



GREAT FALLS COLLEGE MSU ASSOCIATE OF SCIENCE NURSING REGISTERED NURSE



Student Information and Application Packet Fall 2018

(Applications are subject to change from year to year)



Great Falls College MSU

Associate of Science Registered Nurse

Educational Program:

The Associate of Science Nursing, Registered Nurse program is approved by the Montana State Board of Nursing. The College is accredited by the Northwest Commission on Colleges and Universities. After prerequisite coursework is completed, the Great Falls College MSU's Associate of Science Nursing, Registered Nurse program consists of four consecutive semesters. The coursework for the Associate of Science Nursing, Registered Nurse program is competency-based and has the primary goal of preparing graduates with the knowledge, skills, and values to enter the workforce.

Each week students will need to commit to a full week at Great Falls College MSU. They are in class or at clinical for the fall and spring semesters. This program is extremely fast-paced and challenging. There are many tests, quizzes, and assignments each week. The majority of students will find it necessary to spend time outside of the classroom practicing lab/clinical skills. A good rule of thumb is that for every class hour, at least 3 hours in preparation or in the completion of assignments will be needed.

Program Expenses:

The Registered Nursing Students will be required to obtain educational computer software, course texts, personal equipment, uniforms, supplies and provide own transportation to clinical sites. If needed, students should begin planning early for financial aid to meet their educational needs.

Estimated Resident Program Cost*

Tuition and Fees	\$9,968
Application Fee	\$30
Insurance	\$24
Uniforms **	\$225
Course Fees	\$386
Program Fee	\$400
Books/Supplies	\$3,790
Total	\$14,823

**** Uniforms will include: Scrub top, black scrub pants, nursing program shoulder patch, closed toe shoes, watch with second hand, stethoscope, manual blood pressure cuff, pen light, bandage scissors and lab coat as examples.**

Admission to the Great Falls College MSU

Students must be admitted to the College prior to the submission of the Associate of Science Nursing, Registered Nurse program Application and be in good academic standing with the institution. Therefore, no applications will be reviewed unless the applicant applies first to the College and the official transcripts are reviewed by the Registrar.

Acceptance to GFC MSU requires a completed admissions application file. An application to the college may be obtained by visiting the campus, calling the College (406) 268-3700 or 1-800-446-2698, or applying online at <http://admissions.gfcmsu.edu/apply.html>

Eligibility for Admission into the Associate of Science Nursing, Registered Nurse program

All eligibility forms and documents are enclosed in the Associate of Science Nursing, Registered Nurse program Information and Application Packet for Fall 2018.

To be eligible to apply for admission into the Associate of Science Nursing Registered Nurse program, applicants must have the following:

- Show that they have been admitted to Great Falls College MSU, have a complete admissions file and are currently in good academic standing.
- Completed all prerequisite coursework with a “C” not “C-“grade or higher, and a minimum **overall prerequisite GPA of 2.5**.
- Prerequisite coursework can be taken at other institutions but it is the applicant’s responsibility to confirm those courses are equivalent to the program’s prerequisites and are transferable to this institution prior to submitting their application.
- **Information Regarding Transferable Courses – send official transcripts to GFC MSU Registrar’s Office**
 - Coursework taken at other educational institutions may be designated as equivalent courses for Great Falls College MSU. For a current listing of approved equivalent courses, visit the Transfer Guide under Student Information at:
https://atlas.montana.edu:9001/pls/gfagent/hwzkxfer.p_selstate
 - If you have additional questions about transferability of courses, send a written request for evaluation of your prior transcript to the Registrar at Great Falls College MSU. Please include appropriate course descriptions and official transcripts from former colleges with your request for evaluation.

Registrar’s Office
Great Falls College MSU
2100 16th Ave S
Great Falls, MT 59405
406-771-5128
- All transfer work has to be from a Regionally Accredited institution

ASN Transfer Policy

- Students previously enrolled in **ANY nursing program** must report that enrollment and provide official transcripts, a written explanation for leaving AND one (1) Nursing faculty reference from that program.
- All students must meet admission requirements for Great Falls College MSU and submit application for the Associate of Science Nursing, Registered Nurse program; acceptance into the Associate of Science Nursing, Registered Nurse program is competitive, application does not guarantee acceptance.
- No course for transfer will be accepted unless a grade of “C” or better (not “C-“) was earned.

