Call to order

A meeting of Great Falls College Staff Senate Association was held in Room B133 on 03/22/2018. Senators in attendance included Tony Bernatonis, Rodger Sidner, Priscilla Azure, E.J. Suek, and Laramie Smovir. Senators not in attendance included Jill Safken-Duffney and Joshua Archey. Others in attendance included Mallory Antovel, Oceane Weldele, Stacy Lowry, Cheryl McGee and Karen Vosen. Meeting was called to order at 1:06 PM.

Approval of minutes

The February 2nd meeting minutes were sent out via email to all constituents. E.J. Suek made a motion to approve minutes and Tony Bernatonis 2nd the motion. Minutes were approved unanimously.

Reports

Executive Team Presentation Update – Laramie and Priscilla informed the group that we had been approved for everything that we asked for. We will have a member of the senate on all school committees, will be considered a governing board, and are able to create a section on the webpage under governance. All digital information will be sent to Tony Bernatonis to be placed on the webpage.

Retention Committee Update – It has been proposed that we create an anonymous digital suggestion box, an onboarding buddy, a new staff survey for our campus specifically, and an outdoor eating/gathering area. The retention committee will meet to define the implementation of the suggestion box (who gets the information from the suggestion box, how they are dealt with, and follow up). They will also make a plan for the onboarding buddy (what that looks like, who is involved, and how we implement it). Finally, they will get a better grasp on what they are thinking for the outdoor eating area (location, cost, and plans). The retention committee will present more plans at the next meeting and the senate will vote at the next meeting.

MUSSA Update – They are working on the presentation for the Board of Regents in May. It was decided at the state level that we will present 5 areas of improvement from the staff survey and 5 goals for next year. It was suggested that we include that we officially created by-laws/constitution and became a governing body of the school. We created a retention committee. In the future we would like to educate our staff about OCHE/BOR, moving forward with the retention committees’ suggestions, and creating a new pulse on what is needed for our staff using the suggestion box.

Unfinished business

There was no unfinished business.

New Business

We are in need of a Secretary; we will be taking nominations through next month's meeting. We will vote on a Secretary at the next meeting.

Everyone is aware that there are agenda item request forms are attached to calendar invites.
Adjournment

Priscilla Azure made a motion to adjourn. Rodger Sidner seconded the motion. The meeting was adjourned at 1:52 PM.

Secretary ______________________________ Date of approval ____________________________