



SUBJECT:	Financial Affairs		
POLICY:	501.2 Fiscal Misconduct		
PROCEDURE:	501.2.1		
EFFECTIVE:	November 2014	REVISED:	January 2025
		REVIEWED:	

Introduction and Purpose

This policy establishes the procedures for reporting and resolving instances of known or suspected fiscal misconduct in order to protect the assets and interests of the state. Fiscal Misconduct includes embezzlement; misappropriation of goods, services, or resources; diversion of assets; conflict of interest situations, violation of state or college fiscal policies and procedures and use of college facilities and equipment for personal gain; and any activity related to intentional wrongdoing and improper behavior related to state financial matters.

Policy

In order to maintain consistency across the Montana State University affiliation, Great Falls College MSU follows a four-campus policy in regards to reporting fiscal misconduct. This policy can be found on Montana State University’s policy page located at https://www.montana.edu/policy/onemsu/fiscal_misconduct/

Any employee or student associated with Great Falls College MSU who knows of or suspects fiscal misconduct should promptly notify the executive director of operations, who shall notify the CEO/dean, the MSU president and vice president for administration and finance of the report. Alternatively, fiscal misconduct may be reported through the .

If evidence of alleged fiscal misconduct is found, the individual(s) will be subject to such disciplinary actions as may be appropriate under the MSU, Board of Regents, and state of Montana personnel policies and such civil or criminal actions that may be appropriate.

Resources

[MUS Compliance Hotline](#)

[State of Montana Legislative Auditor](#)

Related Policies

[BOR Policy 211—MUS Compliance Reporting Hotline](#)