Program Admission Process

The Associate of Science Nursing, Registered Nurse Program Admissions Committee reviews application packets and uses established admissions criteria to rank applicants for admission. The Application Evaluation form used by the committee is enclosed. Criteria for selection emphasize academic performance in prerequisite courses, Kaplan Admission Test score, previous education, and healthcare work experience. Current students

may apply during the spring semester before the fall program intake. They can apply before finishing their prerequisites and may be considered for conditional acceptance if space is available. Final determination will be made after satisfactory completion of the prerequisite courses.

Equal Opportunity Policy

Great Falls College MSU is committed to the provision of equal opportunity for education, employment, and participation in all College programs and activities without regard to race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political ideas, marital or family status, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation.

The College's Equal Opportunity Officer is the Chief Student Affairs & Human Resources Officer, 2100 16th Avenue South, Great Falls, MT 59405. Telephone: 406-771-4300

The deadline for applications to the Associate of Science Nursing Program is May 18, 2018. Completed Program Application Packets may be hand delivered to Health Science Program Assistant at the College or mailed to the College.

Contact Information

Health Science Program Assistant
Room R 227
406.771.4350 or
1.800.446.2698

Mailing address:

Registered Nurse Program Admissions Committee
Attention: Associates of Science Nursing Program
Great Falls College MSU
2100 16th Avenue South
Great Falls, MT 59405

Please send all application items as a completed packet. Items sent separately and at random are easily lost or misfiled. We are not responsible for any late, lost or misfiled information. Please only send required documentation as other supplemental items will be discarded.

Application Due Date: May 18, 2018. No late applications will be accepted.

Note: Submission of false material in this Application Packet will be grounds for non-admission or, if discovered after admission, grounds for expulsion.

It is the applicant's responsibility to ensure that all requirements are met by the established deadline. Deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

Great Falls College MSU's Associate of Science Nursing, Registered Nurse program does not maintain a waiting list. Applicants must reapply each year.

Notification of Acceptance

Accepted students will be notified of their acceptance into the program the week of **July 2, 2018**. You will receive and must complete the intent to enroll form, and return it to the College. If this letter of intent to enroll is not returned by the assigned date, your place will be offered to another applicant.

Accepted students will be required to provide proof of PROVIDER CPR certification, negative (2 step) Tuberculosis test, and immunizations, **PRIOR TO NURSING ORIENTATION**.

Accepted students should plan on registering for courses in August during the mandatory Nursing Program orientation (date and time to be announced) which will also include the mandatory Health Science Orientation.

Students not accepted will be notified the week of **July 9, 2018**.

Health Sciences Division Policy: Student Back Ground Checks

- To promote patient safety and decrease institutional liability, most clinical agencies require students to have cleared a background check and/or drug screening before they will permit the students in the clinical setting. To meet these requirements, the College requires that the check/screening be done prior to placement in any clinical agency.
- Background checks/drug screenings are done at the student's expense. Students with background checks that reveal a finding will be evaluated individually to determine whether they will be eligible for clinical placement and state licensure for their respective degree program.
- Information about how to obtain the appropriate background check is provided in the acceptance letter.

Student Health Insurance

Nursing program students entering the clinic setting must carry medical health insurance. Health insurance is available through the college for students who do not have other health insurance. Students will be financially responsible for their health care if they become ill or are injured in the clinical setting.

Student Health Insurance Option (*Subject to change*)

All GFC MSU students enrolled for 6 or more credits are required to have health insurance. For students without coverage, GFC MSU offers a program developed especially for students by Blue Cross/Blue Shield of Montana. This plan provides coverage for injuries and illnesses on or off campus. Please contact Student Central for more information. **Please see <http://students.gfcmsu.edu/insurance.html> for more information.**

Student Central
Great Falls College MSU
Phone: 406-771-4304

Application Scoring:

- Only students in Good Academic Standing will be eligible for program acceptance.
- For applicants, who have taken courses multiple times; the most recent verifiable grade will be used for scoring /GPA calculations.
- Points and GPAs will be calculated by the Registrar's Office and grade points will be calculated using the current catalog criteria which includes +/- weighing. Plus or minus is equivalent to the following:

