Paramedic Program

PROGRAM APPLICATION

Fall 2017

(Applications are subject to change from year to year)

Updated February 14, 2017 for Fall 2017 intake
Dear Prospective Paramedic Student,

We welcome your interest in Great Falls College MSU Paramedic Program. Paramedics are the leaders and standard-bearers of professionalism in providing help to the sick and injured in the pre-hospital setting. A Paramedic’s primary responsibility is to respond to medical emergencies, quickly assess, treat, and transport patients who are acute or severely sick or have been injured. A Paramedic works with other emergency responders and agencies such as police and fire to coordinate efforts in the event of an emergency.

Attributes of a Paramedic include: a sense of empathy or caring for others, a desire to make a difference in the lives of others, as well as having an outgoing personality. A Paramedic must act and behave in a professional manner, be able to handle and perform in stressful environments, and have the desire and drive for learning and maintaining knowledge necessary to perform at a high level in a demanding job.

If you feel this is the career field for you and you possess the right set of skills necessary to be successful in a very exciting, fast-paced world of paramedicine, please complete this application. Along with the minimum admission requirements below, our program utilizes a point system based on pre-requisite classes, experience, and education. An applicant’s completion of pre-requisite classes is recommended, though not required, prior to admission. Anatomy and Physiology I & II are strongly recommended. Student healthcare and emergency responder experience are also evaluated, along with other educational background considerations.

Great Falls College MSU Paramedic Program is a limited enrollment program of only 12 students per year. Once in the program, students attend classes in the fall and spring, with a summer internship. Authorization is given to sit for the national exam upon completion of requirements and with the approval of the Program and Medical Director.

Please feel free to contact me if you have any questions.

Joel Henderson, EMS Program Director
2100 16th Avenue S, Great Falls, MT 59405
(406) 268-3718
jhenderson@gfcmsu.edu

Updated February 14, 2017 for Fall 2017
**Educational Program:**
This program utilizes traditional classroom and laboratory learning as well as clinical practice. It is rigorous, fast-paced and challenging, with many tests, quizzes, and assignments. Students find it necessary to spend substantial study time outside of the classroom, lab and clinic. Generally, for every class hour, at least 3 hours in preparation or in the completion of assignments are needed.

**Program Expenses:**
Paramedic Students are required to obtain some personal equipment and supplies, purchase uniforms, pay lab fees, and are responsible for transportation to clinic site. Students that are accepted into the program are required to purchase an electronic notebook device such as an IPAD or Android tablet for clinical reports/evaluations, online testing, and eBook capabilities. Students will also have to purchase uniforms which will include shirts, pants, boots, and patches. Students should begin planning early for financial aid to meet their educational expenses. Approximate program costs can be found in the current catalog online at [www.gfcmsu.edu](http://www.gfcmsu.edu).

**Admission to the Great Falls College MSU:**
Students must be admitted to the College and in good academic standing prior to the submission of the Paramedic Program Application. Program applications will not be reviewed until applicants have been admitted to Great Falls College MSU and official transcripts have been reviewed by the Registrar.

Acceptance to Great Falls College MSU requires a completed admissions application file, which may be obtained by visiting the campus, calling the College (406) 268-3700, or 1-800-446-2698, or applying online at [http://admissions.gfcmsu.edu/apply.html](http://admissions.gfcmsu.edu/apply.html)

**Eligibility for Admission into the Paramedic Program:**
*All eligibility forms and documents are enclosed in the Paramedic Program Information and Application Packet.*

To be eligible to apply for admission into the Paramedic Program, applicants must:
- Show that they have been admitted to Great Falls College MSU.
- Be in Good Academic Standing.

**REQUIRED PARAMEDIC PROGRAM ADMISSIONS QUALIFICATIONS**
- Current National Registry Certification as an EMT.
- EMT or AEMT state licensure prior to enrollment.
- Current certification in BLS HCP (CPR)
- A math course in the MUS Core
- WRIT 101 (Composition I), or higher with a grade of at least a C-.
- BIOH 104, or higher with a grade of at least a C-
- AHMS 142 (Intro to Medical Terminology), or higher with a grade of at least a C-

