



## Great Falls High School Concurrent Application & Registration Spring 2026- Due February 11 by 5pm

### Personal Information- REQUIRED

By completing this form and signing it:

- I acknowledge this application does NOT constitute permanent or regular admission to the college.
- I acknowledge I must follow the College's official academic year calendar, timelines, catalog, policies, and procedures.
- I acknowledge (1) I am at least 16 years of age OR a high school junior AND (2) Enrolled at Great Falls Public school district  
*\*Exception may be made for underage students. Age waivers are available on dual enrollment website.*
- I acknowledge certain courses such as accounting, math, writing, some sciences, etc. need [placement scores](#). Options for placement are listed on the form and I am responsible to provide a copy of one method of placement.
- I acknowledge this must be turned in **by 5pm on February 11** the following ways:
  - Brought in-person to GFC staff at your high school ONLY during the following days/times so it may be reviewed for missing items. **THIS METHOD IS PREFERRED:**
    - **February 4 from 9-11 Early drop off with Anna in the Counseling Office**
    - **February 5 from 8:30-10:15**
    - **February 10 from 11:45- 1:30**
    - **February 11 from 8:30-10:15**
  - Scan and upload documents through the secure link on the website: [Document Upload](#)
  - Photograph and upload documents through the secure link on the website: [Document Upload](#)
  - Deliver it in person to Student Central at Great Falls College.
  - Fax it to 406-771-4329 (email [dual@gfcmsu.edu](mailto:dual@gfcmsu.edu) to confirm receipt).
- I acknowledge that to be registered in my chosen course(s), I must complete this paperwork with all required signatures and placement scores.

### Checklist

- Complete all pages.
- Sign these sections:
 

<input type="checkbox"/> Safety and Security	<input type="checkbox"/> Release of Information
<input type="checkbox"/> Cost/Billing	<input type="checkbox"/> Teacher signatures
<input type="checkbox"/> Parent approval signature	<input type="checkbox"/> Student approval signature
- Include any required placement documentation.

## Once you are accepted and enrolled in classes at GFC MSU

1. You will receive an acceptance letter notifying you of your acceptance to Great Falls College MSU, providing you with your Student ID and dual enrollment class schedule, academic calendar, and how to claim your NetID.
2. You will receive an email from the Dual Enrollment Coordinator with instructions to claim your NetID, login to Banner Web/My Info, and how to download Microsoft Office 365.
3. You may receive a bill in the mail from Great Falls College MSU Student Accounts Office for any remaining balance after **1-2-Free** and Hardship Scholarships have been applied.

## Other important information

### Rights versus Responsibilities

It is important to understand your rights and responsibilities as a student at Great Falls College MSU. Students must adhere to the college's academic integrity [policies](#) and be accountable for their education. Students must take ownership and advocate for themselves. You are responsible to know when assignments are due and if you fall behind in class, you are responsible to reach out for help to get caught up.

### Policies, Procedures & Deadlines

Dual Enrollment students are subject to the college's official timelines, catalog, policies, and procedures. It is important to note the procedure for adding, dropping, or withdrawing classes. Please visit the Dual Enrollment page of the GFC website for more information.

### Photography

By signing this form, you agree to photographs being taken and used for publicity and other purposes deemed necessary by the university. If you would like to opt out of this, please contact the dual enrollment coordinator.

### Grades and Academic Success Resources

- Student's grades are available on their Banner Web/My Info. Students are responsible for tracking grades and seeking out assistance if grades begin to suffer.
- Concurrent courses utilize high school faculty; you should contact those teachers for assistance.
- Great Falls College offers FREE tutoring in person and online through our Academic Success Center during the day, evening, and weekend. Tutors are available in Math, Chemistry, Biology, Computers, Accounting, and Writing. Please visit the website for current hours and tutors available.  
<https://students.gfcmsu.edu/asc/index.html>





**GREAT FALLS COLLEGE**  
MONTANA STATE UNIVERSITY

# Dual Enrollment

406-771-4390 | 406-771-4309 | dual@gfcmu.edu

## Great Falls High School Concurrent Application & Registration Spring 2026- Due February 11 by 5pm

### Personal Information- REQUIRED

Full Legal Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Month/Date/Year \*Provision of the SSN is voluntary & used to distinguish individuals and verify accounts

