



GREAT FALLS COLLEGE
MONTANA STATE UNIVERSITY

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ACADEMIC AND ADMINISTRATIVE PROGRAM PRIORITIZATION

~What have I done today to help a student come back tomorrow?~



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“Most institutions can no longer afford to be what they’ve become.”

“The most likely source for needed resources is reallocation of existing resources.”

- Bob Dickeson

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The Prioritization Process:

- Is a strategic evaluation of all academic and administrative programs.
- Every academic and administrative program will be examined.



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The Goal:

Reallocate \$250,000

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This will be accomplished by two task forces:

- Academic Program Task Force
- Administrative Program Task Force



Each task force will be comprised of twelve GFC MSU employees.

- The academic task force will consist of faculty.
- The administrative task force will consist of administrative personnel, with the possibility of one faculty member serving as well.



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Academic Task Force Chair

Susan Cooper

Administrative Task Force Chairs

Sandy Bauman

Troy Stoddard

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Dr. Wolff will select the personnel serving on both task forces from a pool of nominated employees.

Employees can nominate other employees, or can nominate themselves. The nomination form is on the Prioritization webpage.



Program Ranking -

The programs will be examined using a set of criteria answering specific questions.

The programs will be ranked by the Task Forces; however, the Task Forces will not make recommendations concerning any program.



Academic Program Criteria

Program history

External need

Internal demand

Quality of program inputs and processes

Quality of program outcomes

Size, scope and productivity

Program revenue



Academic Program Criteria (continued)

Program expenses

Overall essentiality of program

Opportunity analysis of program



Administrative Program Criteria

Impact, Justification, and Essentiality

Cost Effectiveness

Internal Demand

External Demand

Quality

Opportunity Analysis



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This ranking process is expected to complete by the end of the fall 2015 semester.

The Executive Team will make recommendations to Dr. Wolff concerning the modification, expansion, or closing of specific programs, based on the task force ranking.

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Effective communication will be a key component of this process.

There will be a Prioritization webpage, which will be updated weekly. It will also be the main conduit for questions concerning the process.

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Timeline

8/20: Campus meeting

Separate orientation meeting for
academic and administrative personnel

8/24: Nomination Forms available on website

8/28: Distribute Criteria Template to Program
Directors

9/4: Nominations Due



Timeline (continued)

- 9/8 – 9/11: Train Program Chairs in completing templates
- 9/8 – 9/11: Selection of Task Forces
- 9/28: Initial meeting of Administrative Task Force
- 9/29 & 9/30: Initial meeting of Academic Task Force
- 10/2: Program templates due



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