

**Perkins Committee Meeting Minutes**  
**March 28, 2023 | 10:30 am – 11:30 am | R278**

***Purpose Statement: Prioritize Perkins projects based on the Comprehensive Local Needs Assessment***

**Members: Michael Shell, Quincie Jones, Shannon Marr, Cheryl Simpson, Joel Sims, Staci W, Lisa Ward, Stacy Lowry**

<b>Agenda</b>			
<b>Time</b>	<b>Topic</b>	<b>Responsible</b>	<b>Outcome</b>
40 min	Review scoring of 2023-2024 requests	Stacy	Review scoring and top 3 for each category.
10 min	What to do different next year?	Stacy	Discuss what worked and what could be improved on.
10 min	Next Steps	Stacy	What happens next?

<b>Minutes</b>		
<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
Review scoring of 2023-2024 requests	Discussed the results of scoring the requests. Looked at top 3 in each category. Heavy emphasis in industry, but keep in mind the special populations as it is a big part of Perkins.	Stacy will complete local application based on the scoring of request forms. Will revise based on OCHE's response.
What to do different next year?	Those completing request forms should know what criteria committee is looking at. Dollar amount total for projects scored.	Stacy will send out rubric with request forms for next year. Besides graphs, Stacy will have spreadsheet of dollar amount for the projects scored and being placed in the local app.
Next Steps	What now?	Stacy will keep committee updated on the progress and projects making up local application.