



GREAT FALLS COLLEGE MSU ASSOCIATE OF SCIENCE NURSING (RN)



Student Information and Application Packet Fall 2017

(Applications are subject to change from year to year)



Great Falls College MSU

Associate of Science Registered Nurse

Educational Program:

The Associate of Science Nursing, Registered Nurse program is approved by the Montana State Board of Nursing. The College is accredited by the Northwest Commission on Colleges and Universities. After prerequisite coursework is completed, the Great Falls College MSU's Associate of Science Nursing, Registered Nurse program consists of four consecutive semesters. The coursework for the Associate of Science Nursing, Registered Nurse program is competency-based and has the primary goal of preparing graduates with the knowledge, skills, and values to enter the workforce.

Each week students will need to commit to a full week at Great Falls College MSU. They are in class or at clinical for the fall and spring semesters. This program is extremely fast-paced and challenging. There are many tests, quizzes, and assignments each week. The majority of students will find it necessary to spend time outside of the classroom practicing lab/clinical skills. A good rule of thumb is that for every class hour, at least 3 hours in preparation or in the completion of assignments will be needed.

Program Expenses:

The Registered Nursing Students will be required to obtain educational computer software, course texts, personal equipment, uniforms, supplies and provide own transportation to clinical sites. If needed, students should begin planning early for financial aid to meet their educational needs.

Estimated Resident Program Cost*

Tuition and Fees	\$9,968
Application Fee	\$30
Insurance	\$24
Uniforms **	\$225
Course Fees	\$386
Program Fee	\$400
Books/Supplies	\$3,790
Total	\$14,823

**** Uniforms will include: Eggplant colored scrub top, black scrub pants, nursing program shoulder patch, closed toe shoes, watch with second hand, stethoscope, manual blood pressure cuff, pen light, bandage scissors and lab coat as examples.**

Admission to the Great Falls College MSU

Students must be admitted to the College prior to the submission of the Associate of Science Nursing, Registered Nurse program Application and be in good academic standing with the institution. Therefore, no applications will be reviewed unless the applicant applies first to the College and the official transcripts are reviewed by the Registrar.

Acceptance to GFC MSU requires a completed admissions application file. An application to the college may be obtained by visiting the campus, calling the College (406) 771-4300 or 1-800-446-2698, or applying online at <http://admissions.gfcmsu.edu/apply.html>

Eligibility for Admission into the Associate of Science Nursing, Registered Nurse program

All eligibility forms and documents are enclosed in the Associate of Science Nursing, Registered Nurse program Information and Application Packet for Fall 2017.

To be eligible to apply for admission into the Associate of Science Nursing Registered Nurse program, applicants must have the following:

- Show that they have been admitted to Great Falls College MSU, have a complete admissions file and are currently in good academic standing.
- Completed all prerequisite coursework with a “C” not “C-“ grade or higher, and a minimum **overall prerequisite GPA of 2.5**.
- Prerequisite coursework can be taken at other institutions but it is the applicant’s responsibility to confirm those courses are equivalent to the program’s prerequisites and are transferable to this institution.
- **Information Regarding Transferable Courses – send official transcripts to GFC MSU Registrar’s Office**
 - Coursework taken at other educational institutions may be designated as equivalent courses for Great Falls College MSU. For a current listing of approved equivalent courses, visit the Transfer Guide under Student Information at:
https://atlas.montana.edu:9001/pls/gfagent/hwzkxfer.p_selstate
 - If you have additional questions about transferability of courses, send a written request for evaluation of your prior transcript to the Registrar at Great Falls College MSU. Please include appropriate course descriptions and official transcripts from former colleges with your request for evaluation.

Registrar’s Office
Great Falls College MSU
2100 16th Ave S
Great Falls, MT 59405
406-771-5128

- All transfer work has to be from a Regionally Accredited institution

ASN Transfer Policy

- Students previously enrolled in **ANY nursing program** must report that enrollment and provide official transcripts from that institution.
- All students must meet admission requirements for Great Falls College MSU and submit application for the Associate of Science Nursing, Registered Nurse program; acceptance into the Associate of Science Nursing, Registered Nurse program is competitive, application does not guarantee acceptance.
- No course for transfer will be accepted unless a grade of “C” or better (not “C-“) was earned.

