

Executive Team Meeting Notes
April 7, 2021 | 1:00 – 2:30 pm | Room B136

Members:

Dr. Susan J. Wolff, CEO/Dean	Ms. Toni Quinn, Academic Affairs Coordinator
Dr. Leanne Frost, Executive Director of Instruction	Ms. Carmen Roberts, Executive Director of Operations
Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer	Mr. Scott Thompson, Director of Communications & Marketing

Guests:

Standing Items

1. Healthy Campus Task Force	Presenter: <i>Dr. Frost</i>	ET Lead: <i>Dr. Frost</i>
The task force will reconvene on April 9.		

2. COVID Calls	Presenter: <i>Ms. Bonilla</i>	ET Lead: <i>Ms. Bonilla</i>
Benefis is starting to require all employees be vaccinated. It was suggested to take a picture and keep it in your phone as well as send a copy to your doctor. The record is added to state vaccination database. There may be a booster in the fall for various strains.		

3. HEERF Funding	Presenter: <i>Ms. Bonilla/Ms. Roberts</i>	ET Lead: <i>Ms. Bonilla/Ms. Roberts</i>
GFC is diligent in keeping detailed records of how all HEERF monies are being spent. Student Emergency Funding: Institutional Funding Distribution:		

4. Campus Morale Planning	Presenter: <i>Dr. Wolff</i>	ET Lead: <i>Dr. Wolff</i>
The video for the May BOR meeting will focus on the 8-week advantage, taking learning to people where they are, and will include students and possibly vets. The presentation to University Council went well today. Today's meeting was the last until August. The Physical Therapist Assistant program may not be appropriate for OneMSU because so much of the program is taught in person and is hands-on. Dr. Wolff will schedule a meeting with Stephanie Gray, Vicki Trier and GFC's new dean Dr. Erdmann re: OneMSU programs.		

5. Legislative Report	Presenter: <i>Dr. Wolff</i>	ET Lead: <i>Dr. Wolff</i>
HB 102. Concern is ramping up at 2-year colleges about this bill. MUS received \$1,000,000 to provide campus training. Ms. Bonilla will forward MUSFAR recommendations and will follow up with the daycare center. For the May 12 listening session, please email longer, more involved questions and submit shorter, more concise questions in person. A draft is expected to be issued prior to May 12. Ms. Bonilla will reach out to Pam Buckheit re: Staff Senate. HB 632 has been passed by the house and sits in the senate. Of the State fiscal recovery funds, \$17 million was designated for higher ed. The six million dollars requested by campuses for equipment was not included. Representative Rob Cook will be tour the dental clinic next Tuesday.		

Agenda

**denotes additional documents*

1. Policy 510.1 Honoraria and Non-Employment Stipends	Presenter: <i>Ms. Roberts</i>	ET Lead: <i>Ms. Roberts</i>
This policy and procedure detail the honoraria and non-employment stipends. ET approved sending the policy and procedure out.		

2. Hiring Request – Custodian	Presenter: <i>Ms. Roberts</i>	ET Lead: <i>Ms. Roberts</i>
ET approved hiring of this position.		

3. Other

Presenter: Various

ET Lead: Various

The May BOR will focus on budget.

Mr. Troy Stoddard is overseeing an app for students which includes a resource page on the website that links to mental health.

The certificates for the Newman civic fellowship were received. Ms. Bonilla will talk with Ms. Merja about looping this in to the student of the year award.