Executive Team Meeting Notes
June 10, 2019 | 10:00 – 11:30 a.m. | Room G2

**Purpose Statement:** The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.

<table>
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<th>Members:</th>
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<tr>
<td>Dr. Susan J. Wolff, CEO/Dean</td>
<td>Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer</td>
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<td>Dr. Heidi Pasek, Chief Academic Officer</td>
<td>Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean</td>
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<td>Ms. Carmen Roberts, Interim CFO</td>
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### Agenda

1. **Summer Staff Appreciation**
   - **Presenter:** Ms. Jaynes
   - **ET Lead:**
   - Ms. Jaynes will attend an upcoming Staff Senate meeting to discuss an appreciation event for staff this summer.

2. **Criteria for College and Career Readiness**
   - **Presenter:** Dr. Pasek & Ms. Bonilla
   - **ET Lead:**
   - More information will be brought back to an upcoming meeting or sent via email regarding the criteria for student advisement into Connections 101.

3. **Scholarships**
   - **Presenter:** Dr. Wolff
   - **ET Lead:**
   - Several area graduates earning scholarships were listed in the newspaper this weekend. It was wonderful to see how many will attend GFC MSU this fall.
Upcoming Events

July
- Independence Day July 4, Offices Closed
- Last Day of 8-Week Summer Block July 9
- Last Day of 10-Week Summer Block July 23
- Intersession July 24-August 23

August
- 8-Week Block A Begins August 26

September
- Campus BBQ September 5

October
- GFC MSU Business After Hours October 10, 4-6pm, Atrium
- 8-Week Block A Ends October 18
- 8-Week Block B Begins October 28

December
- 8-Week Block B Ends December 20