Program Admission Process

The Associate of Science Nursing, Registered Nurse Program Admissions Committee reviews application packets and uses established admissions criteria to rank applicants for admission. The Application Evaluation form used by the committee is enclosed. Criteria for selection emphasize academic performance in prerequisite courses, previous education, and healthcare work experience. Current students may apply during the spring

semester before the fall program intake. They can apply before finishing their prerequisites and may be considered for conditional acceptance if space is available. Final determination will be made after satisfactory completion of the prerequisite courses.

Equal Opportunity Policy

Great Falls College MSU is committed to the provision of equal opportunity for education, employment, and participation in all College programs and activities without regard to race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political ideas, marital or family status, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation.

The College's Equal Opportunity Officer is the Chief Student Affairs & Human Resources Officer, 2100 16th Avenue South, Great Falls, MT 59405. Telephone: 406-771-4300

The deadline for applications to the Associate of Science Nursing Program is May 19, 2017. Completed Program Application Packets may be hand delivered to Health Science Program Assistant at the College or mailed to the College.

Contact Information

Health Science Program Assistant
Room R 227
406.771.4350 or
1.800.446.2698

Mailing address:

Registered Nurse Program Admissions Committee
Attention: Associates of Science Nursing Program
Great Falls College MSU
2100 16th Avenue South
Great Falls, MT 59405

Please send all application items as a completed packet. Items sent separately and at random are easily lost or misfiled. We are not responsible for any late, lost or misfiled information. Please only send required documentation as other supplemental items will be discarded.

Application Due Date: May 19, 2017. No late applications will be accepted.

Note: Submission of false material in this Application Packet will be grounds for non-admission or, if discovered after admission, grounds for expulsion.

It is the applicant's responsibility to ensure that all requirements are met by the established deadline. Deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

Great Falls College MSU's Associate of Science Nursing, Registered Nurse program does not maintain a waiting list. Applicants must reapply each year.

Notification of Acceptance

Accepted students will be notified of their acceptance into the Program by July 1, 2017. You will receive and must complete the intent to enroll form, and return it to the College. If this letter of intent to enroll is not returned by the assigned date, your place will be offered to another applicant.

Accepted students will be required to provide proof of PROVIDER CPR certification, negative (2 step) Tuberculosis test, and immunizations, including flu shots, before the beginning of the spring semester.

Students not accepted will be notified by the week of July 7, 2017.

Accepted students should plan on registering for courses in August and attending the mandatory Nursing Program orientation (date and time to be announced), including a mandatory health science orientation.

Health Sciences Division Policy: Student Back Ground Checks

- To promote patient safety and decrease institutional liability, most clinical agencies require students to have cleared a background check and/or drug screening before they will permit the students in the clinical setting. To meet these requirements, the College requires that the check/screening be done prior to placement in any clinical agency.
- Background checks/drug screenings are done at the student's expense. Students with background checks that reveal a finding will be evaluated individually to determine whether they will be eligible for clinical placement and state licensure for their respective degree program.

Student Health Insurance

Nursing program students entering the clinic setting must carry medical health insurance. Health insurance is available through the college for students who do not have other health insurance. Students will be financially responsible for their health care if they become ill or are injured in the clinical setting.

