



**SUBJECT:** Library

**POLICY:** 901.2 Library Fine Appeals

**RELATED PROCEDURE:** 901.2.1

**EFFECTIVE:** March 2005

**REVISED:** November 2023

**REVIEWED:**

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### **Policy**

Weaver Library patrons may appeal overdue and/or lost book fines with the Library Director. Appeals must be made within 30 days of incurring the fine. To initiate an appeal, a patron must complete a fine appeal form. Patrons who wish to appeal a fine are still responsible for borrowed items and fines can continue to accrue if the item has not been returned.

Fine appeals will generally not be considered for any of the following reasons:

1. Any fine or charge that has been referred to the Business Office.
2. Lack of familiarity with borrower policies. Circulation information is posted at the checkout desk and on the library's website.
3. Items returned for a patron by another person.
4. Items returned to another library.
5. The patron lent a checked-out item to someone else.
6. The patron has disregarded a request for a recalled book.
7. Fines for lost or damaged technology items.

Please see procedure for more information on the appeals process.