

Faculty Senate Minutes
12/10/2021
10:00-11:30 via Microsoft Teams

Members in Attendance: Jana Parsons, Daisy Gibson, Brad Bechard, Mark Plant, Melissa Wells

Invited Attendees:

CEO/Dean Stephanie Erdmann or designee,
Staff Senate Chair Laramie Smovir or designee,
Executive Director of Instruction Leanne Frost,
Director of Trades Joel Sims,
Director of Health Sciences Russ Motschenbacher,
Registrar Dena Wagner-Fossen,
Director of Operations Carmen Roberts or designee

Other Campus Attendees: Jeni Luft, Becky Sullivan, Jessica Dykstra, Kris Hancke, Dan Casmier, Brenda Canine, Russell Motschenbacher

Guest			
Time	Topic	Intended Outcome(s)	Responsible
25 minutes	Strategic Plan Focus Area: Opportunities (Branding, Marketing and Alumni Relations)	Gather faculty input/ideas	S. Erdmann
25 minutes	Strategic Plan Focus Area: Excellence (Process Efficiencies and Aligning Resources)	Gather faculty input/ideas	S. Erdmann

Standing Items			
Time	Topic	Intended Outcome(s)	Responsible
10 minutes	CEO/Dean Report	Provide updates on system- and campus-level initiatives and changes	Stephanie Erdmann or designee
5 minutes	Policy review/revision - second reading and vote Remove Policy 306.5 Transfer Credits from Non-Regionally Accredited Institutions: This is really a procedure, not a policy; will be part of the catalog	Revise campus approved campus policies so that they are consistent, remove procedure, are in line with current practice and MUS and state law and policy.	Carmen Roberts or designee
10 minutes	Policy review/revision - first reading Policies for Removal 902.2 Graduate Borrowers (addressed in 902.1 Undergraduate Borrowers) 902.3 Distance Borrowers (addressed in 902.1 Undergraduate Borrowers) 902.6 Affiliate Faculty Borrowers (addressed in 902.5 Community Patrons) 904.1 Wireless Laptop Checkout (addressed in new procedure 902.1.2 Laptop/Hotspot borrowing)	Revise campus approved campus policies so that they are consistent, remove procedure, are in line with current practice and MUS and state law and policy.	Carmen Roberts or designee

	<p>905.1 Group Study Rooms (addressed in new procedure 902.1.2) 508.1 Campus Entertainment (duplicate of BOR policy 205.4)</p> <p>Changes 902.1 Student Borrowers</p> <p>Minor changes (information only) 902.4 Faculty & Staff Borrowers (pulled out procedure into separate document, minor changes for clarity) 902.5 Community Patrons (pulled out procedure into separate document, minor changes for clarity)</p>		
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Agenda			
Time	Topic	Intended Outcome(s)	Responsible
25 minutes	Faculty Senate bylaws review/revision: Discuss ET's changes to committees and reporting lines	Review current bylaws and handbook to better understand necessary changes	Jana Parsons

Notes		
Topic	Discussion	Action
Dean's Report	<ul style="list-style-type: none"> • Continuing to gather input on Strategic Plan at Great Falls College • Working with Academic Affairs and Joint Directors on draft of Programming Plan • Monthly touch-base with Chancellors Hicswa and Kegel, Commissioner Christian, and weekly touch-base with President Cruzado • Reaching out to other colleges – Stone Child and Carroll • Assisting with conversations about CDL • Board meeting with Chamber and GFDA • Night out for Science Planning • Onboarding Development Board members • Fine-tuning Scholarship Recipient process • zSpace – Covid dollars purchase; GEAR funds toward program marketing • On-campus events • January Convocation – should be on your calendars 	None