Student ID: \_\_\_\_\_ (ex. -01234567; You will have an ID if you have previously enrolled at Great Falls College)

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Type: Cell  Home

Are you a U.S. citizen?  Yes  No *If No, are you a permanent resident alien of the U.S.?*  Yes  No

Name of High School/ Home School: \_\_\_\_\_ Expected graduation year: \_\_\_\_\_

Grade in High School:  Freshman  Sophomore  Junior  Senior

Name of high school counselor: \_\_\_\_\_

### Voluntary Statistical Information

First Generation status, gender, ethnicity, and race information is **Voluntary** for statistical analysis only, not used in the admission decision.

#### Gender

- Male  
 Female  
 Prefer not to disclose

#### If not Hispanic or Latino, indicate which one or more racial categories should be used to classify you:

- Black or African American  
 White  
 Asian- country of origin: \_\_\_\_\_  
 Hawaiian or Pacific Islander- country of origin: \_\_\_\_\_  
 American Indian or Alaskan Native (tribal affiliation/reservation)  
Specify: \_\_\_\_\_

#### Do you consider yourself Hispanic/Latino?

- Hispanic or Latino  
 Not Hispanic or Latino

**First Generation Status:** Please indicate whether either of your parents attended and completed a certificate/degree at a college or university below.

- Neither Parent attended College (**NE**)  
 At least one parent attended college but earned no credential or degree (**PA**)  
 At least one parent earned a certificate (**CE**)  
 At least one parent earned an associate degree (**AS**)  
 At least one parent earned a bachelor's degree or higher (**BA**)  
 At least one parent earned a credential or degree- level unknown (**ED**)  
 Unknown (**UN**)



**GREAT FALLS COLLEGE**  
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## Release of Information- REQUIRED

The Dual Enrollment Program is a joint program between Great Falls College MSU and your high school. As a joint program, the college and your high school have determined that it is administratively necessary for enrollment, attendance, and grades earned in college courses to be shared with your high school. **No academic information from Great Falls College MSU will be released to your parents/guardians unless you expressly consent via the disclosure below.**

I DO NOT authorize Great Falls College to discuss and/or release ANY information to a parent/guardian.

I hereby authorize Great Falls College MSU to discuss and/or release the following information to my parent(s)/guardian(s) as designated below: Please check the appropriate boxes below:

Grades  
 Bills

Attendance  
 Enrollment

Conduct  
 Health or Safety Information

Name of designated Parent(s)/guardian(s): \_\_\_\_\_

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*student's consent expires at end of 1 year from date of student signature.*

## Safety & Security- REQUIRED

An affirmative response to any of these questions will not automatically prevent admission, but you will be asked to provide additional information. This information will be reviewed by a campus committee to ensure campus safety. Any falsification or omission of data may result in a denial of admission or dismissal.

Yes  No Have you ever been convicted of a felony? (Please include instances of deferred sentencing)

Yes  No Have you ever been subjected to court-ordered confinement for threatening or causing physical or emotional injury to persons or property?

Yes  No Have you ever been disciplined, suspended from, or placed on probation at any education institution for non-academic reasons?

Yes  No Have you ever been registered as a sexual or violent offender?

I hereby certify that to the best of my knowledge the foregoing information is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If my application for admission is approved, I agree to abide by the present and future rules and regulations, both academic and non-academic, and the scholastic standards of the appropriate institution, its colleges, schools, departments, and institutes, including but not limited to those rules, regulations and standards stated in the catalog. I further acknowledge that if I fail to adhere to these regulations or meet these requirements, my registration may be cancelled.

**I acknowledge that I have read the full application, and all the information presented.**

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## English

### AP English 7-8 with Mary Dea for ½ high school credit, 3 college credits

<input type="checkbox"/>	Dea	Period 5	LIT 110 D1	Introduction to Literature	63030
<input type="checkbox"/>	Dea	Period 6	LIT 110 D3	Introduction to Literature	63390

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Required- Certifies the student meets the requirement for this class, including placement scores.