Student Health Insurance Option (*Subject to change*)

All GFC MSU students enrolled for 6 or more credits are required to have health insurance. For students without coverage, GFC MSU offers a program developed especially for students by Blue Cross/Blue Shield of Montana. This plan provides coverage for injuries and illnesses on or off campus. Please contact Student Central for more information. **Please see <http://students.gfcmsu.edu/insurance.html> for more information.**

Student Central
Great Falls College MSU
Phone: 406-771-4304

Application Scoring:

- Only students in Good Academic Standing will be eligible for program acceptance.
- For applicants, who have taken courses multiple times; the most recent verifiable grade will be used for scoring /GPA calculations.
- Points and GPAs will be calculated by the Registrar's Office and grade points will be calculated using the current catalog criteria which includes +/- weighing. Plus or minus is equivalent to the following:

(A) = 4

(B-) = 2.7

(A-) = 3.7

(C+) = 2.3

(B+) = 3.3

(C) = 2

(B) = 3

- For students, who have been awarded credit for successful performance in subject examinations of the CLEP or DSST programs, the credits will be accepted, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have been awarded credit for successful performance in subject examinations of the AP program, the credits will be accepted for scores of 3, 4 or 5, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have been awarded credit for Prior Learning Assessment, the credits will be accepted for Passing (P) grades, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have additional educational attainment, the Registrar's Office will verify degrees awarded from official transcripts.

Associate of Science Nursing, Registered Nurse Curriculum

Prerequisite Coursework

The following courses must be completed prior to admission into the Associate of Science in Registered Nursing. All prerequisite coursework must be completed with a minimum grade of C (not a C-) in each course and a minimum cumulative GPA in prerequisite coursework of 2.5. Grades in prerequisite courses are a major factor in ranking applications for program acceptance.

Science courses must be completed within five (5) years of application to the program (if not actively working in a direct patient care, human healthcare occupation), and other courses must be completed within 15 years of applying to the program.

Course Number	Course Title	Credits
BIOH 201	Human Anat Phys I/ Lab	4
CHMY 121	Intro to General Chemistry w/Lab	4
WRIT 101	College Writing I	3
Choose one of the following:		
M 121	College Algebra	
M 151	Precalculus	
M 171	Calculus I	<u>3-4</u>

14-15

(Note: STAT 216 Intro to Statistics will no longer be accepted as a math substitution effective Fall 2014. For transfer students, M 115 Probability and Linear Math will be accepted.)

ASN RN Program Coursework After Formal Acceptance

Once enrolled in Associate of Science Nursing, Registered Nurse program, a minimum of a grade of C (75%) in all courses is required to continue in the program. Clinical and Lab courses are “Pass / Fail.” To “Pass” a Clinical or Lab the student must have 75% or more of the available points for the course as well as “Pass” all Lab skills assessments.

Students are encouraged to take BIOH 211, PSYX 100, SOCI 101, and BIOM 250 with Lab prior to program acceptance due to workload requirements of the Associate of Science Nursing, Registered Nurse program.

The courses listed below are required in the program of study for the Associate of Science Nursing, Registered Nurse program. The courses are offered at Great Falls College MSU in the following sequence:

1st FALL SEMESTER

Course Number	Course Title	Credits
BIOH 211	Human Anat Phys II/Lab	4
NRSG 230	Nursing Pharmacology	3
NRSG 231	Nursing Pharmacology Lab	2
NRSG 232	Foundations of Nursing	3
NRSG 233	Foundations of Nursing Lab	3
		<hr/>
		15

1st SPRING SEMESTER

Course Number	Course Title	Credits
NRSG 234	Adult Nursing I	3
NRSG 235	Adult Nursing I Clinical	2
NRSG 236	Health and Illness of Maternal Nursing	2
NRSG 237	Health and Illness of Maternal Nursing Clinical	1
NRSG 256	Pathophysiology	3
PSYX 100	Introduction to Psychology	3
		<hr/>
		14

2nd FALL SEMESTER

Course Number	Course Title	Credits
NRSNG 244	Adult Nursing II	3
NRSNG 245	Adult Nursing II Clinical	2
NRSNG 246	Health and Illness of Child and Family Nursing	2
NRSNG 247	Health and Illness of child and Family Nursing Clinical	1
NRSNG 254	Mental Health Concepts	3
NRSNG 255	Mental Health Concepts Clinical	1
SOCI 101	Introduction to Sociology	3
		<hr/>
		15

