



**SUBJECT:** Academic Affairs

**POLICY:** 212.12 Placement Exam Retakes

**RELATED PROCEDURE:**

**EFFECTIVE:** July 2019

**REVISED:**

**REVIEWED:**

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### **Introduction and Purpose**

Unless students have prior prerequisite college coursework or have taken a placement exam prior to entering Great Falls College MSU, students must take the Mathematics, Writing and Reading Placement exam in order to be correctly placed into GFC MSU courses requiring a placement score, thereby maximizing the likelihood of their success in those courses. Repeated retakes of the placement exam within a short span of time acts as a heuristic for taking that exam, leading to inaccurate placement scores and reduced course completion. To maintain accurate placement, this policy has been established to reduce or eliminate this heuristic effect by increasing the span of time between exam retakes.

### **Policy**

#### **Retaking the Mathematics, Writing and Reading Placement Exam**

Following a student's first attempt taking the Mathematics, Writing and Reading Placement Exam, the student can retake the test once after five business days have passed. For any subsequent retakes, the student must wait 120 days. Each attempt is subject to the exam fees established by the Testing Center.