



SUBJECT:	Library		
POLICY:	901.2 Library Appeals		
PROCEDURE:	901.2.1 Library Appeals		
EFFECTIVE:	March 2025	REVISED:	December 2025
		REVIEWED:	

Policy

Weaver Library patrons may appeal overdue and/or lost item fines with the Library Director. . Patrons may also appeal borrowing privilege suspensions. Appeals must be made within 30 business days of incurring the fine or borrowing privilege suspension in order to be considered.

To initiate an appeal, a patron must complete an appeal form. Patrons who wish to appeal a fine are still responsible for borrowed items and fines can continue to accrue if the item has not been returned.

Borrowing Privilege Suspensions will remain active until the appeal process is completed.

Fine appeals will generally not be considered for any of the following reasons:

1. Any fine or charge that has been sent to a collection agency.
2. Lack of familiarity with borrower policies and lending periods. Circulation information is posted at the checkout desk and on the library’s website.
3. Items returned for a patron by another person.
4. Items returned to another library.
5. The patron lent a checked-out item to someone else.
6. The patron has disregarded a request for a recalled book.
7. Fines for lost or damaged technology items.

Borrowing Privilege Suspension will generally not be reconsidered for the following reasons:

- Lack of familiarity with library policies and procedures – it is the responsibility of the patron to review policies and procedures
- Failure to follow library policies and procedures
- Repeated inability to return items on time leading to a lost item notice

Please see procedure 901.2.1 for more information on the appeals process.