(A) = 4

(B-) = 2.7

(A-) = 3.7

(C+) = 2.3

(B+) = 3.3

(C) = 2

(B) = 3

- For students, who have been awarded credit for successful performance in subject examinations of the CLEP or DSST programs, the credits will be accepted, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have been awarded credit for successful performance in subject examinations of the AP program, the credits will be accepted for scores of 3, 4 or 5, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have been awarded credit for Prior Learning Assessment, the credits will be accepted for Passing (P) grades, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have additional educational attainment, the Registrar's Office will verify degrees awarded from official transcripts.

Associate of Science Nursing, Registered Nurse Curriculum

Prerequisite Coursework

The following courses must be completed prior to admission into the Associate of Science in Registered Nursing. All prerequisite coursework must be completed with a minimum grade of C (not a C-) in each course and a minimum cumulative GPA in prerequisite coursework of 2.5. Grades in prerequisite courses are a major factor in ranking applications for program acceptance.

Science courses must be completed within five (5) years of application to the program, and other courses must be completed within 15 years of applying to the program. Students with A&P I (without A&P II) that is older than five (5) years must either retake A&P I or take the HAPS exam and pass the A&P I knowledge level indicator to satisfy the A&P I requirement. For additional information on taking the HAPS exam, contact the Nursing Program Director. (Acceptance of science courses that are older than five (5) years is at the discretion of the Program Director)

Course Number	Course Title	Credits
BIOH 201	Human Anat Phys I/ Lab	4
CHMY 121	Intro to General Chemistry w/Lab	4
or BOTH		
CHMY 141	College Chemistry I w/ Lab	4
CHMY 143	College Chemistry II w/ Lab	4
WRIT 101	College Writing I	3
Choose one of the following:		
M 140	College Math for Healthcare	
M 121	College Algebra	
M 151	Precalculus	
M 171	Calculus I	<u>3-4</u>

(Note: STAT 216 Intro to Statistics will no longer be accepted as a math substitution effective Fall 2014. For transfer students, M 115 Probability and Linear Math will be accepted.)

ASN RN Program Coursework After Formal Acceptance

In order for a student to graduate from the Nursing Program all course requirements must be completed as stated in the current catalog. This includes completing all nursing courses with a grade no less than a C (75%) and a cumulative course test average of no less than 75% (calculated at the end of the semester. The Nursing Program standards and requirements in relation to the grading scale and attendance are more rigorous and strict than the general requirements for Great Falls College MSU. This increased level of expectation is necessary to prepare students for the NCLEX and to insure graduates are prepared for professional employment in the field of nursing. Clinical and Lab courses are “Pass / Fail.” To “Pass” a Clinical or Lab the student must have 75% or more of the available points for the course as well as “Pass” **all** Lab skills assessments.

Students are encouraged to take BIOH 211, PSYX 100, SOCI 101, and BIOM 250 with Lab prior to program acceptance due to workload requirements of the Associate of Science Nursing, Registered Nurse program.

The courses listed below are required in the program of study for the Associate of Science Nursing, Registered Nurse program. The courses are offered at Great Falls College MSU in the following sequence:

1st FALL SEMESTER

Course Number	Course Title	Credits
BIOH 211	Human Anat Phys II/Lab	4
NRSG 230	Nursing Pharmacology	3
NRSG 231	Nursing Pharmacology Lab	2
NRSG 232	Foundations of Nursing	3
NRSG 233	Foundations of Nursing Lab	3
		15

1st SPRING SEMESTER

Course Number	Course Title	Credits
NRSG 234	Adult Nursing I	3
NRSG 235	Adult Nursing I Clinical	2
NRSG 236	Health and Illness of Maternal Nursing	2
NRSG 237	Health and Illness of Maternal Nursing Clinical	1
NRSG 256	Pathophysiology	3
PSYX 100	Introduction to Psychology	3
		14

