

Executive Team Meeting Notes
October 5, 2020 | 9:30 – 11:00 a.m. | Video Conference

Purpose Statement: *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Susan J. Wolff, CEO/Dean	Ms. Lorene Jaynes, Chief of Staff
Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer	Ms. Carmen Roberts, Executive Director of Operations
Dr. Leanne Frost, Executive Director of Instruction	Mr. Scott Thompson, Director of Communications & Marketing

Guests:

Ms. Tammie Hickey, Coordinator GFPS Career & College Readiness Center Program and Interim Director of Lifelong Learning

Guests

1. Connections 101 Data	Presenter: <i>Tammie Hickey</i>	ET Lead:
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Ms. Hickey shared data from the Connections 101 program below. Since fall 2019, 30 students have been able to take advantage of co-enrollment. Co-enrolled students receive 50% off of their tuition for the first six credits of courses 100-level or higher. Of the first 24 who completed the program in fall 2019, 19 started college in 2020, and 11 are still enrolled this semester. In preparation for next fall, students will soon be coming in to complete their FAFSAs and will meet with their advisors.

- **PLA Credits:** 42 students = 126 qualifying PLA credits
 - **CAPP 131** – 22 students
 - **Industry Connection Class** (med terms, accounting, welding, psychology, business, etc.) – 20 students
- **OSHA Certification:** 35 students completed certification
- **Referrals:** 22 referred by the college and 32 referred by CCRC
- **Co-enrolled:** 30 since Fall 2019 (there are far more as this has been provided since Fall 2016)
- **Spring 2020:**
 - 13 completed – some are enrolled at GFC Fall 2020, others will be enrolling in Spring 2021 and in the welding program in Fall 2021
- **Fall 2020:**
 - 12 enrolled
- **Age Range:**
 - 17 to 60

Standing Items

1. Reopening/Healthy Start Task Force	Presenter: <i>Dr. Frost</i>	ET Lead: <i>Dr. Frost</i>
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Everything has been working well according to the plan in place. It was recommended to relocate and refresh the pull-up signs reminding everyone of safety precautions. Mr. Thompson will research the costs associated with signage. Dr. Frost will send common start times for classes so the Executive Team can be stationed near entrances during the first day of block 2 to remind everyone of the mask requirement.

2. CARES Act Student Emergency Funding	Presenter: <i>Ms. Bonilla</i>	ET Lead: <i>Ms. Bonilla</i>
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Information is being gathered to determine how best to get the funds into students' hands.

Agenda

1. MPSEOC Counselor Event	Presenter: <i>Ms. Roberts</i>	ET Lead:
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The Executive Team agreed to not allow external groups to hold meetings on campus this year regardless of connection to the college.

2. Campus Music Options	Presenter: <i>Dr. Frost</i>	ET Lead: <i>Dr. Frost</i>
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Dr. Frost has been provided a list of those who may be interested in sharing their musical talents with campus. Those playing will be in Heritage Hall with the doors open and stanchions placed in front of the doors to prevent people from entering.

3. NSF STEM Summer Camp	Presenter: <i>Dr. Frost</i>	ET Lead: <i>Dr. Frost</i>
<p>Through a grant received from the University of Texas, Jan Mader, GFC adjunct faculty, will be hosting a group of approximately 25 regional high school students to study physics. She has requested to host the event here either in summer 2021 or summer 2022. The students would be on campus four hours per day for a week, and the grant will pay the facility for hosting the event. The Executive Team agreed to host this in summer 2022. Dr. Frost will work on drafting the letter of support. This is one of eight sites hosting a camp across the country.</p>		
4. Campus Morale Planning	Presenter: <i>Dr. Wolff</i>	ET Lead: <i>Dr. Wolff</i>
<p>The Executive Team would like there to be a virtual Halloween Costume Contest and will be thinking of other things that can be done to help boost morale through the rest of the semester.</p>		
5. Other	Presenter:	ET Lead:
<p>Steve Robinett has been working with state offices in Helena to provide internships for our students. There are interested some students, and Mr. Robinett will be having some follow-up meetings with Helena again this week.</p>		