

Executive Team Meeting Notes
October 25, 2019 | 10:30 a.m. – 12:00 p.m. | Room G2

Purpose Statement: *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Susan J. Wolff, CEO/Dean	Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer
Dr. Heidi Pasek, Chief Academic Officer	Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean
Ms. Carmen Roberts, Director of Operations	

Agenda

1. Student Debt Forgiveness	Presenter: Ms. Roberts	ET Lead: Ms. Roberts
The discussion regarding GFC MSU students who have earned some credit but have not earned a degree was revisited in regards to a proposed trial of debt forgiveness for those students with less than \$500 in debt. The number of students that would qualify is very small – less than 50. A procedure and agreement will be developed by the business and admissions offices. The Executive Team approved moving forward with a trial of debt forgiveness for students with less than \$500 debt.		
2. Other	Presenter:	ET Lead:
Ms. Bonilla has a meeting with representatives from MSU Billings next week to discuss growing our partnership with them.		

Upcoming Events

October

- **8-Week Block B Begins** *October 28*
- **Soup Tour** *October 31, 11:30 am – 1:30 pm, Various Campus Locations*
- **Soup & Costume Contest Winners Announced** *October 31, 3:00 pm, G45/46*

November

- **Veteran’s Day** *November 11, Offices Closed*
- **Board of Regents** *November 21-22, MSU in Bozeman*
- **Thanksgiving** *November 28-29, Offices Closed*

December

- **8-Week Block B Ends** *December 20*
- **Holiday Luncheon** *December 20, 11:30 am, Heritage Hall*
- **Christmas** *December 25, Offices Closed*

January

- **New Year’s Day**, *January 1, Offices Closed*