SUBJECT: Academic Affairs

POLICY: 204.2 Piloting Courses

RELATED PROCEDURE: 204.2.1

EFFECTIVE: December 2007  REVISED: July 2010  REVIEWED:

Introduction and Purpose

At Great Falls College Montana State UniversitySU (GFC MSU), many courses may be developed and intended to be offered as “pilot” courses, or those that are being tested before full inclusion in the catalog.

This policy and procedure document outlines the process by which these courses will be proposed, created, evaluated, and institutionalized.

Policy

Pilot courses are may be developed for the following reasons:

1. Test the feasibility of the topic or subject area;
2. Address an issue or barrier to student/program success;
3. Capitalize on an opportunity;
4. Respond to industry trends or recommendations; or
5. Fine-tune a program or discipline’s curriculum.

Definitions

A pilot course is a class that meets one or more of the above criteria and is being offered on a trial basis.