

SUBJECT: 200 Academic Affairs

POLICY: 204.1 Course Enrollments

RELATED PROCEDURE:

EFFECTIVE: February 2017

REVISED:

REVIEWED:

Introduction and Purpose

Great Falls College MSU's fiscal health depends upon our commitment to being financially sound and educationally effective. To achieve those ends, classes are scheduled to meet the needs of students so they can reach their educational goals in a timely and efficient manner. Courses and programs are offered responding to the needs of the community, be they workforce, transfer, or life-long learning. The College's course offerings reflect the curriculum and fit with the purpose of its offering.

Policy

Course work is delivered only if courses are fiscally solvent and have adequate enrollment to ensure the financial stability of the institution and the most effective use of taxpayer dollars toward meeting GFC MSU's mission. At times, the college does offer courses that are not fiscally solvent, but only if they strongly meet the criteria outlined in this policy and the campus is in the fiscal health to be able to subsidize those courses.

Guaranteed Courses

Guaranteed courses are central to allowing students to achieve their educational goals as supported by the college's mission. More specifically, guaranteed course are defined as:

- Required to complete a program's curriculum or a transfer agreement. Cancelling the course (or changing the course modality of courses required for fully online programs) would interfere with the curriculum's published sequence and thus the ability for students to either progress in that program or graduate. Courses or programs with reoccurring instances of this will be evaluated for modification.
- Offered intermittently (e.g., every other fall) and the cancellation would mean the course would not be offered in a time where it is reasonable for the student to enroll in it again prior to completing his or her educational goal.
- Offered as part of a restricted-entry cohort-delivery program such as many of the Health Sciences programs.
- Pilot courses.

Courses not meeting the above criteria are not guaranteed.

Accessible MUS Core Course Options

We guarantee that MUS core courses will be available to students in every core content area, in each semester, at a variety of times of day, and in a variety of delivery modalities (though not necessarily all in the same semester). Online courses required for the completion of a program will be offered in the appropriate sequence.

Course Enrollments

Course enrollments will be reviewed by the Division Directors on established dates each semester and during summer term. Using current formulae for calculating fiscal solvency, all non-guaranteed courses will be evaluated to assess whether they have adequate enrollments. The target for this process is to have 80% of the courses offered each semester at or above the break-even point. The college reserves the right to cancel any non-guaranteed courses.