2nd FALL SEMESTER

Course Number	Course Title	Credits
NRSNG 244	Adult Nursing II	3
NRSNG 245	Adult Nursing II Clinical	2
NRSNG 246	Health and Illness of Child and Family Nursing	2
NRSNG 247	Health and Illness of Child and Family Nursing Clinical	1
NRSNG 254	Mental Health Concepts	3
NRSNG 255	Mental Health Concepts Clinical	1
SOCI 101	Introduction to Sociology	3
		<hr/>
		15

2nd SPRING SEMESTER

Course Number	Course Title	Credits
BIOM 250	Microbiology for Hlth Sci w/Lab	4
NRSNG 259	Adult Nursing III	3
NRSNG 260	Adult Nursing III Lab	1
NRSNG 261	Adult Nursing III Clinical	2
NRSNG 266	Managing Patient Care for the RN	2
NRSNG 267	Managing Patient Care for the RN Clinical	2
		<hr/>
		15

Total Program Credits: 72



GREAT FALLS MSU ASSOCIATE OF SCIENCE NURSING PROGRAM Application Packet Cover Sheet

NAME _____

ADDRESS _____

CITY _____ ST _____ Zip Code _____

TELEPHONE (Home) _____ (Other) _____

E-Mail ADDRESS _____

STUDENT IDENTIFICATION NUMBER: _____

Check-off List

√	Item
	Completed Admissions File. A completed admissions file includes a completed application, payment of the \$30 application fee (ONLY the initial application fee to Great Falls College MSU), copies of high school/GED/HiSET transcripts or diplomas, proof of MMR shots, and completion of placement testing or submit official college transcript(s) verifying placement. Complete admissions files will be verified by the registrar's office and applicants with incomplete files will not be admitted to the program. Students are encouraged to check with the admissions office to confirm that their admissions file is complete.
	In Good Academic Standing All students must be in good academic standing which means they are not on academic probation OR academic probation continued, OR academic suspension. Good academic standing will be verified by the registrar and any applicants who are not in good academic standing will not be admitted to the program. Students are encouraged to check with the registrar's or admissions office to confirm that they are in good academic standing.
	Application Evaluation (complete form for submission)
	Technical Standards Form (signed)
	Kaplan Admissions Test completed and scores attached
	Verification of Healthcare work experience (form attached) MUST use form.
	Official Transcripts for all courses completed post-secondary education or previous degree attainment (Send official transcripts to Registrar – DO NOT include in packet)

Important Note:

Successful completion of the Nursing Program does not guarantee that the Montana Board of Nursing will allow a graduate to take the NCLEX or attain a nursing license if you have a felony conviction. This is approved or denied by the Montana Board of Nursing on an individual basis. If you have a felony conviction, contact the Montana Board of Nursing for further information before making an application to the program.

Nursing: http://bsd.dli.mt.gov/license/bsd_boards/nur_board/board_page.asp

Technical Standards

The technical standards for the Associate of Science Nursing Program - Great Falls College MSU considered criteria for admission to the programs and listed below.

If you have questions or concerns about your ability to meet the technical standards with or without accommodations, or if you would like to arrange reasonable accommodations, you should contact Disability Services. Applicants who disclose a disability are considered for admission if they are otherwise qualified so long as such accommodation does not significantly alter the essential requirements of the curriculum and the educational program, or significantly affect the safety of patient care or others.

To successfully complete the Nursing Program, students must demonstrate their competency in carrying out tasks necessary for safe and effective practice in the field, including:

Observation/Sensory-Motor

- Accurately identify and assess heart, breath, abdominal, and other sounds of the human body
- Accurately assess normal and abnormal color changes in the skin and observe pupil changes
- Accurately differentiate colors and recognize patient odors
- Detect and respond appropriately to activation/warning signals on equipment) including auditory and visual signals)
- Detect significant environmental odors
- Distinguish fine print on various medication labels
- Observe and assess conditions of a patient accurately, at a distance and close at hand, and observe non-verbal communication when performing nursing assessments and interventions or administering medications
- Observe and participate in all demonstrations and experiments in the basic sciences including computer assisted instruction
- Observe digital or waveform readings
- Perceive signs of disease and/or infection as manifested through physical examination including visual images of the body surfaces, palpable changes in various organs and tissues, and auditory information (patient voice, heart sounds, bowel and lung sounds)
- Read gradients/calibrations on a syringe

