GREAT FALLS COLLEGE MSU

ASSOCIATE OF SCIENCE NURSING (RN)

Student Information and Application Packet

Spring 2016

(Applications are subject to change year to year)
Dear Prospective Associate of Science Nursing Student:

I am delighted that you are interested in the Great Falls College MSU Associate of Science Nursing Program. Nursing is a profession that awards you a career for a lifetime. As a nurse for almost 30 years, I have found it to be a rewarding, exciting, yet challenging career.

Registered nurses (RNs) work to promote good health and prevent illness. They educate patients and the public about various medical conditions; treat patients and help in their rehabilitation; and provide advice and emotional support to patients' families. RNs use considerable judgment in providing a wide variety of services.

Many registered nurses are general-duty nurses who focus on the overall care of patients. They administer medications under the supervision of doctors and keep records of symptoms and progress. General-duty nurses also supervise licensed practical nurses (LPNs), nursing aides, and orderlies.

RNs can specialize: (1) by work setting or type of treatment—critical-care nurses work in intensive care units, and psychiatric nurses treat patients with mental health disorders; (2) by disease, ailment, or condition—HIV/AIDS nurses care for patients with HIV infection and AIDS, and addictions nurses treat patients with substance abuse problems; (3) by organ or body system—nephrology nurses care for patients with kidney disease, and respiratory nurses treat patients with disorders such as asthma; and (4) by population—school nurses provide care for children and adolescents in school, while geriatric nurses provide care for the elderly. RNs may also work in combined specialties, such as pediatric oncology (the care of children and adolescents with cancer) or cardiac emergency (the care of patients with heart problems in emergency rooms).

According to the U.S. Department of Labor's Bureau of Labor Statistics, "Registered nurses are projected to create the second largest number of new jobs among all occupations; job opportunities in most specialties and employment settings are expected to be excellent, with some employers reporting difficulty in attracting and retaining enough RNs.” Employment of registered nurses is expected to grow much faster than the average for all occupations through 2018. In part, increases in demand are due to technological advances in patient care, which permit a greater number of medical problems to be treated. In addition, the number of elderly people is projected to grow rapidly, which should spur demand for RNs in nursing homes and long-term care facilities. Employment in home health care is expected to increase the fastest; employment in hospitals is expected to increase the least, largely because patients are being released earlier to reduce costs. Also, technological progress is making it possible to bring complex treatments to patients' homes. Achieving RN status initiates the nursing career for many graduates; but may represent the first step to an advanced nursing education for others. For example an Associate’s degree RN wishing to perform multifaceted roles in professional nursing would progress on to the Baccalaureate level.

The goal of the program is to prepare the student for the NCLEX – RN licensing exam, which can be taken upon successful completion of the course. Completion of the program does not guarantee eligibility to take the licensure exam and/or become licensed.

The Great Falls College MSU has a limited enrollment capacity. Sixteen new students are enrolled in the Spring each year. The small size is advantageous to our students, allowing more individualized attention and a greater amount of hands-on experience. Due to clinical space competition and lab space, the small class size is a necessity. Limited enrollment can create a competitive student selection process. It is important to review and understand our selection process. Please refer to the Application Evaluation located in this information packet.

Information about the program and application materials for the spring entry is enclosed. Please read these materials carefully. For additional information or answers to specific questions, please contact the Health Science Program Assistant at 771.4350 or Kimberly Martin at 771.4356.

Thank you for your interest in the Associate of Science Registered Nurse Program.

Sincerely,

Kimberly Martin, MSN, RN
Program Director, Nursing Program
Great Falls College MSU  
Associate of Science in Nursing  
Registered Nurse  

Educational Program:

The Associate of Science Nursing program is approved by the Montana State Board of Nursing. The College is also accredited by the Northwest Commission on Colleges and Universities. After prerequisite coursework is completed, the Great Falls College MSU’s Registered Nurse program consists of two consecutive semesters. The actual coursework for the Associate of Science Nursing program is competency-based and has the primary goal to prepare graduates with the knowledge, skills, and values to enter the workforce.

Students commit to a full week at Great Falls College MSU each week. They are in class or at clinical for the spring and summer semesters. This program, while very exciting, is extremely fast-paced and challenging. There are many tests, quizzes, and assignments each week, to complete prior to class/clinical outside of class time. The majority of students will find it necessary to spend outside classroom time as well as practicing lab/clinical skills. A good rule of thumb is that for every class hour, at least 3 hours in preparation or in the completion of assignments will be needed.

Program Expenses:

The Registered Nursing Students will be required to obtain an ATI computer program, personal equipment and supplies, purchase uniforms, pay lab fees, and pay for transportation to field experience sites. If needed, students should begin planning early for financial aid to meet their educational needs. Approximate program costs can be found in the current catalog. [http://catalog.gfcmsu.edu/academic-programs/registered-nurse/](http://catalog.gfcmsu.edu/academic-programs/registered-nurse/)

Admission to the Great Falls College MSU

Students must be admitted to the College prior to the submission of the Associate of Science Nursing Program Application and be in good academic standing with the institution. Therefore, no applications will be reviewed unless the applicant applies first to the College and the official transcripts are reviewed by the Registrar.

