

Executive Team Meeting Notes
July 29, 2019 | 9:30 – 11:00 a.m. | Room G2

Purpose Statement: *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Susan J. Wolff, CEO/Dean	Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer
Dr. Heidi Pasek, Chief Academic Officer	Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean
Ms. Carmen Roberts, Director of Operations	

Guests:

Mr. Joel Sims, Trades Division Director	Ms. Heather Palermo, Lifelong Learning Director
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Agenda

1. Trades Education	Presenter: <i>Dr. Pasek, Mr. Sims, Ms. Palermo</i>	ET Lead: <i>Dr. Pasek</i>
The vision for trades education between the Trades and Lifelong Learning Divisions was shared. The current position opening for a welding and trades faculty will be flexible to teach in a variety of settings for both the trades and Lifelong Learning divisions. This will allow for the College to be more responsive to community needs.		

2. 5 Pillars of the Comprehensive Two-Year College Mission	Presenter: <i>Dr. Pasek</i>	ET Lead:
Dr. Wolff will review the document and work will continue through the week.		

Upcoming Events

July

- **Intersession July 24-August 23**

August

- **Opening Day August 24, 10am-12pm**
- **8-Week Block A Begins August 26**

September

- **Campus BBQ September 5**
- **Board of Regents September 11-12, Montana Tech, Butte**

October

- **GFC MSU Business After Hours October 10, 4-6pm, Atrium**
- **8-Week Block A Ends October 18**
- **8-Week Block B Begins October 28**

December

- **8-Week Block B Ends December 20**