Communication

- Accurately document treatment information
- Communicate accurately and effectively in English with other students, faculty, staff, patients, families and other professionals in a culturally sensitive manner
- Communicate effectively in classroom presentations, seminars, simulation, practicum sites, practicum conferences, and online-formats
- Convey or exchange accurate information in a clear and efficient manner to obtain a health history, identify problems presented, and explain alternative solutions
- Effectively communicate with and respond appropriately to other healthcare professionals' questions, requests, and directions in classroom, lab and clinical settings
- Process and communicate information on the patient's status including changes in mood, activity and posture and non-verbal communications with accuracy in a timely manner to members of the health care team

Psychomotor

- Adjust and operate diagnostic or therapeutic devices by manipulating knobs, dials, and keyboards
- Answer patient call lights or intercom system to determine patient needs

- Assemble medical equipment and supplies
- Conduct laboratory and diagnostic tests and carry out physical assessments
- Coordinate fine and gross muscular movements to treat patients in emergency situations
- Engage in patient care delivery in all settings and deliver care to all patient populations including but not limited to children, adolescents, adults, individuals with disabilities, medically compromised patients and vulnerable adults
- Execute physical movements required to provide general care and treatment to all patients in all health care settings
- Move and position heavy and/or large equipment and patients
- Operate equipment typically found in the health care environment including IV pumps, cardiac monitors, and electric and manual blood pressure equipment, safe handling equipment
- Perform basic life support, ventilation/compression (including CPR and AED), and other basic life support functions
- Perform inspection, palpation, auscultation, percussion, and other diagnostic maneuvers
- Provide holistic nursing care and perform or assist with procedures, treatments, and medication administration
- Respond to emergencies precisely, consistently, accurately, and quickly
- Safely assist a patient in moving from one place or another
- Transfer patients from bed to chair, bed to stretcher, chair to bed as needed
- Transport patients in wheelchairs as necessary
- Turn/reposition bedfast patient

Intellectual-Conceptual, Integrative, and Quantitative

- Accurately perform mathematical calculations and calculate medication dosages & IV rates from instructions given
- Analyze, collect, and synthesize data to reach diagnostic and therapeutic judgments and to develop an appropriate plan of care
- Demonstrate factual, conceptual, procedural, and metacognitive knowledge
- Effectively perform chart reviews and continuous assessment of the patient's status
- Effectively prioritize multiple tasks
- Effectively take and record doctors' orders, patient histories, and subjective/objective findings
- Exercise good judgment in patient assessment
- Maintain accurate clinical records on patient care
- Manage the demands of time constraints and frequent interruptions
- Measure, calculate, reason, analyze, integrate, synthesize and problem solve in the context of the level and the focus of their curricular program
- Perform data entry tasks using available technology
- Perform universal precautions against contamination
- Provide all aspects of patient care including medication administration and treatments according to nursing unit guidelines
- Provide clear expression of personal ideas and feelings, demonstrations of bidirectional feedback, and sensitivity to persons with ideas and experiences that different from their own
- Provide in-depth rationale for plan of care
- Use and interpret information from assessment techniques/maneuvers such as those involved in assessing respiratory and cardiac function, blood pressure, blood sugar, neurological status, etc.
- Use and interpret information related to physiologic phenomena generated from diagnostic tools (sphygmomanometer, otoscope, ophthalmoscope) during a comprehensive examination of a patient

Behavioral and Social Attributes

- Abide by the professional standards of practice defined by the discipline
- Demonstrate compassion, sensitivity, and concern for others
- Demonstrate understanding and adherence to professional standards of nursing
- Function effectively under physically taxing workloads including in times of physical and mental stress
- Function effectively under stress and to adapt to an environment that may change rapidly without warning and/or in unpredictable ways
- Maintain appropriate professional decorum in high stress situations and when exposed to unusual sights and smells
- Maintain confidentiality with regard to all phases of work

I understand that I will be expected to demonstrate competency in the technical standards stated above in order to successfully complete the program.

