

GFC Registered
Student
Organization



Monetary
Request
Form

*This form is required to request funds from the Associated Students of Great Falls College. **Funds will only be entertained and approved for Registered Student Organizations with Student Senate representation.** Please submit this form to the Office of Student Engagement Attn: Student Government Executives in Room 1107. Once the form is submitted, it will be reviewed by the student executive team. Clarification for more information may be needed. You will be asked to present your request to the ASGFC Senate at an official ASGFC Senate Meeting. Any request will be voted on at the following official Senate meeting. This process takes roughly 2 weeks. **Please plan ahead.***

Registered Student Organization Name	
Monetary Amount Requested	
Purpose of Request	
Amount Raised to Date? (fundraisers, etc)	
Planned Fundraisers	
Date needed?	
Additional Information	
Student Organization Contact Name	
Phone	
Email	

If the above-stated request is approved, the student organization named above must agree to the guidelines set forth in the Registered Student Organization Handbook and Great Falls College MSU Policies and Procedures.

***Any group requesting funds must have previously been recognized by the Senate.

Student Organization Spokesperson/Chair Signature

Date

Faculty/Staff Advisor Signature

Date

FOR OFFICE USE ONLY

Received by: _____
Executive Officer Name Date

ACTION TAKEN: APPROVED DENIED MORE INFO NEEDED

Date Action Taken: _____
Executive Officer Signature Date

Funds Transferred: _____
Executive Officer Name Date

Organization Notified: _____
Executive Officer Name Date

Updated 9/25