



SUBJECT: Student Affairs

POLICY: 313.15 Test Proctoring for Non-Campus Students

RELATED PROCEDURE:

EFFECTIVE: August 2018

REVISED:

REVIEWED:

Introduction and Purpose

The Testing Center provides proctoring services for individuals completing exams for other institutions. There is a cost associated with providing this service including materials and staff time.

Policy

The Testing Center charges an exam fee to cover the costs of providing proctoring services to non-campus students. This fee is not charged to students taking exams for Great Falls College classes, or to those individuals taking a professional test for which Great Falls College MSU receives payment.