



SUBJECT:	Governance & Organization		
POLICY:	113.1 Committees		
PROCEDURE:	113.1.1 Committees		
EFFECTIVE:		REVISED:	REVIEWED:

Introduction and Purpose

College-wide committees are an essential part of the shared governance structure and help carry out the mission of the College. Great Falls College recognizes committees as essential bodies that help contribute to the development and operations of the College. On occasion, there may be a need to form a new committee or dissolve an existing one. This policy applies to committees, and does not apply to councils, advisory boards, or work groups.

Policy

The College shall establish, review, and dissolve committees through a shared governance process that includes clear articulation of purpose, scope, authority, and membership. Proposals to add or dissolve a committee must demonstrate alignment with the College's mission and assess overlap with existing structures. All standing committees shall be reviewed on a regular basis to evaluate effectiveness, continued need, and resource impact.

Recommendations to create, continue, revise, or dissolve committees can be made by any employee through the Executive Council and require final approval by the College Council.

Definition

Advisory Board: a group of external partners who advise strategy and make recommendations.

Committee: has a defined purpose and function and work to ensure that all relevant constituencies are considered in meeting their charge and are appropriately consulted for input.

Council: cross-functional groups that consult, deliberate, advise, and make decisions within the scope of their charge.

Shared governance: at Great Falls College, shared governance refers to structures, processes, and practices that allow faculty, staff, and students to participate in decision-making and recommendation development that impacts the institution, using transparent communication and collaboration.

Work Group: temporary and time-bound teams established to complete a project assigned to a council or committee.

Related Manuals/Forms

- Committee Application Form
- Committee Review Form
- Committee Dissolution Form