

# Request for Professional Development Credit/OPI Renewal Units



This form is used to request Professional Development Credit/OPI Renewal Units for professional development opportunities that are offered by outside providers, not the Teaching and Learning Center.

Name

Date

## Please indicate one of the following:

<input type="checkbox"/>	I <b>HAVE</b> attended and am requesting professional development credit for this workshop/conference.
<input type="checkbox"/>	I <b>AM</b> attending a workshop/conference and I am requesting professional development credit for it.

## Workshop/Conference Information:

Workshop/conference title	
Provider	
Date(s) attended	
# of hours attended	
Description of workshop/conference	
Link to workshop/conference website ( <i>if available</i> )	
Describe how this professional development opportunity will enrich your professional growth or support your work at the college.	

## Required Attachments:

- Agenda/announcement showing date and time of event.
- Verification of attendance/participation.

## Signature:

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