



**GREAT FALLS
COLLEGE**
MONTANA STATE
UNIVERSITY

Dean's Office

CAMPUS MEMO

RE: Fundraising

Great Falls College has a policy that prohibits solicitation on campus by employees or their dependents. This includes any in-person requests for donations or purchases made by faculty or staff. However, exceptions can be granted in writing by the CEO/Dean.

Under [Policy 602.2](#) (Solicitation), faculty and staff are allowed to leave written forms or requests for donations or purchases in campus break rooms, provided the forms include contact information for the seller. In-person or email solicitations are not permitted, and faculty and staff may not solicit students for donations or purchases.

Fundraising plays an important role in supporting local schools, sports, and community organizations. Everyone at Great Falls College understands this need. We hope this policy exception allows for fundraising opportunities without disrupting the workday or creating pressure to contribute.

Dr. Stephanie Erdmann
CEO/Dean
Great Falls College MSU