- Completed all prerequisite course work with a minimum grade of “C-” in each course and a minimum cumulative GPA in prerequisite course work of 2.0.
- Prerequisite coursework can be taken at other institutions but it is the applicant’s responsibility to confirm those courses are equivalent to the program’s prerequisites and are transferable to this institution.
- Current students may apply during the spring semester before the fall program intake. They can apply before finishing their prerequisites and may be considered for conditional acceptance if space is available. Final determination will be made after satisfactory completion of the prerequisite courses.
- If an applicant is in the process of completing application minimum requirements, they can still be in consideration; however, it is contingent on them successfully fulfilling the requirements. Applicants that have fully fulfilled requirements will have precedence over those that are in the process. An example of students in the process would be those that completed EMT Classes and are in the certification process, or those that are enrolled in summer course(s) but have not yet completed course(s).
- It is the applicant’s responsibility to ensure that all requirements are met by the established deadline. Deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

Updated February 14, 2017 for Fall 2017
• Great Falls College MSU Paramedic Program does not maintain a waiting list. Applicants must reapply each year.

Program Admission Process:
The Paramedic Program Admissions Committee reviews application packets and uses established admissions criteria to rank applicants for admission. The Application Evaluation form used by the committee is enclosed. Criteria for selection emphasize academic performance in prerequisite course work, previous education and work experience.

Mailing Instructions

Application packets must be postmarked on or before May 26, 2017 to be considered eligible for priority admission into the Paramedic Program for the 2017-2018 academic year. Application packets should be sent by certified mail or hand delivered. Please only send required documentation as other supplemental items will be discarded.

Contact Information
Rodger Sidner
Health Science Program Assistant R227
rodger.sidner@gfcmsu.edu
406-771-4350 or 1-800-446-2698

Mailing address:
Paramedic Program Admissions Committee
Great Falls College MSU
2100 16th Avenue South
Great Falls, MT 59405

• Please send all application items as a completed packet. Items sent separately and at random are easily lost or misfiled. We are not responsible for any late, lost or misfiled information. Please only send required documentation as other supplemental items will be discarded. Priority Application Due Date: May 26, 2017.
• Submission of false material in this Application Packet will be grounds for non-admission or, if discovered after admission, grounds for expulsion.
• You may submit your application as soon as you complete it, prior to deadline.
• Only complete application packets will be processed. Missing information or documents will result in processing delay or possibly non-review of your application to the program.

Application Scoring:

• For applicants, who have taken courses multiple times; the most recent verifiable grade will be used for scoring/GPA calculations.
• Points and GPAs will be calculated by the Registrar’s Office and grade points will be calculated using the current catalog criteria which includes +/- weighing. Plus or minus is equivalent to the following:

(A) = 4  
(B-) = 2.7

(A-) = 3.7  
(C+) = 2.3

(B+) = 3.3  
(C) = 2

(B) = 3  
(C-) = 1.7

• For students, who have been awarded credit for successful performance in subject examinations of the CLEP or DSST programs, the credits will be accepted; however, there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.

Updated February 14, 2017 for Fall 2017
For students, who have been awarded credit for successful performance in subject examinations of the AP program, the credits will be accepted for scores of 3, 4 or 5; however, there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.

For students, who have been awarded credit for Prior Learning Assessment, the credits will be accepted for Passing (P) grades; however, there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.

For students, who have additional educational attainment, the Registrar’s Office will verify degrees awarded from official transcripts.

Notification of Acceptance:  Students will be notified of acceptance into the program by June 25, 2017.

Health Insurance:  Students entering the Paramedic Program are strongly advised to carry their own medical health insurance. Students will be financially responsible for their health care if they become ill or injured in the shop setting.

Student Health Insurance Option (Subject to change)
All GFC MSU students enrolled for 6 or more credits are required to have health insurance. For students without coverage, GFC MSU offers a program developed especially for students by Blue Cross/Blue Shield of Montana. This plan provides coverage for injuries and illnesses on or off campus. Please contact Student Central for more information. Please see [http://students.gfcmsu.edu/insurance.html](http://students.gfcmsu.edu/insurance.html) for more information.

Student Central
Great Falls College MSU
Phone: 406-771-4304

Equal Opportunity Policy

Great Falls College MSU is committed to the provision of equal opportunity for education, employment, and participation in all College programs and activities without regard to race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political ideas, marital or family status, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation.

