

Perkins Committee Meeting

Jan. 26, 2026 | 10:00 am – 11:30 am | 1516 (formerly B137)

Purpose Statement: The purpose is to prioritize Perkins projects to ensure educational initiatives align closely with community and program needs, as identified through the Comprehensive Local Needs Assessment (CLNA). This involves evaluating project proposals based on their potential impact on workforce development, student outcomes and responsiveness to local economic demands.

Members:

Jessica Dykstra, Chair	Eleazar Ortega
Heidi Frazier	Michele Osweiler
Kody Gilleo	Todd Reser
Quincie Jones	Staci Weigum

Members in attendance: Jessica, Eleazar, Michele, Todd, Staci, Kody

Guests in attendance:

Agenda		Minutes		
Topic	Responsible	Description	Discussion	Action
Approve minutes	Committee	Review and approve the minutes from the 11/04/2025 meeting to post on the committee website.	Introduced new Perkins Coordinator/committee chair, Jessica Dykstra. Reviewed and approved minutes from 11/4/2025.	Jessica will email approved minutes from 11/4/2025 to Wayne to post on committee website.
Updates since last meeting	Eleazar	A summary of what's happened since our last meeting: 1) Executive Council Nov. 13, all faculty meeting Nov. 14, Joint Director meeting Nov. 18, and College Council Dec. 5. 2) Request form, request form scoring rubric, measurable outcome examples, and project examples are posted on our committee webpage. 3) Spending is currently at 50%.	Eleazar explained where to find request forms, scoring rubrics, and CLNA info in Teams.	
2025-26 Project waiting list	Eleazar	We are projected to underspend by ~\$18,000. If OCHE allows amendments, eligible proposal requests that were not approved for 2025-26 may be options to spend those \$18,000. The list of these projects, their scores, and details are in Teams (Documents > 2025-2026 > In the queue). Prepare to discuss and create a process for prioritizing these types of requests in the future, which we will document in the handbook.	The committee discussed options for reallocating underspent funds and agreed to prioritize projects not approved for 2025–26. Priority projects identified include minor equipment (\$4,000–\$8,000; Todd Reser) and the AI Symposium Conference in Bozeman on 3/26/2026 (Kerry Dolan/Jessica Boyer). Remaining funds will be open for additional faculty/staff proposals, which will follow the standard Perkins committee review and scoring process.	Eleazar will request placement on the 1/30/2026 All Faculty meeting agenda for a project callout and will ask that the information be included in the campus newsletter. Jessica will share the update at College Council on 2/6/2026. The committee set a tentative project request deadline of 2/13/2026. Jessica will send a calendar invite for the next meeting to review submitted requests, tentatively scheduled for 2/23/2026.
Strategic goal: Committee handbook	Eleazar	Please read the draft of the handbook and make revisions before the meeting. Be ready to review each section to finalize and approve. Once done, we'll add our goal updates to <i>Weave</i> .	Eleazar provided an update on the Perkins Committee Handbook and asked members to review the draft and bring feedback to the final spring meeting (date TBD).	All members should review the drafted handbook and bring feedback to share at the final spring meeting.
Adjourned	Eleazar		The meeting was adjourned at 10:45am.	Next meeting will be scheduled for February 2026.