Policy
Continuing Education & Training
If a participant withdraws or drops a class at least three (3) working days prior to the first day of class, the full amount of registration and supply fees will be refunded.

If a class is not dropped at least three (3) working days prior to the first day of class or the student enrolls and does not attend, the full amount of tuition and fees will be assessed.

In certain instances, exceptions to this policy may occur for drops occurring less than three (3) working days prior to the first day of class. To be considered for an exception, an appeal stating the justification for this exception must be made in writing to:

   Executive Director of Career & Technical Education  
   Great Falls College MSU  
   2100 16th Avenue South  
   Great Falls, MT 59405

or through email at cet@gfcmsu.edu.

If the college cancels a class, students will receive a 100% refund on all tuition and fees.

Customized Training
If you have contracted for a customized training, the cancellation date is outlined in the signed agreement and will be followed.

Welding Testing
All welding tests must be paid prior to the test. If you need to cancel for any reason, you must let the certified welding inspector know as soon as possible and a decision on the refund will be made based on the tests you are cancelling.