Executive Team Meeting Notes
October 10, 2017 | 8:30 – 10:00 a.m. | Room G2

Purpose Statement: The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.

Members:
Dr. Susan J. Wolff, CEO/Dean                      Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean
Dr. Heidi Pasek, Chief Academic Officer           Dr. Darryl Stevens, Chief Financial Officer
Absent: Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer Mr. Lewis Card, Executive Director of Communications, Marketing & Development

Agenda

1. High-Tech Summit Briefing  
   Presenter: Dr. Pasek  
   ET Lead: N/A
   Notes: Dr. Pasek, Ms. Heather Palermo, and Ms. Charla Merja attended the Montana High-Tech Job Summit. Dr. Pasek gave an overview of the summit.

2. Program Snapshots – IR Website  
   Presenter: Dr. Wolff  
   ET Lead: N/A
   Notes: The program snapshots will be on the IR website.

3. Other  
   Presenter: Any  
   ET Lead:
   Notes:

Upcoming Events

October

- Engineering Info Session October 10
- Soup, Salad & Song October 12, 6:00 pm, Heritage Hall
- Fall Well Check October 17-18, Heritage Hall
- Addiction Awareness Informational Series October 23, 1:00-8:00 pm, Heritage Hall Breakout Area
- Paper Tigers and Resilience Film Showing with Panel Discussion October 23, 3:00-7:30pm, Heritage Hall
- Montana State Worker Demand Presentation to Community October 24, 3:00 pm, Heritage Hall
- Human Trafficking in Cascade County October 24, 6:30 pm, Heritage Hall
- GFC MSU Soup Tour October 31, 11:30 am
- Open Mic Night October 31, 5:30 pm, Heritage Hall

November

- OneMSU Symposium November 1-2, MSU in Bozeman