Acceptance to GFC MSU requires a completed admissions application file. An application to the college may be obtained by visiting the campus, calling the College (406) 771-4300 or 1-800-446-2698, or applying online at [http://admissions.gfcmsu.edu/apply.html](http://admissions.gfcmsu.edu/apply.html)

Eligibility for Admission into the Associate of Science Nursing Program

All eligibility forms and documents are enclosed in the Associate of Science Nursing Program Information and Application Packet for Spring 2016.

To be eligible to apply for admission into the Associates of Science Nursing Program, applicants must have the following:

- Show that they have been admitted to Great Falls College MSU, have a complete admissions file and are currently in good academic standing.
- A current unencumbered Montana LPN license.
• Completed all prerequisite course work and LPN courses with a “C” not “C-“grade or higher, a minimum overall prerequisite GPA of 2.5. Prerequisite coursework can be taken at other institutions, but it is the applicant’s responsibility to confirm those courses are equivalent to the ASN program’s prerequisites and are transferable to this institution.

• Information Regarding Transferable Courses – send official transcripts to GFC MSU Registrar’s Office
  o Coursework taken at other educational institutions may be designated as equivalent courses for Great Falls College MSU. For a current listing of approved equivalent courses, visit the Transfer Guide under Student Information at: https://atlas.montana.edu;9001/pls/gfagent/hwzkxfer_p_selstate
  o If you have additional questions about transferability of courses, send a written request for evaluation of your prior transcript to the Registrar at Great Falls College MSU. Please include appropriate course descriptions and official transcripts from former colleges with your request for evaluation.
    • Registrar’s Office
    • Great Falls College MSU
    • 2100 16th Ave S
    • Great Falls, MT 59405
    • 406-771-4312
  o All transfer work has to be from a Regionally Accredited institution

ASN Transfer Policy

➢ Any student who has failed two nursing courses will not be considered for admission.
➢ Any student who has withdrawn from any nursing course(s) more than once will not be considered.
➢ Any transfer student must provide the Registrar Verification Form from their transferring institution registrar indicating the student is in good academic standing (no suspensions or probation) and is eligible to return to the institution (Form included in this packet).
➢ All students must meet admission requirements for Great Falls College MSU and submit application for the ASN program; acceptance into the ASN program is competitive, application does not guarantee acceptance.
➢ No course for transfer will be accepted unless a grade of “C” or better (not “C-“) was earned.

Program Admission Process

The Associate of Science Nursing Program Admissions Committee reviews application packets and uses established admissions criteria to rank applicants for admission. The Application Evaluation form used by the committee is enclosed. Criteria for selection emphasizes academic performance in PN course work, and previous education, and medical work experience or Professionalism Rubric scores. All prerequisite courses must be taken prior to submission of an application. Students must complete all of their prerequisite courses by the deadline. All applicants must have a current, unencumbered LPN license with the state of Montana.

Equal Opportunity Policy
Great Falls College Montana State University is committed to the provision of equal opportunity for education, employment, and participation in all College programs and activities without regard to race, color, religion, national origin, creed, service in the uniformed services (as defined in state and federal law), veteran status,
gender, age, political ideas, marital or family status, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation.

The College’s Equal Opportunity Officers are the Executive Director of Human Resources and the Assistant Dean of Student Services, 2100 16th Avenue South, Great Falls, MT 59405. Telephone: 406-771-4300.

The deadline for applications to the Associate of Science Nursing Program is November 20, 2015. Completed Program Application Packets may be hand delivered to Health Science Program Assistant at the College or mailed to the College.

<table>
<thead>
<tr>
<th>Contact Information</th>
<th>Mailing address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Science Program Assistant</td>
<td>Registered Nurse Program Admissions Committee</td>
</tr>
<tr>
<td>Room R 227</td>
<td>Attention: Associates of Science Nursing Program</td>
</tr>
<tr>
<td>406.771.4350 or</td>
<td>Great Falls Montana State University</td>
</tr>
<tr>
<td>1.800.446.2698</td>
<td>2100 16th Avenue South</td>
</tr>
<tr>
<td></td>
<td>Great Falls, MT 59405</td>
</tr>
</tbody>
</table>

Please send all application items as a completed packet. Items sent separately and at random are easily lost or misfiled. We are not responsible for any late, lost or misfiled information.

**Application Due Date: November 20, 2015.** No late applications will be accepted.

**Note:** Submission of false material in this Application Packet will be grounds for non-admission or, if discovered after admission, grounds for expulsion.

It is the applicant’s responsibility to ensure that all requirements are met by the established deadline. Deadlines, guidelines, and policies apply equally to all students; thus, there can be no exceptions.

Great Falls College MSU’s Associate of Science Nursing Program does not maintain a waiting list. Applicants must reapply each year.

