ACADEMIC AND ADMINISTRATIVE PROGRAM PRIORITIZATION
“Most institutions can no longer afford to be what they’ve become.”

“The most likely source for needed resources is reallocation of existing resources.”

- Bob Dickeson
The Prioritization Process:

• Is a strategic evaluation of all academic and administrative programs.

• Every academic and administrative program will be examined.
The Goal:

Reallocate $250,000
This will be accomplished by two task forces:

• Academic Program Task Force

• Administrative Program Task Force
Each task force will be comprised of twelve GFC MSU employees.

- The academic task force will consist of faculty.
- The administrative task force will consist of administrative personnel, with the possibility of one faculty member serving as well.
Academic Task Force Chair
Susan Cooper

Administrative Task Force Chairs
Sandy Bauman
Troy Stoddard
Dr. Wolff will select the personnel serving on both task forces from a pool of nominated employees.

Employees can nominate other employees, or can nominate themselves. The nomination form is on the Prioritization webpage.
Program Ranking -

The programs will be examined using a set of criteria answering specific questions.

The programs will be ranked by the Task Forces; however, the Task Forces will not make recommendations concerning any program.
Academic Program Criteria

Program history
External need
Internal demand
Quality of program inputs and processes
Quality of program outcomes
Size, scope and productivity
Program revenue
Academic Program Criteria (continued)

Program expenses
Overall essentiality of program
Opportunity analysis of program
Administrative Program Criteria

- Impact, Justification, and Essentiality
- Cost Effectiveness
- Internal Demand
- External Demand
- Quality
- Opportunity Analysis
This ranking process is expected to complete by the end of the fall 2015 semester.

The Executive Team will make recommendations to Dr. Wolff concerning the modification, expansion, or closing of specific programs, based on the task force ranking.
Effective communication will be a key component of this process.

There will be a Prioritization webpage, which will be updated weekly. It will also be the main conduit for questions concerning the process.
Timeline

8/20: Campus meeting
   Separate orientation meeting for academic and administrative personnel

8/24: Nomination Forms available on website

8/28: Distribute Criteria Template to Program Directors

9/4: Nominations Due
Timeline (continued)

9/8 – 9/11: Train Program Chairs in completing templates
9/8 – 9/11: Selection of Task Forces
9/28: Initial meeting of Administrative Task Force
9/29 & 9/30: Initial meeting of Academic Task Force
10/2: Program templates due