<p>Policy review/revision - second reading and vote</p> <p>Remove Policy 306.5 Transfer Credits from Non-Regionally Accredited Institutions: This is really a procedure, not a policy; will be part of the catalog</p>	<p>No discussion</p>	<p>Motion to remove – Brad 2nd – Mark Approved to remove Policy 306.5 Vote called by Jana – Motion passes</p>
<p>Revise campus approved campus policies so that they are consistent, remove procedure, are in line with current practice and MUS and state law and policy</p> <p>508.1 Campus Entertainment (duplicate of BOY Policy 205.4)</p>	<p>Consolidate Groups 902.1</p> <p>Change 902.4 and 902.5 to procedures instead of policies</p> <p>Remove 508.1 as the BOR has a policy 205.4, GFC does not have to have our own policy. If we follow BOR, then we don't have to revise our policy if BOR changes their policy.</p> <p>No discussion from the group</p>	<p>Vote at next meeting</p>
<p>Faculty Senate Bylaws</p>	<p>Tabled discussion of Bylaws. Will revisit when Executive Team reports back to Faculty Senate regarding committees.</p>	<p>Tabled</p>
<p>Strategic Plan Focus Area: (3/3) Excellence (Process Efficiencies and Aligning Resources)</p>	<p>Discussion led by Dr. Erdmann</p> <p>Process Efficiencies:</p> <ul style="list-style-type: none"> • Electronic Signatures/paperwork • On-line/Virtual meetings • Automate ASL in D2L • Rollover of course shells/sharing shells • Create a culture of course/assignment/assessment sharing • Merge “the roadshow” of committees – Policies & Procedures/other items • Encourage innovation in teaching and learning • Getting ideas for efficiencies to those who can implement • Continue to foster the collaborative and supportive culture at Great Falls College • End-of-term assessment reporting procedures to maximize time and effort • Highlight department initiatives/work/projects campus-wide • Create a resource list for new employees • Review Early Alert process/time & effort <p>Aligning Resources:</p> <ul style="list-style-type: none"> • Hands-on training with classroom technology • Aligning the resources within the OneMSU colleges (library, technology, housing, etc. 	<p>Discussion and Input</p>

	<ul style="list-style-type: none"> Engage the CCRC in the work being done Training in Teams Professional development activities surrounding alternative and flexible delivery modes Open educational resources 	
Strategic Plan Focus Area: (2/3) Opportunities (Branding, Marketing and Alumni Relations)	<p>Discussion led by Dr. Erdmann</p> <ul style="list-style-type: none"> Clarification of connection with MSU Address the community confusion with UP and GFC Bozeman Nursing Program Create “name recognition” – lots of repetition! Identify for the community that there are 5 different entities More than just marketing departments job. Enhance visibility of the college (banners, career fairs, billboards) Brand GFC with the high schools offering dual enrollment classes Billboards with name recognition or affordable alternatives Career Fairs and other community events Continue the good relationship we have with high schools Celebrating the good work already being done – recruiting and marketing Centralized alumni tracking process Industry requests for graduates to enter workforce Alumni connection with industry to provide info on current jobs available Enhance career services and preparedness Availability of graduate resources (not necessarily a class – perhaps a mentor?) Engage Alumni in conversation about programs/curriculum at Great Falls College Assist in enhancing customized training offered at Great Falls College 	Discussion and Input
Approve Minutes	<p>Motion to approve minutes from 11/12/2021 – Mark 2nd – Melissa No discussion</p>	Jana called a vote and motion passed.
Follow up – Jana	<p>Interesting things: Commissioners Office introduced an idea of looking at a single LMS for the University System, not all stakeholders may have agreed and Jana will get back to the group as this discussion progresses.</p> <p>MSUFAR – affordability that affects Bozeman and Missoula – commuter parking lots are overloaded.</p> <p>Regents:</p> <ul style="list-style-type: none"> COVID monies expenditures and moving forward – faculty around the system are very pleased with upgrades to technologies. Montana 10 – (Pell eligible students) would like to scale it up because for first generation or eligible students they’ve seen some amazing successes. 	
11:26 am	Motion to Adjourn - Mark	