

Perkins V Local Committee Meeting
January 5, 2024 | 2:00 pm – 3:00 pm | B136

Purpose Statement: Prioritize Perkins projects based on community/educational (program) needs and the Comprehensive Local Needs Assessment.

Members: Julie Barnwell, Quincie Jones, Ashley Haley, Cheryl Simpson, Jodi Hicks, Staci Weigum, Lisa Ward, Stacy Lowry

Agenda			
Time	Topic	Responsible	Outcome
10min	Perkins Local Spending FY24	Stacy	Informational
10min	Meeting with Project leads	Stacy	Determine who should be included in the meeting invite
10min	Committee Overview Form	Stacy	Review and approve
15min	Perkins Request Form	Stacy	Review and approve
10min	Perkins Process – graphic	Stacy	Review and approve

Minutes		
Topic	Discussion	Action
Perkins Local Spending FY24	Currently at 47% spending, and it is about half-way through the year.	Stacy will share this at January’s College Council and schedule a meeting for February to discuss possible back-up project options in case there are extra funds this year.
Meetings with Project leads	Stacy is scheduling quarterly meetings with project leads, their direct supervisor, the division director (when applicable), Eleazar as EC Liaison for Perkins committee, Lisa.	
Committee Overview Form	Discussed the form, will revise one bullet item.	Change the bullet item regarding quarterly reports to College Council to: Provide updates to College Council regarding the launching of the proposal application, project proposal rankings, approved projects, and a wrap-up of the academic year.
Perkins Request Form and Rubric	Reviewed the current form. Stacy added number three to align with information OCHE asks for. This year, the rubric was revised to add more weight to industry alignment to align with Perkins priorities. Committee approved request form and rubric.	Julie will invite Stacy to all faculty meeting on Jan. 26 to talk to faculty about Perkins proposals and guidelines. Stacy will ask Wayne to post on the website and will send a campus email.
Perkins Process – graphic	Tabled to next meeting.	