

Executive Team Meeting Notes
August 28, 2018 | 8:30 – 11:00 a.m. | Room G2

Purpose Statement: *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Susan J. Wolff, CEO/Dean	Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean
Dr. Heidi Pasek, Chief Academic Officer	Ms. Carmen Roberts, Interim CFO
Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer	Mr. Lewis Card, Executive Director of Communications, Marketing & Development- Absent

Guests:

Ms. Jeri Pullum, Special Projects Coordinator	Ms. Kathy Meier,
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Agenda

1. Perkins	Presenters: <i>Jeri Pullum</i>	ET Lead: <i>Dr. Pasek</i>
Due to a position being vacated soon, approximately \$25,000 of Perkins funds are available. Dr. Pasek, Ms. Bonilla, and Ms. Roberts will bring ideas back to the Executive Team in two weeks.		
2. Native American Enrichment Center	Presenters: <i>Kathy Meier</i>	ET Lead: <i>Ms. Bonilla</i>
<p>Ms. Meier is now supervising the Native American Enrichment Center (NAEC) and is a member of the American Indian/Minority Achievement Program (AIMA) Council. She has been working hard over the summer to make the NAEC and the GFC MSU campus welcoming for our Native American students. In addition, she has been collaborating with several people on many events that will take place during the school year including Native American Preview Day and an Urban Fair.</p> <p>Ms. Meier hopes to get more artwork on campus and have the tribal flags moved in the atrium. Also discussed was a Diversity Center area for all cultures to gather. Various open spaces on campus will be considered. She will work with Dr. Pasek on some possible art availability and with Ms. Roberts on moving the flags.</p>		
3. IDT/Welding	Presenter: <i>Dr. Pasek</i>	ET Lead:
Dr. Pasek shared there are 20 students in the welding CAS program and eight students in the AAS program. Four of the students in the CAS program are dual credit. The Industrial Technician program has four new students in the CAS and three students finishing the AAS.		
4. Evergreen Prize	Presenter: <i>Dr. Pasek</i>	ET Lead:
Dr. Pasek received a call from OCHE requesting a letter of support for their application for an Evergreen Prize. They plan to use the cash award, if received, for a new app through Signal Vine. The Executive Team approved moving forward with the letter of support.		
5. 8-Week Advantage	Presenter: <i>Dr. Pasek & Ms. Bonilla</i>	ET Lead:
It was discovered there is nothing on the GFC MSU homepage about the 8 Week Advantage. Further conversation will take place with Mr. Card when he returns. Ideas were shared including pull up banners describing the 8 Week Advantage, as well as quotes on the walls around campus focusing on success, mindset, purpose, plan, and path.		
6. CFO Position	Presenter: <i>Dr. Pasek</i>	ET Lead:
<p>With the sharing of the CFO position between MSU-Northern and GFC MSU, it was requested to determine what type of notification to NWCCU was necessary. Dr. Neil Moisey, MSU-Norther Provost and Vice Chancellor, reached out to NWCCU and received the following response from Dr. Pamela Goad, Senior VP:</p> <p><i>NWCCU does not have any Eligibility Requirements or Standards that require a CFO to be full-time. The Eligibility Requirements and Standards do single out the chief executive officer with expectations to be full-time. I would encourage you, as ALO, to consider the University's response in future evaluations to Standards 2.A.9-2.A.11 on Leadership and Management and make it clear, with whatever evidence you believe is appropriate, that this arrangement is effective for MSU-Northern. Val is copied on this email as well since she serves as liaison for Great Falls.</i></p> <p>A copy of that email and these notes will be filed for inclusion in future NWCCU reports.</p>		

Upcoming Events

September

- **Labor Day** *September 3, Office Closed*
- **EAT Day** *September 5, 9am-2pm*
- **Board of Regents Meeting** *September 12-13, MSU Billings*
- **Fall Welcome Back – Staff** *September 21, 9am, B101*
- **Great Falls Chamber Annual Dinner** *September 27, 5:30 pm, Heritage Inn*