Executive Team Meeting Notes
October 25, 2019 | 10:30 a.m. – 12:00 p.m. | Room G2

**Purpose Statement:** The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.

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<th>Members:</th>
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<td>Dr. Susan J. Wolff, CEO/Dean</td>
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<td>Dr. Heidi Pasek, Chief Academic Officer</td>
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<td>Ms. Carmen Roberts, Director of Operations</td>
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**Agenda**

1. **Student Debt Forgiveness**  
   **Presenter:** Ms. Roberts  
   **ET Lead:** Ms. Roberts  
   The discussion regarding GFC MSU students who have earned some credit but have not earned a degree was revisited in regards to a proposed trial of debt forgiveness for those students with less than $500 in debt. The number of students that would qualify is very small – less than 50. A procedure and agreement will be developed by the business and admissions offices. The Executive Team approved moving forward with a trial of debt forgiveness for students with less than $500 debt.

2. **Other**  
   **Presenter:** Ms. Bonilla  
   Ms. Bonilla has a meeting with representatives from MSU Billings next week to discuss growing our partnership with them.

**Upcoming Events**

**October**
- 8-Week Block B Begins **October 28**
- Soup Tour **October 31, 11:30 am – 1:30 pm, Various Campus Locations**
- Soup & Costume Contest Winners Announced **October 31, 3:00 pm, G45/46**

**November**
- **Veteran’s Day** November 11, Offices Closed
- **Board of Regents** November 21-22, MSU in Bozeman
- **Thanksgiving** November 28-29, Offices Closed

**December**
- 8-Week Block B Ends **December 20**
- **Holiday Luncheon** December 20, 11:30 am, Heritage Hall
- **Christmas** December 25, Offices Closed

**January**
- **New Year’s Day,** January 1, Offices Closed