

Executive Team Meeting Notes
September 19, 2017 | 8:30 – 10:00 a.m. | Room G2

Purpose Statement: *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Susan J. Wolff, CEO/Dean

Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean

Dr. Heidi Pasek, Chief Academic Officer

Dr. Darryl Stevens, Chief Financial Officer

Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer

Mr. Lewis Card, Executive Director of Communications, Marketing & Development

Guests:

Mr. Connor Harbison, MTCC AmeriCorps VISTA, Blackstone LaunchPad

Agenda

1. Blackstone LaunchPad AmeriCorps VISTA	Presenter: Connor Harbison	ET Lead: Dr. Pasek
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Mr. Connor Harbison is the AmeriCorps VISTA with MSU's Blackstone LaunchPad. More information about the Blackstone LaunchPad may be found at <http://www.montana.edu/launchpad/>.

Mr. Harbison has been at MSU for about two months, and his AmeriCorps VISTA role is the director of outreach serving underserved students with a focus on anti-poverty measures and using education as a means out of poverty.

He wants to engage students at other MSU affiliated campuses and change the perception of an entrepreneur. They are holding an Idea Challenge contest in October where students are invited to submit a video with their "best idea." First prize is \$1000. All a student needs is a good idea and a 90 second video. Voting will take place online. The money is the winner's to do with what they wish. Last year there were 17 videos with 18,000 views. Mr. Harbison will send the poster and information. Submissions will open October 1st. There is currently a text/email competition going on with a prize of \$100 given weekly.

MSU has venture coaches that could be available to our students via phone/Skype calls.

Dr. Pasek would like to have Mr. Harbison call in to a Division Director's meeting to provide information to the group of the opportunities offered by the Blackstone LaunchPad.

2. 911 Response Follow-up	Presenter: Dr. Pasek	ET Lead: Dr. Pasek
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Dr. Pasek will create a checklist of and codes for response procedures.

3. Potentially Donated Art	Presenter: Mr. Card	ET Lead: Mr. Card
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A donor has offered the College artwork. The Executive Team would like to accept the art. Mr. Card will discuss options with the donor regarding placement of the pieces.

4. LRBP Visit – Final Details	Presenter: Ms. Jaynes	ET Lead: Dr. Stevens
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Drs. Pasek & Stevens will pick up the visiting group at the airport and Dr. Pasek and Mr. Card will return them to the airport. The agenda is below.

1. Introductions & Welcome to Campus - CEO/Dean Susan Wolff
2. LRBP Expectations - President Waded Cruzado
3. Montana University System LRBP Process - Mr. Ron Muffick, Director of Operations & Administration / Student Affairs
4. Review of Great Falls College MSU LRBP Project Priority List - Dr. Darryl Stevens, CFO
5. Discussion/Tour
6. Lunch with Executive Team in Conference Room G2 (11:00 a.m.)

Upcoming Events

September

- **LRBP Visit** *September 20*
- **Burger Burn** *September 21, Front Patio*
- **YWCA Empty Bowls** *September 23, 11am, Heritage Hall*
- **PTK/Red Cross Blood Drive** *September 25, 9a-2p, Heritage Hall*
- **"Homecoming"** *September 26 & 27*
- **Flute Recital** *September 29, 4pm, Heritage Hall*

October

- **Montana High Tech Jobs Summit** *October 8-9, Missoula*
- **Montana Downtown Conference** *October 19-20, Great Falls*
- **State Worker Demand Community Presentation** *October 24, 3pm, Heritage Hall*

November

- **OneMSU Symposium** *November 1-2, MSU in Bozeman*