The College's Equal Opportunity Officer is the Chief Student Affairs & Human Resources Officer, 2100 16th Avenue South, Great Falls, MT 59405. Telephone: 406-771-4300
Paramedic Coursework

**GFC MSU ADDITIONAL GRADUATION REQUIREMENT**

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>TITLE</th>
<th>CREDITS</th>
<th>GRADE/SEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLS 103</td>
<td>Becoming a Successful Student</td>
<td>1</td>
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**GENERAL EDUCATION PREREQUISITE REQUIREMENTS**

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>TITLE</th>
<th>CREDITS</th>
<th>GRADE/SEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHMS 142</td>
<td>Intro to Med Terms</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ECP 131</td>
<td>Emergency Medical Tech with Clinical</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>M 121</td>
<td>College Algebra OR any math course in the MUS Core</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>WRIT 101</td>
<td>College Writing I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BIOH 104</td>
<td>Basic Human Biology and Lab</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>COMX 115</td>
<td>Intro to Interpersonal Communication OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSYX 100</td>
<td>Introduction to Psychology OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOCI 101</td>
<td>Introduction to Sociology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Electives***</td>
<td></td>
<td>7</td>
<td></td>
</tr>
</tbody>
</table>

***PROGRAM ADVISOR will work with student to choose appropriate electives

**REQUIREMENTS ONCE FORMALLY ACCEPTED AS A PARAMEDIC STUDENT.**

**SEMESTER ONE (FALL)**

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>TITLE</th>
<th>CREDITS</th>
<th>GRADE/SEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECP 203</td>
<td>Fundamentals of Adv Care</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECP 209</td>
<td>Paramedic I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECP 210</td>
<td>Paramedic II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECP 211</td>
<td>Paramedic I/II Lab</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>ECP 212</td>
<td>Advanced Cardiac Life Support</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ECP 215</td>
<td>Clinical I</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HTH 140</td>
<td>Pharmacology for Health Care Provider</td>
<td>2</td>
<td></td>
</tr>
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</table>

Subtotal 17

**SEMESTER TWO (SPRING)**

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>TITLE</th>
<th>CREDITS</th>
<th>GRADE/SEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECP 237</td>
<td>Paramedic III</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECP 238</td>
<td>Paramedic IV</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECP 239</td>
<td>Paramedic III/IV Lab</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>ECP 241</td>
<td>Pediatric Advanced Life Support</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ECP 245</td>
<td>Clinical II</td>
<td>4</td>
<td></td>
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</table>

Subtotal 13

**SEMESTER THREE (SUMMER)**

<table>
<thead>
<tr>
<th>COURSE NO.</th>
<th>TITLE</th>
<th>CREDITS</th>
<th>GRADE/SEM</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECP 240</td>
<td>Pre-Hospital Trauma Life Support</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ECP 298</td>
<td>Field Internship</td>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>

Subtotal 7

**TOTAL PROGRAM CREDITS – 65~**

Updated February 14, 2017 for Fall 2017
**Paramedic Program**

APPLICATION PACKET COVER & CHECK-OFF SHEET

<table>
<thead>
<tr>
<th><strong>NAME</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADDRESS</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CITY</strong></th>
<th><strong>STATE</strong></th>
<th><strong>Zip Code</strong></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>TELEPHONE</strong> (Home)</th>
<th><strong>(Other)</strong></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>E-Mail ADDRESS</strong> (If applicable)</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>GFC MSU STUDENT IDENTIFICATION NUMBER:</strong></th>
<th></th>
</tr>
</thead>
</table>

Check-off List (please check off all completed)

