

Executive Team Meeting Agenda
March 30, 2020 | 9:30 – 10:00 a.m. | Zoom Video Call

Purpose Statement: *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Susan J. Wolff, CEO/Dean	Ms. Lorene Jaynes, Chief of Staff
Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer	Ms. Carmen Roberts, Director of Operations
	Mr. Scott Thompson, Director of Communications & Marketing

Agenda

1. KGPR	Presenter: Ms. Roberts	ET Lead:
The KGPR staff's prox cards have been reprogrammed so they may access their studio as needed.		

2. P/NP discussion with Faculty Senate	Presenter: Dr. Wolff	ET Lead:
Due to the COVID-19 Pandemic, the Faculty Senate of GFC MSU presents the following recommendations to the GFC MSU Executive Team on March 30, 2020.		
<ul style="list-style-type: none"> • Faculty will continue to grade students for spring 2020 courses, based upon their current syllabi, using their syllabi's grading structure and criteria. • Students will be given the option of receiving a P/NP grade after grades are posted and in consultation with their advisor. • A P grade will be based on a grade of C or higher (NOT C- or higher). • A NP grade will be based on a grade of C- or lower. • Students may choose to receive a P/NP grade in place of a letter grade for any number of their courses. • Under the P/NP option, neither pass nor no pass grades will be factored into students' Grade Point Average (GPA). Pass grades will count towards earned semester hours. • Students will be required to meet with an Advisor in the Advising & Career Center to discuss with each individual student who elects this grade mode to look for unintended consequences (honors, athletic eligibility, transfer, competitive entry programs, repeat courses, term GPA, cumulative GPA, etc.). • Students will have 5 business days to make the request in consultation with an Advisor to have the grade changed to a P or NP. Spring 2020 grades are official available on May 18th, so requests have to be into the Registrar's Office by May 22nd at 5 p.m. • The Registrar's Office will change the grade to a P/NP and make a notation of such to the students' transcripts, indicating the extraordinary circumstances of the global public health emergency during Spring 2020. 		

Action: Through an electronic vote, the Executive Team unanimously approved the recommendations as noted above.

An amendment to Policy 308.1, Grading, is not necessary, as these notes will serve as an exception to policy for 2020 spring semester due to COVID-19.

In regards to transfer work, Dr. Wolff heard from Sarah Shannon, Dean of the MSU College of Nursing, and she said they will not penalize students for this unusual semester, noting P grades do not factor into the GPA.

3. Updates	Presenter:	ET Lead:
<u>Division Directors</u> Academic Division Directors are checking in with faculty. Academic Success Center is refining online tutoring and testing. Making sure all students have access to computers. Competitive entry programs working on application due dates Lifelong Learning finished training with General Mills OCHE approved Level I and Level II submissions PTA is making some changes to its clinical courses CODA is working on distance learning options	<u>Student Accounts</u> Some students are still receiving physical refund checks, so staff will mail them. <u>Student Services</u> All areas are up and running.	