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# GFCSSA Meeting Minutes

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## Call to order

A meeting of [Great Falls College Staff Senate Association](#) held in [Room G122](#) on [10/17/2019](#). Senators in attendance included [Laramie Smovir](#), [Ben Truman](#), [Samantha Fairhurst](#), [Pam Buckheit](#), [Paul Gallagher](#), [Tony Bernatonis](#), and [Andrea Fossen](#). Others in attendance included [Mary Kay Bonilla](#) and [Stacy Lowry](#). Meeting called to order at 1:41 PM by President Laramie Smovir.

## Approval of minutes

The August 2019 meeting minutes sent out via email to all constituents. Paul Gallagher made a motion to approve minutes, Ben Truman seconded the motion. No one opposed, Pam Buckheit abstained, minutes approved unanimously.

## Consent/Informational Items

- I. Food Truck Followup
  - a. Food Trucks will be done via a procurement process through Carmen Roberts. It is called a Limited Solicitation Request. As such, we need to come up with a list of information that we would like from each vendor. This should include things such as menus, prices, need for any utilities, parking requirements, and dietary options (gluten free, vegetarian, etc.).
  - b. We need to find a list of food trucks in the area that we should receive the Limited Solicitation Request. Tony will send out a list of the trucks that we know of. Senators are asked to add to the list if they know of any other food trucks.
- II. Survey Results
  - a. The results of the March 2019 MUSSA Survey were viewed for informational purposes only. A copy of that PowerPoint presentation will be attached to these minutes along with the comments from the survey.
- III. Review of constitution and bylaws
  - a. Our constitution and bylaws were originally written based off constitutions and bylaws of other Montana University System schools when GFCSSA was first being created. They have not been reviewed since then.
  - b. There have been questions about
    - i. The division breakdown
    - ii. How a Senator can be unseated
    - iii. Communication requirements for the senator
    - iv. Requirements to be a member of the executive team, specifically the Seceretary position.
  - c. A committee of volunteers was created to review the constitution and by-laws including Pam Buckheit and Ben Truman. They will report back with a preliminary report at the November meeting.
- IV. Suggestion Box
  - a. It is suggested that the senators are not following the GFCSSA By-laws by not communicating with their constituents. (Attached as Suggestion # 1)
  - b. It was suggested that there are two IT senators currently sitting on the senate.
    - i. Tony Bernatonis and E.J. Suck are both (now) members of IT after a re-structure. At the time of his election, Tony was the Marketing Senator. It was decided by the Senate at the time of the restructure that Tony would finish out his term as the Marketing Senator and they would be free to elect a new senator at the end of his term.

- c. It was noted that the meeting minutes had not been updated on the website since April 2019.
  - i. That was corrected as soon as that suggestion was received.

## Action Items

- I. Eagle Feather Policy Vote
  - a. A vote was brought forth by on Policy 3.14.
  - b. Vote for approval – Ben Truman, Paul Gallagher, Samantha Fairhurst, Tony Bernatonis, and Pam Buckheit
  - c. Opposed – Andrea Fossen
  - d. Abstained – none
  - e. Policy was approved and a letter will be sent to the Executive team as such.
- II. Election of Secretary
  - a. Currently, Laramie Smovir is acting in the role of both President and Secretary.
  - b. It has been suggested that we have a non-voting member be the Secretary.
  - c. It was suggested that we table the conversation until the Constitution and By-laws can be reviewed.
  - d. Paul Gallagher motioned to table the discussion until we can talk to constituents and review bylaws. Andrea Fossen seconded the motion. All were in favor, unanimously tabled.

## Adjournment

The meeting was adjourned at 2:06 PM.

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Secretary

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Date