2nd SPRING SEMESTER

Course Number	Course Title	Credits
BIOM 250	Microbiology for Hlth Sci w/Lab	4
NRSNG 259	Adult Nursing III	3
NRSNG 260	Adult Nursing III Lab	1
NRSNG 261	Adult Nursing III Clinical	2
NRSNG 266	Managing Patient Care for the RN	2
NRSNG 267	Managing Patient Care for the RN Clinical	2
		<hr/>
		15

Total Program Credits: 72



GREAT FALLS MSU ASSOCIATE OF SCIENCE NURSING PROGRAM Application Packet Cover Sheet

NAME _____

ADDRESS _____

CITY _____ ST _____ Zip Code _____

TELEPHONE (Home) _____ (Other) _____

E-Mail ADDRESS _____

STUDENT IDENTIFICATION NUMBER: _____

Check-off List

√	Item
<input type="checkbox"/>	Completed Admissions File. A completed admissions file includes a completed application, payment of the \$30 application fee (if applicable), copies of high school/GED/HiSET transcripts or diplomas, proof of MMR shots, and completion of placement testing or submit official college transcript(s) verifying placement. Complete admissions files will be verified by the registrar's office and applicants with incomplete files will not be admitted to the program. Students are encouraged to check with the admissions office to confirm that their admissions file is complete.
<input type="checkbox"/>	In Good Academic Standing All students must be in good academic standing which means they are not on academic probation OR academic probation continued, OR academic suspension. Good academic standing will be verified by the registrar and any applicants who are not in good academic standing will not be admitted to the program. Students are encouraged to check with the registrar's or admissions office to confirm that they are in good academic standing.
<input type="checkbox"/>	Application Evaluation (complete form for submission)
<input type="checkbox"/>	Technical Standards Form (signed)
<input type="checkbox"/>	Verification of Healthcare work experience (form attached)
<input type="checkbox"/>	Official Transcripts for all courses completed secondary education or previous degree attainment (Send official transcripts to Registrar – DO NOT include in packet)

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Important Note:

The Montana Board of Nursing may not allow you to take the national exam following the completion of this program. Acceptance for taking national exams, if you have a felony conviction, is approved or denied by the Montana Board of Nursing on an individual basis. If you have a felony conviction, contact the Montana Board of Nursing for further information before making an application to the program.

Nursing: http://bsd.dli.mt.gov/license/bsd_boards/nur_board/board_page.asp

Technical standards

The technical standards for the Associate of Science Nursing Program - Great Falls College MSU considered criteria for admission to the programs and listed below.

To successfully complete the Nursing Program, students must demonstrate their competency in carrying out tasks necessary for safe and effective practice in the field, including:

- Accurately assess conditions of the human body
- Accurately calculate medication dosages from instructions given
- Accurately differentiate colors and recognize odors
- Accurately document treatment information
- Accurately perform mathematical calculations
- Adjust and operate diagnostic or therapeutic devices by manipulating knobs, dials, and keyboards
- Answer patient call lights or intercom system to determine patient needs
- Assemble medical equipment and supplies
- Demonstrate understanding and adherence to professional standards of nursing
- Detect and respond appropriately to activation/warning signals on equipment
- Distinguish fine print on various medication labels
- Effectively communicate with and respond appropriately to other healthcare professionals' questions, requests, and directions
- Effectively communicate with patients and family members in a culturally sensitive manner
- Effectively perform chart reviews and continuous assessment of the patient's status
- Effectively prioritize multiple tasks
- Effectively take and record doctors' orders, patient histories, and subjective/objective findings
- Maintain appropriate professional decorum in high stress situations and when exposed to unusual sights and smells
- Maintain confidentiality with regard to all phases of work
- Manage the demands of time constraints and frequent interruptions
- Move and position heavy and/or large equipment
- Perform CPR – ventilation/compression and other basic life support functions
- Perform data entry tasks using available technology
- Provide all aspects of patient care including medication administration and treatments according to nursing unit guidelines

- Respond to emergencies consistently, accurately, and quickly
- Transfer patients from bed to chair, bed to stretcher, chair to bed as needed
- Transport patients in wheelchairs as necessary
- Turn/reposition bedfast patient

The above listing is composed of general examples. Specific jobs may have other demands.

