support</td>
<td>$501,965</td>
<td>$335,725</td>
<td>$166,240</td>
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<tr>
<td>Total Facilities</td>
<td>$684,281</td>
<td>$411,586</td>
<td>$272,695</td>
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<tr>
<td>Total Work Study &amp; Waivers</td>
<td>$227,825</td>
<td>$152,111</td>
<td>$74,189</td>
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<tr>
<td>Total Salary &amp; Benefits</td>
<td>$9,713,569</td>
<td>$5,057,035</td>
<td>$4,656,534</td>
</tr>
<tr>
<td>Grand Total--All Budgets, All Funds</td>
<td>$11,558,177</td>
<td>$6,158,923</td>
<td>$5,398,566</td>
</tr>
</tbody>
</table>
FY17 Cost Increases $501,200

- Employee Benefit cost increase: $255,000
- Pay increase: $66,200
- Employees coming off grants: $88,000
- Termination Pay: $92,000

State Allocation only increasing $172,100 for FY17

Leaves us with $329,000 shortfall
Strategic Planning
Components of a Strategic Plan

The mission of Great Falls College is to educate and inspire you.
Components of a Strategic Plan

The vision of Great Fall College is to strengthen communities through excellence, innovation, and collaboration.
Components of a Strategic Plan

- Workforce Development
- Transfer Preparation
- Academic Preparation
- Community Development
Components of a Strategic Plan

- A goal is a direction with specific details
- An objective can be “checked off”
  - Indicators
Components of a Strategic Plan

The last phase is the Implantation Plan. In other words, how do we implement everything on which we’ve worked?
Timeline

Plan will be ready May-ish 2016
In place Fiscal year 17
New budget year
New Academic Year
Gap Analysis

What do YOU need to bridge the GAP from where you are now, to where we want to be in six years?
## Gap Analysis

<table>
<thead>
<tr>
<th>Current Issue</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
<th>Year 7</th>
<th>Desired Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>2.</td>
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</tbody>
</table>

- Define your year 7 goal.
- What does your area need to do annually to reach that goal by year 7?