

Executive Council Meeting Agenda

August 6, 2026 | 2:00 pm – 3:30 pm | 1408

Purpose Statement: *Executive Council will meet and create a supportive environment in which to exchange information, solve problems, coordinate efforts, and create improvements that will benefit the college.*

Members:

Dr. Leanne Frost, CEO/Dean
 Ms. Quincie Jones, Executive Director of Career and Technical Education
 Mr. Philip Carr, Executive Director of Technology and Operations
 Dr. Eleazar Ortega, Director, Institutional Research and Effectiveness
 Guests:

Ms. Carmen Roberts, Executive Director of Finance & Administration
 Mr. Troy Stoddard, Executive Director of Student Services
 Mr. Scott Thompson, Executive Director of Community Relations
 Ms. Kristi Voboril, Senior Executive Assistant
 Dr. Elfriede Neber, Interim Executive Director of Instruction

Ms. Kristi Voboril, Senior Executive Assistant

Guest(s):

Agenda

Time	Topic	Responsible	Outcome
5 min	EC minutes from 6.25.26  Executive Council Minutes 6.25.26.docx	Dr. Frost	Review and approve
5 min	Call for Additional Agenda Items	Dr. Frost	
15 min	Convocation	Dr. Frost	Discussion
10 min	College Council Planning  Unit and Committee Goal Sch	Dr. Frost	Discussion
10 min	Futures at Work grant	Dr. Frost	Review and approve
10 min	Policies:	Ms. Roberts	Review and approve
5 min	Org Chart update	Ms. Roberts	Review and approve
10 min	Supporting Charitable Requests	Dr. Frost	Discussion
5 min	NWCCU updates	Dr. Ortega	Informational
10 min	Update on events and alumni relations	Mr. Thompson	Update
10 min	Grants processes	Dr. Ortega	Discussion
5 min	Executive Council Meeting Schedule	Dr. Frost	Discussion
5 min	Review shared agreement	Everyone	Discussion



In the Executive Council meetings, I will:

Be real.
Be supportive.
Be open-minded.
Be mindful.
Be curious, not judgmental.
Speak when it is my turn.
Use the parking lot.
Laugh with, not at, someone.
Use the pause button when necessary.
Immediately address a situation and not let my thoughts or feelings fester.
Work out any problems with the individual involved.
Support my committee members.