Dear Campus Community,

On November 15, the Curriculum Committee accepted proposed changes to the College Learning Outcomes. Based on discussion and feedback during faculty workshops and subsequent surveys, the Assessment Committee revised the CLOs in number and scope. The revised CLOs are Critical Thinking, Communication, and Professionalism.

Full definitions, outcome statements, examples of assessment activities, and framing language for institutional assessment can be found at http://www.gfcmsu.edu/about/assessment/outcomes.html.

More information and responses to common questions can be found at http://www.gfcmsu.edu/about/assessment/FAQ.html.

Mandy

Mandy Wright
English Faculty
Director of Assessment & Faculty Development
Great Falls College MSU
(406) 268-3713
mandy.wright@gfcmsu.edu
2100 16th Avenue South
Great Falls, MT 59405
I. Introduction and Welcome New Members – Ms. Roberts

Ms. Roberts welcomed everyone to the first CPBAC meeting of 2020. This is an open meeting; only members are allowed to vote but all are welcome to participate. New CPBAC members were introduced: Ms. Andrea Fossen representing Staff Senate, Marla McFerrin representing Faculty-at-Large, and Scott Thompson, Director of Communications and Marketing.

II. Academic Program Review Report – Mr. Larry Vaccaro, Chair, IAPRC

Mr. Vaccaro reported on the eight programs reviewed by the Internal Academic Program Review Committee in Fall 2019. The committee recommended two for continuance with expectation of sustained performance, one for discontinuance, and five for continuance with modification. See attached for recommendations. Dr. Wolff noted that the Industrial Technician AAS program will be placed into moratorium effective immediately.
III. College Learning Outcomes Implementation – Ms. Mandy Wright

Ms. Wright reviewed the updated Student Learning Assessment section of the webpage and discussed the College Learning Outcomes, which were revised during the fall 2019 semester and accepted by Curriculum Committee in November. The CLOs are Critical Thinking, Communication, and Professionalism. Each CLO includes a definition, outcome, and suggested learning experiences.

IV. New Application Process for Non-Degree Admission – Ms. Shannon Marr

Ms. Marr reported that the process for non-degree admission has been simplified. The new form can be found here: Application for Non-Degree Admission. To apply, print and fill out the application. Once processed, you will receive a confirmation via mail. The tuition is waived, but employees still have to pay all applicable fees. Shannon noted that dependents and spouses utilize a different form. Faculty and staff taking courses helps our enrollment numbers, and they may be able to utilize professional development funds if the skill directly translates to their job.

V. CAAAC Presentation – GFC MSU Data - Ms. Ortega

Ms. Ortega presented data from the College Assessment, Analysis, Accreditation Committee (CAAAC). The presentation is attached. The purpose of the presentation was to share data about the campus including milestones of new students, retention rates, proportion of credits earned, and academic probation data.

- Retention Rates of all New, Full-time Degree Seeking Students:
  The blue line represents Fall to Spring. The orange line (Fall to Fall) reflects a pretty good increase for the Fall 2018 cohort of students. The Fall 2018 cohort measures what percentage of students in this Fall 2018 cohort came back or completed Fall 2019.
- Retention Rates of all New, Part-time Degree-seeking Students:
  Presents the same information as the last slide, only for part-time (defined as those students taking fewer than 12 credits a semester). Again, Fall to Fall shows a good increase for the Fall 2018 cohort of students.
- % of credits earned: the percentage of credits students completed compared to what they signed up for.
- Academic Probation and Suspension: shows decreases in the proportion of our students being placed on academic probation and suspension.

VI. Staff Senate Update – Ms. Laramie Smovir, Enrollment Specialist – Co-chair of Montana University Staff Senate and President of Staff Senate

1) Regents Award of Excellence for Staff. Each campus can nominate two people to go to state level. Both contract and classified are eligible. Anyone can nominate using the nomination form which will be sent out next week. The deadline is February 18th.
2) Staff Senate is working to bring a food truck to campus once a month. One solicitation has been received. Please submit any food truck ideas to Laramie in case another solicitation is sent out.

VII. FY20 Budget – Ms. Roberts

Ms. Robert reported on the FY20 budget. The presentation is attached. The graphs are from the Board of Regents website, BOR Data & Reports.
Declining enrollments reflect a general downward national trend. At GFC MSU, FTE has decreased by 500 since Fall 2011. CUF (current unrestricted funds) includes tuition, fees and state allocation; grant money is not included. There has been a drop in the budget since FY17. The large donation from Benefis for nursing in FY18 and FY19 was not received in FY20. The CUF spending per FTE has been increasing, a measure helpful to BOR as a way to compare institutions. The cost per FTE is about $10,276, 35% from tuition and 65% from state funds. For FY20, GFC MSU budgeted for flat enrollment, but actual enrollment decreased. GFC MSU is short $438,000 in tuition from what was budgeted. With realized savings, we will still be about $153,400 short. Shortfall will also require us utilizing our reserves so we balance our budget.

Dr. Wolff spoke to our many successes:
- Last session legislators created a 2-year college study commission, and are studying the funding model
- Creation of the 8-week advantage has resulted in many impressive results and success stories
- Received the Center of Academic Excellence in Cyber Defense Education award for our AAS Networking Support & Security
- Creation of internships for accounting and computer technology
- We are taking our education to the students, wherever they are
  - By fall 2020 all our GEM courses will be online as part of the Community College of the Air Force
  - Surgical Tech distance sites in Bozeman and Billings
  - We have LPN students who live and work all over the state
- Student research successes
- We continue to add students from other communities to our high school dual enrollment
- Beautiful and state-of-the-art facilities
- Our faculty is exploring Open Education Resources
- This Fall, of 28 students enrolled in Connections 101, 24 completed the program
- We raised $81,000 for Montana Access Scholarship
- Hired Scott Thompson as our Director of Communications and Marketing
- Campus contingent attending John Gardiner’s First Year Experience Conference
- Faculty has implemented online office hours