

Members in Attendance

Dr. Jessica Boyer
Mr. Kaia Ecklund
Ms. Daisy Gibson
Dr. Matthew Hill
Ms. Natalya McLees
Dr. Toni Sawhill
Ms. Dena Wagner-Fossen
Ms. Elyssa Wassmann
Ms. Melissa Wells
Ms. Hope Westerman

Faculty, Staff and Guests in Attendance

Dr. Dan Casmier
Dr. Stephanie Erdmann
Dr. Cynthia Faux
Dr. Tina Gambhir
Ms. Kris Hancke
Ms. Quincie Jones
Ms. Toni Quinn
Ms. Kristi Voboril

Dr. Jessica Boyer called the meeting to order.

Minutes

May 2, 2025

Dr. Boyer asked for a motion to discuss and accept the minutes. So moved by Daisy Gibson, second by Kaia Ecklund. With no further discussion or amendments, a vote was taken, the motion passed and the minutes were unanimously approved.

Information Items

I2025-0912-01 Notification of NWCCU approval of placing Paramedic AAS in moratorium
– Toni Quinn

The approval was received October 7, 2024, but an info item notification was not sent through Curriculum Council.

I2025-0912-03 Notification of OCHE approval of offering Dental Hygiene AAS program
via distance delivery – Stephanie Erdmann

The Office of the Commissioner of Higher Education (OCHE) approved to have an additional location at Gallatin College in Bozeman. However, Northwest Commission on Colleges and Universities (NWCCU) requires that if distance classes comprise less than 50% of program credits, no approval is required. In the original proposed curriculum, distance classes comprised more than 50% of program credits and therefore required approval.

Julie Barnwell and Rachael Bruce modified the curriculum for 2025/26 so that the majority of Bozeman classes do not require students to be on the Bozeman site.

Program Director Rachael Bruce will monitor how Bozeman students perform this academic year and if program adjustments are necessary and distance credits are over 50%, we have everything in place for an onsite visit from NWCCU.

Dr. Erdmann also discussed how NWCCU requires that classes and labs cannot be separated even if they are in separate locations (synchronous lecture can be accessed from anywhere but labs are on-site).

There are five students in BZN and 30 at Great Falls College.

Academic leadership will develop a checklist for expansion programs in the future.

I2025-0912-02 Notification to CC of both OCHE and NWCCU approval of termination of Cybersecurity CTS – Toni Quinn

Approval from both OCHE and NWCCU was received over the summer.

Discussion Items – no vote

A2025-0912-01 No Vote Notification of Dental Assistant placed into moratorium – Stephanie Erdmann

This program was placed in moratorium over the summer based on the last four years of declining enrollments and no students registering for this upcoming fall. Also informing this decision: because dentists can charge separately for the work performed by dental hygienists, those workers receive higher wages than dental assistants, and because the state does not require dental assistants to graduate from an accredited program like ours, it is difficult to attract students.

Discussion Items – require a vote - none

Action Items - None

Other Agenda Items - none

Public Comment on Non-Agenda Items

Per Dena Wagner-Fossen, no-shows are due today by 5:00. We won't drop students until Monday, so we may reach out to ensure nothing changed over the weekend. Students can still drop online through Monday night.

Dena encouraged everyone to attend the 9:00 meeting regarding MyMSU Great Falls College, the upgrade for My Info. It's a great program and we are excited to show it to you.

Adjournment

Dr. Boyer asked for a motion to adjourn; so moved. The meeting was adjourned.