Executive Team Meeting Notes
July 29, 2019 | 9:30 – 11:00 a.m. | Room G2

Purpose Statement: The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.

Members:
- Dr. Susan J. Wolff, CEO/Dean
- Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer
- Dr. Heidi Pasek, Chief Academic Officer
- Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean
- Ms. Carmen Roberts, Director of Operations

Guests:
- Mr. Joel Sims, Trades Division Director
- Ms. Heather Palermo, Lifelong Learning Director

Agenda

1. Trades Education  
   Presenter: Dr. Pasek, Mr. Sims, Ms. Palermo  
   ET Lead: Dr. Pasek
   The vision for trades education between the Trades and Lifelong Learning Divisions was shared. The current position opening for a welding and trades faculty will be flexible to teach in a variety of settings for both the trades and Lifelong Learning divisions. This will allow for the College to be more responsive to community needs.

2. 5 Pillars of the Comprehensive Two-Year College Mission  
   Presenter: Dr. Pasek  
   ET Lead: Dr. Wolff
   Dr. Wolff will review the document and work will continue through the week.

Upcoming Events

July
- Intersession July 24-August 23

August
- Opening Day August 24, 10am-12pm
- 8-Week Block A Begins August 26

September
- Campus BBQ September 5
- Board of Regents September 11-12, Montana Tech, Butte

October
- GFC MSU Business After Hours October 10, 4-6pm, Atrium
- 8-Week Block A Ends October 18
- 8-Week Block B Begins October 28

December
- 8-Week Block B Ends December 20