## Math

### Math 121 College Algebra with Joe Lloyd for ½ high school credit, 3 college credits

<input type="checkbox"/>	Lloyd	Period 6	M 121 D1	College Algebra	63007
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**Placement required:** Students must provide **ONE** of the following math placement options:

- ACT Math 23 or higher       SAT Math 530 or higher  
 Accuplacer QRAS 275       Accuplacer QRAS 270-274 **AND** transcript with B grades in math

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Required- Certifies the student meets the requirement for this class, including placement scores

### Pre-Calculus 151 with Joe Lloyd for ½ high school credit, 4 college credits

<input type="checkbox"/>	Lloyd	Period 1	M 151 D1	Precalculus	63009
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**Placement required:** Students must provide **ONE** of the following math placement options:

- ACT Math 25 or higher       Passed M 121 Fall 2025 for Dual Credit  
 SAT Math 570 or higher  
 Accuplacer AAF 249 \*Override for 244 if high school transcript showing B grades in math provided

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Required- Certifies the student meets the requirement for this class, including placement scores

### Honor Statistics with Brooke Gruntowicz for 1 high school credit, 4 college credits

<input type="checkbox"/>	Gruntowicz	Period 4	STAT 216 D2	Introduction to Statistics	63019
<input type="checkbox"/>	Gruntowicz	Period 7	STAT 216 D4	Introduction to Statistics	63406

**Placement required:** Students must provide **ONE** of the following math placement options:

- ACT Math 23 or higher       SAT Math 530 or higher  
 Accuplacer QRAS 275       Accuplacer QRAS 270-274 **AND** transcript with B grades in math

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Required- Certifies the student meets the requirement for this class, including placement scores

## Natural Science

### AP Biology with Brian Sullivan for ½ high school credit, 4 college credits

<input type="checkbox"/>	Sullivan	Period 1	BIOB 170 D1	Princpl of Biological Div.	63013
<input type="checkbox"/>	Sullivan	Period 3	BIOB 170 D2	Princpl of Biological Div.	63392

**Placement required:** Requires D or above in AP Biology Fall 2025 (BIOB 160)

Passed BIOB 160 for Dual Credit in Fall 2025

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirements for this class.*

### AP Physics with Elizabeth Wiles for 1 high school credit, 4 college credits

<input type="checkbox"/>	Wiles	Period 6	PHSX 205 D1	College Physics w/ Lab	63029
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**Placement required:** Student must provide documentation of one of the following options:

<input type="checkbox"/>	ACT Math 25 or higher	<input type="checkbox"/>	SAT Math 570 or higher
<input type="checkbox"/>	Accuplacer AAF 249	<input type="checkbox"/>	College transcript with M 121
<input type="checkbox"/>	High school transcript with trigonometry		

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirements for this class, including placement scores.*

### Honors Chemistry with Mike Hodges for 1 high school credit, 4 college credits

<input type="checkbox"/>	Hodges	Period 2	CHMY 121 D1	Intro to Chemistry w/ lab	63022
<input type="checkbox"/>	Hodges	Period 3	CHMY 121 D3	Intro to Chemistry w/ lab	63407

**Placement required:** Student must provide documentation of one of the following options:

<input type="checkbox"/>	ACT Math 22 or higher	<input type="checkbox"/>	SAT Math 510 or higher
<input type="checkbox"/>	Accuplacer QRAS 254	<input type="checkbox"/>	College transcript with M 121, M 095, OR M 105

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirements for this class, including placement scores.*

## Social Sciences/History

### AP US History with Annie Simkins for ½ high school credit, 3 college credits

<input type="checkbox"/>	Simkins	Period 1	HSTA 102 D2	American History II	63012
<input type="checkbox"/>	Simkins	Period 4	HSTA 102 D8	American History II	63391

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirement for this class.*

### AP Government with Ed McNamee for 1 high school credit, 3 college credits

<input type="checkbox"/>	McNamee	Period 1	PSCI 210 D2	Intro to American Govt	63021
<input type="checkbox"/>	McNamee	Period 3	PSCI 210 D5	Intro to American Govt	63408

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\* Required- Certifies the student meets the requirement for this class.*

## Electives

### Accounting with Stacy Dolderer for ½ high school credit, 3 college credits

<input type="checkbox"/>	Dolderer	Period 4	ACTG 102 D1	Accounting Procedures II	63005
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**Prerequisite required:** Requires D or above in Fall 2025 Accounting (ACTG 101)