I understand that I will be expected to demonstrate competency in the technical standards stated above in order to successfully complete the program.

Student Signature

Date

GREAT FALLS COLLEGE MSU
Associate of Science Nursing, Registered Nurse program
Application Scoring Sheet

Application Scoring:

- Only students in Good Academic Standing will be eligible for program acceptance.
- Points and GPAs will be calculated by the Registrar's Office and grade points will be calculated using the current catalog criteria which includes +/- weighing.
- For students, who have additional educational attainment, the Registrar's Office will verify degrees awarded from official transcripts.
- All transfer work has to be from a Regionally Accredited institution and official transcripts are required to be on file with the GFC MSU Registrar's Office.

Please Complete

Applicant Name: _____

Submission Date: _____

Eligibility Assessment: (Place "Y" in blank to indicate requirement has been met)

- * Admitted to Great Falls College MSU, file complete _____
- * In good academic standing _____
- * Each Prerequisite course completed with minimum grade of "C" not "C-" or higher _____
- * 2.5 Cumulative Prerequisite GPA _____
- * Have you ever been enrolled in any RN program? If yes, list when & where _____

(Official transcripts from previous RN enrollment are required to be on file with the GFC MSU Registrar's Office.)

Admissions Criteria Score:

A. Performance in Prerequisite Courses (48 points possible): Grade A = 4, A- = 3.7, B+ = 3.3, etc.

Multiply that number by the Emphasis = points)

Course #	Course Title	Grade	Emphasis	Points	College taken
BIOH 201	Human Anat Phys I with Lab	_____ x	4	=	_____
CHMY 121	Intro to General Chem with Lab	_____ x	4	=	_____
WRIT 101	College Writing I	_____ x	2	=	_____
Choose one of the following:					
M 121	College Algebra				
M 151	Precalculus				
M 171	Calculus I	_____ x	2	=	_____

(Note: STAT 216 Intro to Statistics will no longer be accepted as a math substitution effective Fall 2014. For transfer students, M 115 Probability and Linear Math will be accepted.)

Total Prerequisite Score = _____

B. Performance in Recommended Courses (20 points possible): Grade A = 4, A- = 3.7, B+ = 3.3, etc.

Multiply that number by the Emphasis = points) Must have a “C” or higher, not a “C-“.

Course #	Course Title	Grade		Emphasis		Points	College taken
BIOH 211	Human Anat Phys II with Lab		x	1	=		
Any NASX	List course: _____		x	1	=		
NUTR 121 OR NUTR 221	Clinical Human Nutrition OR Basic Human Nutrition		x	1	=		
PSYX 230 OR PSYX 240	Developmental Psychology OR Abnormal Psychology		x	1	=		
AHMS 144	Medical Terminology		x	1			

Total Recommended Courses Score = _____

C. Years of Healthcare Work Experience with direct, Human, patient care (6 points max)

Verification required (See attached form)

List employment history, most recent first during the past five years.

<u>Years of Occupational Health Care Experience</u>	<u>Points</u>
1 year or less within the past 5 years	2
1 to 5 years within the past 5 years	4
More than 5 continuous years in the past 6 years	6
Total for years' experience Score	= _____

D. Previous Educational Attainment (5 points max –points awarded for one degree only)

Verification required (Official transcript with degree or certification posted - on file with GFC MSU Registrar)

<u>Degree Attained</u>	<u>Points</u>
Certificate of Applied Science	3
Associate Degree	4
Bachelor's Degree	5
Total for Previous Educational Attainment Score	= _____

TOTAL APPLICATION SCORE (total 79 points possible) _____

In case of a tie at the raw point level, these are the tie-breaking criteria:

- ✓ Veterans Priority of Service for Veteran and Eligible Spouse (copy of DD 214 will be required as well as documentation of eligible spouse.)
- ✓ Grade in BIOH 201
- ✓ Grade in CHMY 121
- ✓ Highest Prerequisite GPA

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