


Executive Council Meeting Agenda
April 9, 2026 | 3:00 pm – 4:30 pm | 1401

Purpose Statement: *Executive Council will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Stephanie Erdmann, CEO/Dean	Ms. Carmen Roberts, Executive Director of Finance & Administration
Dr. Leanne Frost, Executive Director of Instruction and Student Success	Mr. Troy Stoddard, Executive Director of Student Services
Ms. Quincie Jones, Executive Director of Career and Technical Education	Mr. Scott Thompson, Executive Director of Community Relations
Dr. Eleazar Ortega, Director, Institutional Research and Effectiveness	Ms. Kristi Voboril, Senior Executive Assistant
Mr. Philip Carr, Executive Director of Technology and Operations	

Agenda			
Time	Topic	Responsible	Outcome
5 min	EC minutes from 3.26.26  Executive Council Minutes_3.26.26.doc	Dr. Erdmann	Review and approve
5 min	Call for Additional Agenda Items	Dr. Erdmann	
10 min	Policies: 210.1 Attendance & No Show 903.1 Reserve Materials 903.2 Interlibrary Loan 903.3 Library Collections 212.12 Placement Exam Retakes 214.1 Independent Study 214.2 Directed Study 215.1 Internships	Ms. Roberts	Review and approve
10 min	College Council Planning	Dr. Erdmann	Discussion
10 min	Suggestion Box	Dr. Erdmann	Discussion
5 min	Approval to Hire, Director & Assistant Director—Early Learning Center	Ms. Roberts	Approval
2.63 min	300+ 4 th Graders On campus both Oct. 21 and Oct. 22 for Indian Education for All Celebration event	Mr. Thompson	Informational
2.37 min	MSU Survey going to affiliate campuses week of April 20 to inform MSU’s strategic plan	Mr. Thompson	Informational
10 min	Student Publication	Mr. Thompson	Informational
5 min	Perkins update	Dr. Ortega	Informational

Topic	Discussion	Action
Approval of EC minutes	Minutes were approved as written. Posted minutes can be found here	1 st Dr. Ortega 2 nd Ms. Roberts Approved
Call for Additional Agenda Items	Garden by daycare Rural Healthcare Transformation Program	
Policies:	The following policies were reviewed by Executive Council: 210.1 Attendance & No Show 903.1 Reserve Materials 903.2 Interlibrary Loan 903.3 Library Collections 212.12 Placement Exam Retakes 214.1 Independent Study 214.2 Directed Study 215.1 Internships	Approved to move to College Council
College Council Planning	The agenda for May's College Council was reviewed and changes were made as necessary.	
Suggestion Box	No new items	
Approval to Hire, Director & Assistant Director—Early Learning Center	Ms. Roberts brought two positions to Executive Council for approval. The two positions are for the childcare center and is contingent on when the current daycare moves out of the space.	Approved
300+ 4 th Graders On campus both Oct. 21 and Oct. 22 for Indian Education for All Celebration event	Mr. Thompson informed Executive Council that the fourth graders will once again be on campus during our fall break October 21 st and October 22 nd .	
MSU Survey going to affiliate campuses week of April 20 to inform MSU's strategic plan	Mr. Thompson also informed Executive Council about a survey that will be distributed to MSU's affiliate campuses the week of April 20 th .	
Student Publication	Mr. Thompson led a discussion on a student's proposal for a new student publication, emphasizing the need for guidelines and parameters to ensure compliance with regulations. They also considered the sustainability of the project. More research will be done and be presented at another Executive Council meeting.	
Perkins update	Dr. Ortega shared that Perkins funding came in higher than last year and after all proposed projects were accounted for there is still an estimated \$30,000 left to allocate to CTE programs. Please submit ideas by the end of the month.	
Garden by daycare	Mr. Carr led a discussion about a student-led project from several years ago regarding a garden near the daycare center and if it can be revitalized to use the space and equipment.	Mr. Carr will research options for the garden and find out if the shed is still usable.

Rural Healthcare Transformation Program	Dr. Erdmann presented a proposal to expand the dental hygiene program to rural areas with a MT for Rural Healthcare Grant, with the goal of increasing the number of dental hygienists in rural Montana. They discussed the challenges and potential benefits of the project.	Approved to proceed with grant
Dean's Position	Profile is now posted on our website, spread the word.	

In the Executive Council meetings, I will: