

The Student must set this up first

1. Student will log into Banner Web/My Info using their Net ID

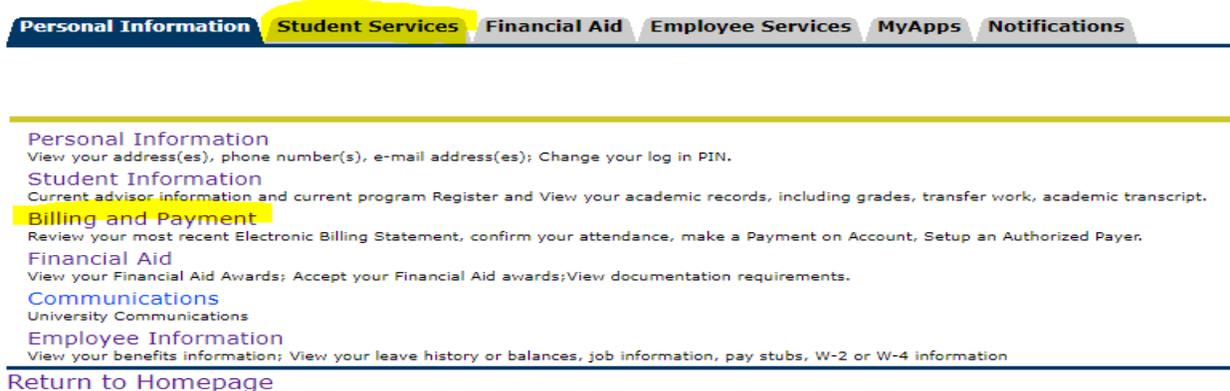
Welcome to the Great Falls College MSU campus

You must have cookies enabled on your browser to use this website.

Log in to BannerWeb/MyInfo using your NetID

Don't know your NetID? [Look it up here.](#)

2. Select Billing and Payment



3. Select Term and click Submit

Select Term

Select a Term:

4. At the bottom of the screen you will click QuikPay

Future Due:

Charges/payment for future term(s) are not reflected in this SUMMARY.

* Charges include any previous balance.

** Payments include cash, credit card, check, financial aid, anticipated financial aid, Tuition Payment Plan, housing pre-payments AND other outside resources.

QuikPay Access: To Pay On-line or setup an Authorized Payer or Parent to Pay, click

View Detail: If you would like to see the charges in more detail, click

5. On the left side of screen choose Authorize Payers



SETTING UP AUTHORIZED PAYERS

6. On the right side of screen click (Green Plus sign) Add New

NAME	LOGIN NAME	EMAIL	ACCOUNT STATUS	CREATION DATE	DELETE
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[+ Add New](#)

7. Fill in required information & click SAVE

Required fields are marked with an *

Authorized Payer Information

Authorized Payer's Full Name*:

Authorized Payer's Email*:

Confirm Email*:

Create Login Name*:

[Save](#) [Cancel](#)

8. An email will be sent to the Authorized Payers email that the student provides with a link for them to set their password. It also includes the Login Name the student created. The link in the email will only allow them to access Quikpay when they set up the password.

- To access Quikpay the Authorized Payer will have to go to:
<https://quikpayasp.com/montana/msugf/sa/authorized.do>
- If the Authorized Payer forgets their username or password, the student will need to deactivate the authorized payer account through MyInfo and create a new authorized payer account.