

Members in Attendance

Dr. Brad Bechard
Dr. Jessica Boyer
Dr. Dan Casmier
Ms. Kerry Dolan
Mr. Kaia Ecklund
Dr. Leanne Frost
Dr. Matthew Hill
Dr. Eleazar Ortega
Ms. Dena Wagner-Fossen
Ms. Elyssa Wassmann

Faculty, Staff and Guests in Attendance

Dr. Tina Gambhir
Ms. Kristine Hancke
Ms. Deb Huestis
Dr. Greg Johnson
Ms. Susie McIntyre
Ms. Toni Quinn
Ms. Kristi Voboril

Dr. Jessica Boyer called the meeting to order.

Minutes

February 13, 2026

Dr. Boyer asked for a motion to approve the minutes; so moved by Matthew Hill and seconded by Kaia Ecklund. With no discussion or amendments, a vote was taken, the motion passed and the minutes were unanimously approved.

Information Items – none

Discussion Items – no vote

NV 2026-0227-01 Change term from Fall/Spring to Spring for AHMS 105 Health Care Delivery – Tina Gambhir

This term change is due to low enrollment.

Discussion Items – require a vote

A2026-0327-01 Add COMX 106 Communicating in a Dynamic Workplace as option in HIT program – Tina Gambhir

A2026-0327-02 Add COMX 106 Communicating in a Dynamic Workplace as option in HICS program – Kris Hancke

Kris Hancke spoke to these items. COMX 106 is being offered in the HIT and HICS program as a fourth option to the existing three courses COMX 115, PSYX 100, and SOCI 101. For students transferring to a bachelor's program, we will work with advisors because taking COMX 115 would be more advantageous than COMX 106.

Tina noted that in the HIT program, some students come in with a bachelor's degree wanting the certification and some come in for the certification and then want to continue to get a bachelor's degree, so the above would apply to those students wanting to get their bachelor's.

The council considered voting electronically – it would give Dena more time to work on these, but Leanne would like to reserve electronic votes for emergency situations. The council decided that a vote will be taken for these two items at the March 27 meeting.

Action Items

Course Mods

- A2026-0227-01 Create course BGEN 291: Special Topics – Jessica Boyer
- A2026-0227-02 Create course CAPP 145: Collaborative Technologies – Jessica Boyer
- A2026-0227-03 Delete course BGEN 215: Career Readiness – Jessica Boyer
- A2026-0227-04 Delete Course CAPP 110: Short Courses: MS Outlook – Jessica Boyer
- A2026-0227-05 Delete course CAPP 154: MS Word – Kerry Dolan
- A2026-0227-06 Change Pre-req for CAPP 156 from CSCI 105 to CSCI 100 – Kerry Dolan

Program Mods

- A2026-0227-07 AAS Accounting: Change sequencing and electives | add and delete courses -Kerry Dolan
- A2026-0227-08 AAS Office Mgt & Supervision: Update sequencing and electives, add and delete courses – Kerry Dolan
- A2026-0227-09 CAS Office Support: Add and delete courses – Kerry Dolan

Course Mod

- A2026-0227-10 Add course COMX 106: Communicating in a Dynamic Workplace – Amy Pearson

Dr. Boyer asked the council for approval to vote on the above ten action items together. Dr. Boyer asked for a motion to approve, so moved by Kaia Ecklund, second by Matthew Hill. A vote was taken, with Kerry Dolan abstaining, and the items were approved.

Dena noted that the correction was made to NV 2026-0213-01 Change term from **S to F** for WRIT 200.

Other Agenda Items - None

Public Comment on Non-Agenda Items

Deb Huestis is holding a training session this afternoon from 1:00 to 2:00 on adult learning principles, online or in 1517.

Dr. Boyer asked for a motion to adjourn; so moved by Kerry Dolan. The meeting was adjourned.