

Members in Attendance

Dr. Jessica Boyer
Ms. Kerry Dolan
Mr. Kaia Ecklund
Dr. Leanne Frost
Ms. Daisy Gibson
Dr. Matthew Hill
Dr. Eleazar Ortega
Ms. Dena Wagner-Fossen
Ms. Elyssa Wassmann
Ms. Melissa Wells

Faculty, Staff and Guests in Attendance

Ms. Julie Barnwell
Ms. Jamie Dennis
Dr. Tina Gambhir
Ms. Kristine Hancke
Dr. Greg Johnson
Ms. Teresa Mouser
Ms. Toni Quinn

Dr. Jessica Boyer called the meeting to order.

Minutes

April 10, 2026

Dr. Boyer asked for a motion to approve the minutes; so moved by Matthew Hill and seconded by Kaia Ecklund. With no discussion or amendments, a vote was taken, the motion passed and the minutes were unanimously approved.

Information Items – none

Discussion Items – no vote

NV 2026-0424-01 Change terms for BGEN 291 Special Topics – Kerry Dolan

Change terms offered to correct fall offering information for this course. This course should be listed as “based on sufficient demand” for Fall, Summer, and Spring.

Discussion Items – require a vote

A2026-0508-01 Add CSCI 119 Fundamentals of AI as a Computer Skills/Usage requirement option in Associate of Arts program – Greg Johnson

Dr. Johnson is requesting to add this course as a Computer Skills/Usage requirement option in the AA program. In a most creative way, Dr. Johnson tied the rationale to a skydiving story heard at the Employee Appreciation luncheon.

#1. Consistency – This course would be a Computer Skills/Usage requirement option in both the AA and AS programs.

Everyone gets pushed out of the plane together.

#2. Student Relevance – motivated by our commitment to integrate this AI class throughout the programs.

Some students shouldn't be left clinging to the plane.

#3. We believe this will continue to keep pace with what we know are emerging skills.

Well, we DID say we'd do it.

#4. Gain flexibility for students. This should be complementary and not competitive.

We must have a backup chute.

The goal is not to replace an existing course (CAPP 131), but to add strength and see what we can do moving forward.

Concerns: How do we assess technical literacy – Admissions? Advising? Is it something that can be embedded into COLS?

Leanne: CAPP 131 is only required for AA students and some business degrees. The pre-health science students don't take it now.

Leanne: There is a need to put more tech training or tech onboarding (file management, Word and PowerPoint basics, passport to Canvas, general AI info. before students take their first classes.

Kerry: Need CADD 131 information so students have those skills for WRIT 101.

Leanne: All pre-health science students take WRIT 101, PSYC 100, Communication. But financial aid won't pay for them to take CAPP 131 because it's not listed.

Elyssa: in certain situations, some students can get financial aid. But it's hard for students to justify taking a class that their program does not list. We know they need literacy: how will they succeed in WRIT 101 if they can't open Word documents?

Kaia: could you handle it like the alcohol training?

Elyssa: the issue is those holds go on after the student has completed a semester of coursework. When it's put in as required, does that mean they can't register for classes? If it's in Canvas, you have to be registered for classes to access Canvas as a first-time student. So the hold issue becomes a different issue. If we say they can't register for your second semester until they do this, what if they already took WRIT 101? Then we miss that demographic. Be careful with holds and required.

Leanne: Joint Directors is working on this issue. Badging may be the most likely way to handle this.

CADD 131 is our college requirement but is not part of the MUS core – 31 credits. For our AA and AS, you must have a computer course; for a bachelor's, it is program specific.

Jessica was concerned that students might veer toward the AI class instead of CAPP 131, which might hurt CAPP 131 enrollments.

Dena was more worried that if the AI class is popular, do we have enough staff (adjuncts?) to teach it?

Do we put our AA students at a disadvantage if we don't add the AI class to the AA?

Greg: This is a good chance for us to have conversations about these two classes: to track whether students in CAPP 131 are successful, and also an opportunity to follow success and completion rates for CSCI 119.

Leanne: John Paxton at MSU is trying to get it added to their core, in humanities.

Greg: The AI class is essentially an AI literacy class | fundamentals of AI, including some of the more practical considerations about how to use it, responsible usage in terms of data breaches, etc. There is interest in making this class as applicable across the curriculum as possible so our students are better prepared – but not at the expense of basic Word skills.

Action Items – up for a vote

A2026-0424-01 Add pre- and co-requisites for CAS 260 – Addiction Assessment/Documentation - Elfie Neber

A2026-0424-02 Add pre- and co-requisites for CAS 295 – Field Work/Clinical/Practicum - Elfie Neber

A2026-0424-03 Create new program: Introduction to Healthcare Careers – Julie Barnwell

A2026-0424-04 Create new course AHMS 129 Introduction to Health Professions – Julie Barnwell

A2026-0424-05 Create new course AHMS 199 Allied Health Capstone – Julie Barnwell

Dr. Boyer requested a motion to vote on all five action items at once. So moved by Kerry Dolan and seconded by Matthew Hill. A vote was taken and the action items were approved unanimously.

Other Agenda Items

Discuss Survey on Item Submission forms – tabled until May 8 meeting

Public Comment on Non-Agenda Items

Dena: the catalog should publish the middle of May. This batch of action items may not be in there right away but they will work quickly to get them entered. The Introduction to Healthcare Careers course will not be in the catalog right away as it has to go through OCHE and NW approval first.

There are six course modifications for the agenda on May 8, 2026. Dena noted that the Council can choose to change discussion items requiring a vote to discussion items not requiring a vote.

Julie asked about NWCCU's requirements for program expansion. Next fall Dental Hygiene will bring forward an expansion plan. It should go through Curriculum Council first as an information item with attachments.

Adjournment

Dr. Boyer asked for a motion to adjourn; so moved by Kerry Dolan, and the meeting was adjourned.