Student Signature

Date

GREAT FALLS COLLEGE MSU
Associate of Science Nursing, Registered Nurse program
Application Scoring Sheet

Application Scoring:

- Only students in Good Academic Standing will be eligible for program acceptance.
- Points and GPAs will be calculated by the Registrar’s Office and grade points will be calculated using the current catalog criteria which includes +/- weighing.
- For students, who have additional educational attainment, the Registrar’s Office will verify degrees awarded from official transcripts.
- All transfer work has to be from a Regionally Accredited institution and official transcripts are required to be on file with the GFC MSU Registrar’s Office.

Please Complete

Applicant Name: _____

Submission Date: _____

Eligibility Assessment: (Place “Y” in blank to indicate requirement has been met)

- * Admitted to Great Falls College MSU, file complete _____
- * In good academic standing _____
- * Each Prerequisite course completed with minimum grade of “C” not “C-“ or higher _____
- * 2.5 Cumulative Prerequisite GPA _____
- * Have you ever been enrolled in any nursing program? If yes, list when & where _____

1 - Official transcripts are required to be on file with the GFC MSU Registrar’s Office.

2 – Attach a written explanation for leaving, AND

3 –Attach one (1) Nursing faculty reference from that program.____

Please summarize your prerequisite course work by completing the table below with official transcripts included in application if taken at another institution. Science courses must be completed within 5 years of applying for Registered Nurse Program and must include a lab component.

Great Falls College MSU Course	Course #	Institution where course was completed	Credits	Grade	Year
<i>(For ex) Microbiology</i>	<i>BIOM 250</i>	<i>Great Falls College MSU</i>	<i>4</i>	<i>A</i>	<i>2012</i>
BIOH 201	Human A&P I w/Lab				
CHMY 121 OR BOTH	Intro to Gen. Chem w/Lab				
CHMY 141 AND	College Chem I w/Lab				
CHMY 143	College Chem II w/Lab				
WRIT 101	College Writing I				
M 140 or M 121 or M 151 or M 171	College Math for Healthcare College Algebra Precalculus Calculus I				

Admissions Criteria Score:

Kaplan Nursing Program Admissions Test

“The Kaplan Admission Test is designed to determine if students have the academic skills necessary to perform effectively in a school of nursing. The Admissions Test is a 91-question, online, multiple-choice test which evaluates the basic reading, math, writing and science skills of students seeking entry into a nursing program leading to RN licensure.” (Kaplan, 5/26/17).

The Kaplan Admissions Test is free of charge to people applying to the ASN RN program at Great Falls College MSU however the individual testing sites may charge a fee that the applicant is responsible for. The Kaplan Admissions Test must be taken at an approved location. Proctor information and needed forms are coordinated through the Great Falls College MSU Nursing Program Director. The test may be taken 2 times with the higher grade being the one considered. Please see the Kaplan Admission Test information sheet at <http://www.gfcmsu.edu/webs/nursing/index.html> .

The minimum “Overall” score on the Kaplan Admissions Test that will be accepted is 65%.

Applicant Kaplan Score (Score must be attached)	
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Applicants with “Overall” Kaplan scores below 65% will not be considered for admission.

A. *Performance in Prerequisite Courses (44 points possible): Grade A = 4, A- = 3.7, B+ = 3.3, etc.*

Multiply that number by the Emphasis = points)

Great Falls College MSU Course	Course #	Grade		Emphasis		Points
<i>(For ex) Microbiology</i>	<i>BIOM 250</i>	<i>B(3)</i>	<i>X</i>	<i>3</i>	<i>=</i>	<i>9</i>
BIOH 201	Human A&P I w/Lab		X	4	=	
CHMY 121 OR BOTH	Intro to Gen. Chem w/Lab		X	3	=	
CHMY 141 AND	College Chem I w/Lab			OR		XXXXXXXX
CHMY 143	College Chem II w/Lab		X	3	=	
WRIT 101	College Writing I		X	2	=	
M 140 or M 121 or M 151 or M 171	College Math for Healthcare College Algebra Precalculus Calculus I		X	2	=	

(Note: STAT 216 Intro to Statistics will no longer be accepted as a math substitution effective Fall 2014. For transfer students, M 115 Probability and Linear Math will be accepted.)

