

**Executive Team Meeting Agenda**  
**November 26, 2018 | 10:00 a.m. – 12:00 p.m. | Room G2**

**Purpose Statement:** *The Executive Team will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

**Members:**

Dr. Susan J. Wolff, CEO/Dean

Dr. Heidi Pasek, Chief Academic Officer

Ms. Mary Kay Bonilla, Chief Student Affairs and Human Resources Officer

Ms. Lorene Jaynes, Executive Assistant to the CEO/Dean

Ms. Carmen Roberts, Interim CFO

Mr. Lewis Card, Executive Director of Communications, Marketing & Development

**Agenda**

**1. CPBAC Update**

**Presenters:** *Dr. Pasek*

**ET Lead:** *Dr. Pasek*

Dr. Pasek is now handling the scheduling and agendas for CPBAC meetings. The group will meet as needed per policy, with regards to Board of Regents meetings and the legislative session.

**2. MSU-N Collaboration**

**Presenter:** *Dr. Pasek*

**ET Lead:** *Dr. Pasek*

Dr. Pasek shared that the collaboration meetings with MSU-Northern are going well.

**3. Accreditation**

**Presenter:** *Dr. Pasek*

**ET Lead:** *Dr. Pasek*

NWCCU has notified GFC MSU of an Ad Hoc report on Recommendation 1 of the Spring 2015 Year Seven Report due in spring 2019. There will not be a visit. Future evaluations include the spring 2022 Mission Fulfillment and Sustainability Self-Evaluation & Visit, the fall 2023 Mission and Core Themes report, and the fall 2025 Mid-Cycle Self-Evaluation and visit.

**4. Lewis & Clark Honor Guard**

**Presenter:** *Dr. Wolff*

**ET Lead:** *Dr. Wolff*

It has been proposed to start a Lewis & Clark Honor Guard on campus. Dr. Wolff will prepare a notification of the proposed group advisor of the Executive Team's decision.

**5. Internal Academic Program Review**

**Presenter:** *Mr. Larry Vaccaro*

**ET Lead:** *Dr. Pasek*

The Executive Team approved the IAPRC recommendations. Dr. Pasek will notify the Committee, and they will move on with their process per policy.

**Upcoming Events**

**December**

- **Service Saturday** *December 1, 9:00am, Rescue Mission*
- **MUS Campus Input Session** *December 11, 10:00am, Carroll College*
- **Holiday Luncheon** *December 14, 11:30am, Heritage Hall*
- **Christmas Holiday** *December 25, Offices Closed*

**January**

- **New Year's Holiday** *January 1, Offices Closed*
- **BOR Meeting** *January 7-8 (tbd), Helena (tbd)*
- **Business Days at the Capitol** *January 7-8, Helena*
- **Classes Begin** *January 9*