



SUBJECT:	Library		
POLICY:	902.5 Community Patrons		
PROCEDURE:	902.5.1		
EFFECTIVE:	January 2006	REVISED:	May 2025
		REVIEWED:	

Introduction and Purpose

This policy defines those who qualify as community patrons and explains applicable library use privileges.

Policy

1. Community patrons may borrow library books and other materials with a current community borrower’s card.
2. Borrowers are responsible for damages or loss of library materials while checked out under their account. The library reserves the right to assess a fine for damaged items, up to and including replacement costs. All damaged items remain the property of the library.
3. Borrowers may not check out items and loan them to other people. Doing so will result in temporary or permanent loss of borrowing privileges.
3. Fines will be assessed for late, damaged, or lost materials. Fine amounts vary depending on the material borrowed.
4. Borrowing privileges may be revoked for failure to return items, pay fines, or pay for lost or damaged materials.
5. Community patrons must adhere to the library conduct policy (901.1) and posted space use guidelines.

See procedure 902.5.1 for additional information about borrowing cards and library fines.

Who is a Community Patron

Community patrons are defined as Montana residents age 16 and older who are not current students, faculty, or staff of Great Falls College MSU with an active NetID and/or current students or staff at other Montana State University institutions. Great Falls College MSU alumni and former employees have the same borrowing privileges as community patrons.

Great Falls College Continuing Education & Training Non-Credit Students

1. Individuals enrolled in Great Falls College Continuing Education & Training non-credit bearing classes are considered community borrowers, as they are not taking credit-bearing courses, and do not have a Great Falls College NetID assigned to them.

Great Falls Public Schools Career and College Readiness & Adult Education Students

2. Individuals enrolled in the Great Falls Public Schools CCRC and Adult Education classes are considered community borrowers, as they are not taking credit-bearing courses through Great Falls College, and do not have a Great Falls College NetID assigned to them.