<table>
<thead>
<tr>
<th><strong>Item</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>✔ <strong>Completed Admissions File.</strong> A completed admissions file includes a completed application, payment of the $30 application fee (if applicable), copies of high school/GED/HiSET transcripts or diplomas, proof of MMR shots, and completion of placement testing or submit official college transcript(s) verifying placement. Complete admissions files will be verified by the registrar’s office and applicants with incomplete files will not be admitted to the program. Students are encouraged to check with the admissions office to confirm that their admissions file is complete.</td>
</tr>
<tr>
<td>✔ <strong>In Good Academic Standing</strong> All students must be in good academic standing which means they are not on academic probation OR academic probation continued, OR academic suspension. Good academic standing will be verified by the registrar and any applicants who are not in good academic standing will not be admitted to the program. Students are encouraged to check with the registrar’s or admissions office to confirm that they are in good academic standing.</td>
</tr>
<tr>
<td>✔ <strong>Application Packet Cover &amp; Check-off sheet</strong> <em>(this page 7)</em></td>
</tr>
<tr>
<td>✔ <strong>Copies of Certifications: NREMT, EMT/AEMT and BLS HCP (CPR) cards</strong></td>
</tr>
<tr>
<td>✔ <strong>Completion of Minimum Paramedic Program Admissions Requirements</strong> <em>(see page 8)</em></td>
</tr>
<tr>
<td>✔ <strong>Official Transcripts for all completed post-secondary education and Prerequisite courses completed at another institution – By May 26, 2017 (Send transcripts to Registrar- No need to include in packet)</strong></td>
</tr>
<tr>
<td>✔ <strong>Great Falls College MSU Health Student Immunization and Verification Form</strong> <em>(page 12)</em></td>
</tr>
<tr>
<td>✔ <strong>Application Evaluation</strong> <em>(this page 8-10)</em></td>
</tr>
<tr>
<td>✔ <strong>Signed Technical Standards form</strong> <em>(page 13)</em></td>
</tr>
<tr>
<td>✔ <strong>Work Experience Verification form required for points to be granted</strong> <em>(page 11)</em></td>
</tr>
</tbody>
</table>
PARAMEDIC APPLICATION ADMISSIONS QUALIFICATIONS 2017

Applicant Name ____________________________________________

REQUIRED PARAMEDIC PROGRAM ADMISSIONS QUALIFICATIONS:

• _______ Current National Registry Certification as an EMT, or AEMT.
• _______ EMT or AEMT state licensure prior to enrollment.
• _______ Current certification in BLS HCP (CPR)
• _______ Any math courses in the MUS Core.
• _______ WRIT 101 (Composition I), or higher with a grade of at least a C-.
• _______ BIOH 104, or higher with a grade of at least a C-
• _______ AHMS 142 (Intro to Medical Terminology) with a grade of at least a C-.

PREFERRED QUALIFICATIONS:
Only 12 Paramedic students are accepted for each year’s cohort. Applicants must have REQUIRED QUALIFICATIONS above. PREFERRED QUALIFICATIONS are in sections A, B, C and D below. Only if more than 12 applicants apply will the preferred qualifications come into play and the Top 12 scoring applicants will be selected for the fall Cohort. Each Prerequisite course must be completed with minimum grade of “C-”. Applicants who have required qualifications completed by the application due date will have preference over the applicants completing them after due date of June 1.

A. College Courses (23 points possible) add credits and grade score for point total) i.e. if you took BIOH 201 and received an A; (add 4 points for the course credits) + (4 points for receiving the A) = 8 points.

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>*BIOH 201</td>
<td>Human Anatomy &amp; Physiology I &amp; Lab</td>
<td>4</td>
<td>+_____</td>
<td>=______</td>
</tr>
<tr>
<td>*BIOH 211</td>
<td>Human Anatomy &amp; Physiology II &amp; Lab</td>
<td>4</td>
<td>+_____</td>
<td>=______</td>
</tr>
<tr>
<td>COMX 115</td>
<td>Intro to Interpersonal Communications</td>
<td>3</td>
<td>+_____</td>
<td>=______</td>
</tr>
<tr>
<td></td>
<td>(Or PSYX 100 or SOC 101)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total foundational score: __________________________

* These classes must be completed within 5 years of applying

Updated February 14, 2017 for Fall 2017
B. Previous Educational Attainment (15 points possible) may only circle one

- Bachelor’s Degree in Science/Allied Health Field 15
- Bachelor’s Degree in Unrelated Field 12
- Associate Degree in Allied Health Field 9
- College Level Certificate in Allied Health Field 6
- Associate Degree in Unrelated Field 3

Educational Attainment Score: 

C. Certification/Endorsement (15 points max) points
(Circle those that apply – documentation must be attached)

- AEMT – with I99 Endorsement 15
- Advance EMT 13

OR

- EMT with endorsements
  - EMT Airway (DLT) Endorsement 2
  - EMT IV / IO Initiation Endorsement 2
  - EMT IV / IO Maintenance Endorsement 2
  - EMT Medication Endorsement 2

Experience Score:

D. Experience (15 points max) Example: worked 6 years for an ALS service would give 5x3=15 points (Circle those that apply – documentation must be attached)

**EMERGENCY CARE PROVIDER**
- ALS Service 5
- BLS Service 3
- Volunteer Service 2
- Other Healthcare Professional Experience 1

**YEARS OF EXPERIENCE**
- Greater than 5 years 3
- 5 years to 2 years 2
- 9 months – 2 years 1

Experience Score:
ADMISSIONS TOTAL: (68 points max)

✓ Submission date will be used in the event of a tie.
VERIFICATION OF
WORK EXPERIENCE
AS EMT or Healthcare Professional

(PRINT) Last Name, First, Middle Initial

was employed /volunteered

(please circle)

from ______ to ______ working an average of ___ hours per week.