Passed ACTG 101 for Dual Credit in Fall 2025

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirement for this class, including placement scores*

### Medical Terminology with Christi Virts for ½ high school credit, 3 college credits

<input type="checkbox"/>	Virts	ONLINE	AHMS 144 D1	Medical Terminology	63014
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**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirement for this class.*

### Music Theory with Patrick Ryan for ½ high school credit, 3 college credits

<input type="checkbox"/>	Ryan	Period 1	MUSI 101 D1	Enjoyment of Music	63011
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**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirement for this class.*

### Welding 1-2 with Zane Van Lieshout for 1 high school credit, 3 college credits

<input type="checkbox"/>	Van Lieshout	Period 1	WLDG 100 D1	Intro to Welding Fund.	63027
<input type="checkbox"/>	Van Lieshout	Period 2	WLDG 100 D2	Intro to Welding Fund.	63409
<input type="checkbox"/>	Van Lieshout	Period 5	WLDG 100 D3	Intro to Welding Fund.	63410
<input type="checkbox"/>	Van Lieshout	Period 6	WLDG 100 D4	Intro to Welding Fund.	63411

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirement for this class.*

### High School House with Pete Pace for 2 high school credits, 3 college credits each course

**High School Prerequisite required:** Must complete Pre-Construction or Woods 1-2

<input type="checkbox"/>	Pace	Period 2-3	CSTN 100 D1	Fund. Of Construction Tech.	63025
<input type="checkbox"/>	Pace	Period 2-3	CSTN 120 D1	Carpentry Basics & Rough-In Framing	63026
<input type="checkbox"/>	Pace	Period 3-4	CSTN 100 D3	Fund. Of Construction Tech.	63399
<input type="checkbox"/>	Pace	Period 3-4	CSTN 120 D2	Carpentry Basics & Rough-In Framing	63402
<input type="checkbox"/>	Pace	Period 4-5	CSTN 100 D4	Fund. Of Construction Tech.	63400
<input type="checkbox"/>	Pace	Period 4-5	CSTN 120 D3	Carpentry Basics & Rough-In Framing	63403
<input type="checkbox"/>	Pace	Period 5-6	CSTN 100 D5	Fund. Of Construction Tech.	63401
<input type="checkbox"/>	Pace	Period 5-6	CSTN 120 D4	Carpentry Basics & Rough-In Framing	63404

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*Required- Certifies the student meets the requirement for this class.*

## Cost & Billing- REQUIRED

- Through the **1-2-Free program**, students enrolling are eligible for two free courses (up to six credits)
- Additional courses are billed at 50% of regular tuition costs and while exempt from mandatory fees, may be assessed course/program fees.
- If a bill is assessed, students will receive it by mail. Dual Enrollment students are responsible for complying with applicable campus payment policies, procedures, and methods.

Do you qualify for Free/Reduced lunch in your high school?  Yes  No *If yes, please fill out the [Hardship Scholarship form](#) completely and return with your registration, as you may be eligible for tuition assistance.*

**Fill out below for person responsible for payment i.e. Student, parent, guardian, school administrator, etc.**  
**Designation of a responsible party indicates consent for the college to discuss the bill with the party designated.**

Payee responsible for payment: \_\_\_\_\_

Relationship to student: \_\_\_\_\_ Payee Social Security Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Payee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Approval Signatures- REQUIRED

Student Name (Print): \_\_\_\_\_

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Submission Options

**Your personal information is very important to Great Falls College. To securely upload documents, you may:**

- Brought in-person to GFC staff at your high school during times listed on first page. THIS METHOD IS PREFERRED.
- Attach documents using the paperclip icon on the DocuSign application
- Scan and upload documents through the secure link on the website: [Document Upload](#)
- Photograph and upload documents via the secure link on the website: [Document Upload](#)
- Deliver it in person to Student Central at Great Falls College.
- Fax it to 406-771-4329 (email [dual@gfcmsu.edu](mailto:dual@gfcmsu.edu) to confirm receipt).

Please refrain from emailing the registration, as it contains sensitive personal information.

**Due February 11 by 5pm**