SUBJECT:	Physical Plant				
POLICY:	605.1 Minor Children on Campus				
PROCEDURE:					
EFFECTIVE:	April 2013	**REVISED:**		**REVIEWED:**	October 2026

Introduction and Purpose

~~Great Falls College strives to create an excellent learning environment for all students and a safe campus for everyone. Therefore, minor children must be accompanied or supervised by an adult when on campus or in college facilities.~~

Great Falls College MSU welcomes families and recognizes that students, employees, and visitors may occasionally bring minor children to campus. This policy establishes expectations for supervision and appropriate visits while maintaining a safe environment and supporting college instruction and operations. College classrooms and employee work areas may not be used as substitutes for regular childcare.

Policy

~~Minors, unless otherwise exempt as listed below, must be supervised by an adult in classrooms, labs, the library, public spaces, or other college facilities, including while a student is in class or an employee is working. Minor children may not attend class or class activities, such as field trips, along with enrolled students except on very rare occasions at the discretion of instructors. Minor children may not be present at the employee's work site during the employee's assigned work hours. In emergency situations, if it is necessary for an employee to bring a child to the workplace during working hours, the employee's supervisor must approve.~~

~~This policy does not preclude short visits when the minor child is accompanied by another responsible adult.~~

~~Students and employees may be asked to remove a minor child being disruptive, even when supervised.~~

General Supervision

Minor children must remain under the direct and continuous supervision of a responsible adult while on campus or in college facilities, unless participating in an organized program or activity that provides supervision.

The supervising adult is responsible for the child's behavior and safety. Children may not be left unattended in classrooms, laboratories, the library, public spaces, offices, or other college facilities while an adult attends class, works, or conducts college business.

Brief family visits to public areas are permitted when children are appropriately supervised and their presence does not disrupt college activities or create a safety concern.

Children in Classrooms and Instructional Activities

Minor children who are not enrolled in a class may attend that class or an associated instructional activity only on rare occasions with prior approval from the instructor. Approval applies to the specific occasion and does not authorize recurring attendance.

The accompanying adult must continuously supervise the child. Instructors may deny or end a visit when the child's presence interferes with instruction, disrupts the learning environment, or creates a safety or confidentiality concern.

Children in Employee Work Areas

Employees may bring a minor child to their work area for a brief visit with prior approval from their immediate supervisor, provided visits are infrequent and nonrecurring. Approval must consider the employee's assigned duties, the work environment, the duration and frequency of visits, and potential effects on college operations, other employees, safety, and confidentiality.

The workplace may not be used as a substitute for regular childcare, including recurring before-school or after-school care or ongoing childcare arrangements. Approval of one visit does not authorize future visits.

An unexpected childcare emergency may be considered for a temporary, limited visit with supervisor approval. The employee and supervisor must agree on the expected duration. Repeated childcare difficulties do not establish an ongoing exception to this policy.

The employee must directly and continuously supervise the child and remain able to perform assigned duties. Other employees may not be expected to supervise the child.

Supervisors may deny or end a visit, or restrict future visits, when visits become frequent or recurring, interfere with assigned duties, disrupt college operations, or create safety or confidentiality concerns. These requirements apply even when the child is quiet and nondisruptive.

When a visit cannot be approved or continued, the employee must arrange alternative case or discuss available leave or other approved work arrangements with their supervisor.

Safety and Confidentiality

Minor children visiting campus may not enter hazardous or restricted areas, including laboratories, shops, mechanical rooms, or other locations where equipment, materials, or activities present a safety risk, unless their participation is expressly authorized through an approved instructional activity or college program.

Children may not access confidential student, employee, patient, or college information, including records, computer systems, or conversations involving protected information. The supervising adult must ensure that the child's presence does not compromise confidentiality.

Concerns and Enforcement

Concerns about supervision, disruption, safety, confidentiality, or recurring visits should be reported to the appropriate instructor, supervisor, dean, or administrator.

An instructor, supervisor, or appropriate college administrator may require the supervising adult to remove a child when the requirements of this policy are not met. The college may restrict future visits when necessary to maintain a safe and effective learning and work environment.

Exceptions

The visitor supervision and attendance restrictions in this policy do not apply to minors while they are:

- Participating in college-approved activities or events organized specifically for minors, where supervision is provided under the program's requirements.
- Enrolled in college courses, including through dual enrollment.
- Enrolled in a Career & College Readiness Center program.

These minors remain subject to the applicable rules, supervision requirements, safety standards, and conduct expectations of their course, program, or activity.

- ~~Activities and events organized specifically for minor children~~
- ~~Dual enrollment students~~
- ~~Minors under the age of 18 enrolled in a Career & College Readiness Center program~~

Definitions

~~Minor Children refers to any person under the age of eighteen years not officially registered in a Great Falls College class. Emancipated minors are considered adults.~~

~~Adult is any person eighteen years of age and older or an emancipated minor who has responsibility for a minor child while on the Great Falls College campus, regardless of the relationship.~~

~~Employee is any staff member, faculty, contract professional, or student worker employed by Great Falls College.~~

~~Unattended/Unsupervised refers to situations in which the minor child is on campus or in a campus facility and is not under the immediate physical control of an adult or an instructor.~~

~~Disruptive means behaving in a way that is interfering with a work or educational setting, interrupting the usual order, or being unruly or disorderly.~~

Minor Child: A person under eighteen years of age who is not an emancipated minor. Enrolled minors and participants in approved youth programs are subject to the exceptions above while participating in those courses, programs, or activities.
Responsible Adult: A person eighteen years of age or older, or an emancipated minor, who has accepted responsibility for supervising a minor child while on campus.
Employee: Any staff member, faculty member, contract professional, or student employee employed by Great Falls College MSU.
Direct and Continuous Supervision: The responsible adult remains with the child and is able to observe the child's activities and promptly intervene when necessary.
Disruptive Behavior: Behavior that interferes with instruction, work, college services, or another person's use of college facilities.