

Faculty Senate Minutes  
3/25/2022  
10:00-11:55am via Microsoft Teams

**Members:** Jana Parsons, Daisy Gibson, Brad Bechard, Mark Plante, Doug Zander, Melissa Wells

**Invited guests:**

CEO/Dean Stephanie Erdmann or designee,  
Executive Director of Instruction Dr. Leanne Frost,  
Director of Trades Joel Sims,  
Registrar Dena Wagner-Fossen,  
MTYCFA President Tom Oakberg,  
Director of Operations Carmen Roberts or designee

**Other Campus folks:** Jeni Luft, Steven Robinette, Marla McFerrin, Cherie McKeever, Tina, Gambhir, Elyssa Wassman, Larry Vaccaro, Roger Pepper, Kris Hancke, Brenda Canine, Kerry Dolan, Russell Motschenbacher, Michael Walker, Kaylene Strutz

Guest			
Time	Topic	Intended Outcome(s)	Responsible
15 minutes	CEO/Dean Report	Provide updates on system- and campus- level initiatives and changes	Dr. Erdmann

Standing Items			
Time	Topic	Intended Outcome(s)	Responsible
10 minutes	Policy review/revision - First reading and discussion:  New Policy: 707.1 Text Messaging  Minor Changes: 403.10 Resignation 303.1 Drug Free Campus 303.2 Crime Awareness  Substantive Changes: 402.1 Employee Definitions and Classifications 403.8 Drug Free Workplace 407.7 Disciplinary Procedure  Removal: <a href="#">303.12 Medical Marijuana (addressed in 303.1)</a> <a href="#">403.82 Medical Marijuana (addressed in 403.8)</a> <a href="#">307.1 Student Organizations (procedure, not policy)</a>	Revise campus approved campus policies so that they are consistent, remove procedure, are in line with current practice and MUS and state law and policy.	Carmen Roberts or designee

5 minutes	<p>Policy review/revision - Second reading and vote:</p> <p><b>Minor Changes:</b> 404.4 Workers Compensation</p> <p><b>New Policy:</b> 407.0 Public Employee Responsibilities This policy would replace the 3 listed below, as well as <a href="#">407.4 Personal Business</a> &amp; <a href="#">403.7 Outside Employment</a>, which are currently out for public comment for removal.</p> <p><b>Policies for Removal</b> <a href="#">403.9 Gratuities, Donations and Fundraising</a> <a href="#">407.5 Political Activities</a> <a href="#">407.6 Solicitation or Distribution</a></p>	Revise campus approved campus policies so that they are consistent, remove procedure, are in line with current practice and MUS and state law and policy.	Carmen Roberts or designee

Agenda			
Time	Topic	Intended Outcome(s)	Responsible
5 minutes	Inquiry regarding training	Get input regarding the type of consultant Faculty Senate would like to engage	Jana Parsons
30 minutes	Committee Overview	Complete a preliminary draft detailing the purpose, scope of responsibility, and membership of Faculty Senate using the new Committee Overview template distributed as part of the committee redesign project introduced at the 2/11 Faculty Senate meeting	Jana Parsons

Notes		
Topic	Discussion	Action
Discussion of New Org Chart of Campus Committees	<p>Point of Clarification: Some decisions at the committee level that would not have to cross the desk of the Dean, some decisions can be made at the committee level depending on what their charge is. I.E. are we ordering nuts/mints for graduation.</p> <p>Request to remain flexible and continue to work on the language of the Committees.</p> <p>Dr. Erdmann discussed the Executive Council overview document. Purpose, Responsibilities, Member (position, not name), Term Limits, Communication</p>	No Action needed at this time.

	<p>Approval for committee structure to be reviewed and approved by College Council to include a first reading and then a vote at the next meeting. Avoid blanket approval of committees. Dr. Erdmann is monitoring for overlap of committees.</p>	
<p>Policy review/revision - First reading and discussion:</p>	<p><b>New Policy:</b> 707.1 Text Messaging</p> <p><b>Minor Changes:</b> 403.10 Resignation 303.1 Drug Free Campus 303.2 Crime Awareness</p> <p><b>Substantive Changes:</b> 402.1 Employee Definitions and Classifications 403.8 Drug Free Workplace 407.7 Disciplinary Procedure</p> <p><b>Removal:</b> <a href="#">303.12 Medical Marijuana (addressed in 303.1)</a> <a href="#">403.82 Medical Marijuana (addressed in 403.8)</a> <a href="#">307.1 Student Organizations (procedure, not policy)</a></p> <p><b>Discussion:</b> Text messaging based off Bozeman’s policy. New software is being rolled out that allows us to text people without using our personal cell phones.</p> <p>Medical Marijuana policy is being rolled into the Drug Free Campus policy.</p> <p>Recommendation – develop conventions that follow and are consistent in current and future policies.</p>	<p>Last of the reviews for this academic year. Vote will be called at next meeting.</p>
<p>Policy review/revision - Second reading and vote:</p>	<p><b>Minor Changes:</b> 404.4 Workers Compensation</p> <p><b>New Policy:</b> 407.0 Public Employee Responsibilities This policy would replace the 3 listed below, as well as <a href="#">407.4 Personal Business</a> &amp; <a href="#">403.7 Outside Employment</a>, which are currently out for public comment for removal.</p> <p><b>Policies for Removal</b> <a href="#">403.9 Gratuities, Donations and Fundraising</a> <a href="#">407.5 Political Activities</a> <a href="#">407.6 Solicitation or Distribution</a></p> <p>Motion: Mark Plante 2<sup>nd</sup>: Doug Zander No discussion Call to vote, passes unanimously</p>	<p>Called to vote, Motion approved.</p>

Faculty Senate Budget	<p>Approved budget for someone to attend MUSFAR budgets. Per Dr. Erdmann, our budget doesn't have to be so lean, suggested Professional Development</p> <p>Any ideas for Professional development? No response from committee or guests</p>	Discussion will continue at next meeting
Faculty Senate Committee Overview	<p>Began the process of filling in the Faculty Senate Committee Overview document.</p> <p>Potential for rearrangement of Scope of Authority and Responsibility on campus.</p> <p>Jana Parson's took notes and filled in DRAFT document. Please see the DRAFT document on the Faculty Senate Teams if you would like to read in detail. Extensive discussion, please refer to the meeting recording for more detail.</p>	Discussion will continue at next meeting
	Meeting Adjourned	Motion – Brad Bechard Second – Mark Plante