(Month/Day/Year) (Month/Day/Year)

Total number of months of Experience: _____

JOB TITLE__________________________________________

COMMENTS/DESCRIPTION OF DUTIES:

________________________________________________________________________________________

________________________________________________________________________________________

______________________________ __________________________
Signature of Employer/Supervisor/HR Representative Date

______________________________
Name of Employer (Please Print)

______________________________
Mailing Address (Street Address, P.O Box)

______________________________
City, State, Zip Code

Applicants may make copies of this form if they have been employed or volunteered at more than one site.

Updated February 14, 2017 for Fall 2017
**Student Immunization and Verification Form**

Name ___________________________  Male ____  Female ____

Address ___________________________  City ______________________  Zip ________________

Program of Study ___________________________  Phone # ____________________________

Email Address: ____________________________

**IMMUNIZATIONS:  PLEASE LIST DATES**

Measles, Mumps, Rubella ________  Diphtheria ________  Tetanus (within last 7-10 years) __________

Hepatitis B Series (proof of test results required) 1) __________  2) __________  3) __________

Hepatitis B Titer ________________ (STRONGLY recommended by OSHA, CDC, and Great Falls College MSU)

TB (proof of test results required) ________ positive  ________ negative ________ Tine ________

PPD ________________ Date completed ____________________ (two-step TB test required)

Varicella (Proof of Chicken Pox or Vaccination date) ________________________________

**VERIFY THE FOLLOWING**

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPR for Health Care Providers verification, completed and current upon admission: Online courses not accepted. (Photocopy of certification card, both sides, showing expiration and instructor’s signature).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I have read the Technical Standards Sheet for the program of application.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>I have provided proof of all immunizations or test results required.</td>
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</tr>
</tbody>
</table>

Updated February 14, 2017 for Fall 2017
Technical Standards
GREAT FALLS COLLEGE MSU PARAMEDIC PROGRAM

Students must show competency for in the following NREMT style stations throughout program and as a unit as required by program terminal competencies. More detail on practical skills stations can be found at http://www.nremt.org/

1. Dynamic and Static Cardiology
   a. Student must appropriately assess and manage a patient having a variety of cardiac emergency involving the interpretation of patient’s ECG rhythm as well as perform the following skills: defibrillation, cardioversion, and external pacing.

2. IV Therapy and IV Medication Bolus
   a. Student must appropriately prepare for and successfully start an IV and correctly administer a medication based on information provided.

3. Assessment and Management Trauma and Medical Patient
   a. Student must perform necessary assessment techniques and use information to appropriately manage and treat a medical or traumatic patient.

4. Pediatric IO
   a. Student must appropriately perform an Intraosseous (IO) cannulation and infusion on a pediatric patient.

5. Ventilatory Management Adult and Pediatric
   a. Student must appropriately ventilate and suction an adult and pediatric patient using both BLS and ALS techniques including: OPA/NPAs, endotracheal intubation, supraglottic airway devices, an oral and endotracheal suctioning.

6. Spinal Immobilization (seated and supine)
   a. Students must appropriately immobilize a patient’s spine both in a seated and supine position using appropriate equipment.

7. Bleeding Control/Shock management
   a. Student must appropriately control bleeding and mange shock using both ALS and BLS procedures

8. Oral Station
   a. Student must do the following:
      i. **Scene management**: thoroughly assess and take deliberate action to control the scene.
      ii. **Patient Assessment**: complete an organized assessment and integrate findings to expand further assessment.
      iii. **Patient Management**: manage all aspects of the patient’s condition and anticipate further needs.
      iv. **Interpersonal Relations**: establish rapport and interact in an organized, therapeutic manner
      v. **Integration**: state correct field impression, succinct and accurate verbal report, and appropriate transport decision.

Student Signature ________________________________ Date ____________________