Total Prerequisite Score = _____

B. Performance in Recommended Courses (32 points possible): Grade A = 4, A- = 3.7, B+ = 3.3, etc.

(Multiply that number by the Emphasis = points) Must have a “C” or higher, not a “C-“.

Course #	Course Title	Grade	Emphasis	College taken & Year	Points
BIOH 211	Human Anat Phys II with Lab	x	3	=	
BIOM 250	Microbiology for Health Science w/Lab	x	3	=	
PSYX 100	Introduction to Psychology	x	1	=	
SOCI 101	Introduction to Sociology	x	1		

Total Recommended Courses Score = _____

C. Hours of Healthcare Work Experience with direct, human, patient care (not family member) (3 points max)

Definition: Paid healthcare work experience with hands on; bedside care or scheduled interactions of multiple humans; assisting or performing skilled duties for the individuals; feeding; ambulating; dressing; bathing; taking vital signs; range of motion (etc).

Work experience is only considered within the past 5 calendar years.

Verification required and MANDATORY.

Work experience submitted without a completed verification form will not be considered.

A separate form is required for each employer.

(See attached form)

Health Care Employment Experience	Points
4160 and more hours of paid work experience with direct human patient care	3
2080 – 4159 hours of paid work experience with direct human patient care	2
400 – 2079 hours of paid work experience with direct human patient care	1

Total for Healthcare Employment Experience: Score = _____

D. Previous Educational Attainment (3 points max –points awarded for one degree only)

Verification required (Official transcript with degree or certification posted - on file with GFC MSU Registrar) Degree or Certificate MUST be from a Regionally Accredited institution of higher education.

Degree Attained	Concentration Area	Points
Certificate of Applied Science	(NOT Certificate of Technical Science)	1
Associate Degree		2
Bachelor’s Degree		3

Total for Previous Educational Attainment Score = _____

Total possible application score is 84 points. Total possible Kaplan test score is 65 - 100.

	APPLICANT SCORE	TOTAL
Total Application Score		
Kaplan Test Score		
Overall Application Score	Total application score + Kaplan Test score	

In case of a tie at the raw point level, these are the tie-breaking criteria:

- ✓ Veterans Priority of Service (copy of DD 214 is required.) then,
- ✓ Grade in BIOH 201 then, grade in CHMY 121 then, grade in NUTR 212 or NUTR 221, then grade in AHMS 144, then grade in NASX course and then highest prerequisite GPA.

Great Falls College MSU
Nursing Programs
2100 16th Ave South
Great Falls, MT. 59405
406-771-4362

VERIFICATION OF PAID HEALTHCARE OCCUPATIONAL EMPLOYMENT

The Applicant can duplicate this form for additional employers/agencies.

Applicants to the Nursing Programs at Great Falls College MSU are granted additional points toward their application point total from prior or current employment in a Healthcare setting. The application process requires verification of paid work experience. Employers (either Supervisor or Human Resources representative) are asked to verify the applicant's description of job duties and number of hours of patient care using this form.

INSTRUCTIONS:

Section I: Nursing Program Applicant completes before having the form completed by the employer/agency.

Section II: The employer/agency completes and returns form to applicant.

Section I

Applicant Name: _____ Prior Name if applicable: _____

Applicant Address: _____

Facility Name and type: _____

Facility Address: _____

Length of employment (mm/dd/yy): from _____ to _____ Total Hours Paid Healthcare work: _____

Position: _____ Supervisor: _____

Complete a detailed description of Job Duties

I understand the submission of false material in this Application Packet will be grounds for non-admission or, if discovered after admission, grounds for expulsion. Permission has been granted for Great Falls College MSU to verify the above information.

Applicant Signature: _____ Date: _____

Section II

Facility Name: _____ Phone: _____

Supervisor of Applicant, please print: _____

I verify the information provided by the applicant to be accurate and true to the best of my knowledge. If applicant added additional detail to description of job duties, I have signed that addendum also.

Signature of Supervisor and Date _____

Mailing Address (Street Address, P.O Box) _____

City _____ State _____ Zip Code _____

It is the student's responsibility to be sure that all parts of this form are complete.

Applicants may make copies of this form if they have paid healthcare work experience at more than one facility.