**Notification of Acceptance**

Accepted students will be notified of their acceptance into the ASN program the week of December 25, 2015. You will receive and must complete the intent to enroll form, and return it to the College. If this letter of intent to enroll is not returned by the assigned Accepted students will be required to provide proof of CPR certification, negative Tuberculosis test, and immunizations, including flu shots, before the beginning of the spring semester, at the nursing orientation. Students not accepted will be notified by the week of January 1, 2016.

Accepted students should plan on registering for any non-nursing courses in November and attending the mandatory Associate of Science Nursing Orientation and Registration (date and time to be announced), including a mandatory health science orientation.
Health Sciences Division Policy: Student Back Ground Checks

- To promote patient safety and decrease institutional liability, most clinical agencies require students to have cleared a background check and/or drug screening before they will permit the students in the clinical setting. To meet these requirements, the College requires that the check/screening be done prior to placement in any clinical agency.
- Background checks/drug screenings are done at the student’s expense. Students with background checks that reveal a finding will be evaluated individually to determine whether they will be eligible for clinical placement and state licensure for their respective degree program.
- Students are encouraged to go through Verifiedcredentials.com for their background check

Student Health Insurance

Nursing program students entering the clinic setting must carry medical health insurance. Health insurance is available through the college for students who do not have other health insurance. Students will be financially responsible for their health care if they become ill or are injured in the clinical setting.

All GFC MSU students enrolled for 6 or more credits are required to have health insurance. For students without coverage, GFC MSU offers a program developed especially for students by Blue Cross & Blue Shield of Montana. This plan provides coverage for injuries and illnesses, on or off campus. Coverage includes hospitalization, maternity, prescription drugs, surgical services, emergency room charges, and immunizations among others. Please contact Student Central for more information.

Student Central
Great Falls College MSU
406-771-4414

Application Scoring:

- Only students in Good Academic Standing will be eligible for program acceptance.
- For applicants, who have taken courses multiple times; the most recent verifiable grade will be used for scoring /GPA calculations.
- Points and GPAs will be calculated by the Registrar’s Office and grade points will be calculated using the current catalog criteria which includes +/- weighing. Plus or minus is equivalent to the following:
  - (A) = 4
  - (B+) = 3.3
  - (C+) = 2.3
  - (B) = 3
  - (B-) = 2.7
  - (C+) = 2.3
  - (C ) = 2

- For students, who have been awarded credit for successful performance in subject examinations of the CLEP or DSST programs, the credits will be accepted, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have been awarded credit for successful performance in subject examinations of the AP program, the credits will be accepted for scores of 3, 4 or 5, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have been awarded credit for Experiential Learning, the credits will be accepted for Passing (P) grades, however there is no grade for calculation for scoring or GPA. In this situation, the total points will convert to percentages for ranking.
- For students, who have additional educational attainment, the Registrar’s Office will verify degrees awarded from official transcripts.
Associate of Nursing Curriculum

Prerequisite Coursework

The following courses must be completed with a “C” or higher (not a “C-“) prior to admission into the Associate of Science Nursing Program. Grades in prerequisite courses are a major factor in ranking applications for admissions.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOH 201</td>
<td>Anatomy &amp; Physiology I/ Lab</td>
<td>4</td>
</tr>
<tr>
<td>CHMY 121</td>
<td>Introduction to General Chemistry/Lab</td>
<td>4</td>
</tr>
<tr>
<td>M 121</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 100</td>
<td>Introduction to Nursing</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

(semester I)

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOH 211</td>
<td>Anatomy &amp; Physiology II/ Lab</td>
<td>4</td>
</tr>
<tr>
<td>WRIT 101</td>
<td>College Writing I</td>
<td>3</td>
</tr>
<tr>
<td>NUTR 121</td>
<td>Clinical Human Nutrition</td>
<td>2</td>
</tr>
<tr>
<td>PSYX 100</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

(semester II)

For LPNs with an active unencumbered Montana license, there is no age limit on the prerequisite credits.

Prerequisite LPN Coursework

The courses listed below are required in the program of study for the Associate of Applied Science in Practical Nursing. The courses are offered at Great Falls College MSU in the following sequence:

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 135</td>
<td>Nursing Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 130</td>
<td>Fundamentals of Nursing</td>
<td>7</td>
</tr>
<tr>
<td>NRSG 138</td>
<td>Gerontology for Nursing</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 140</td>
<td>Core Concepts of Adult Nursing</td>
<td>7</td>
</tr>
<tr>
<td>NRSG 144</td>
<td>Core Concepts of Mental Health</td>
<td>2</td>
</tr>
<tr>
<td>NRSG 142</td>
<td>Core Concepts of Maternal / Child</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 148</td>
<td>Leadership Issues</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

Completion of LPN to RN Transition Course

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 250</td>
<td>LPN to RN Transition</td>
<td>3</td>
</tr>
</tbody>
</table>
ASN Program Coursework

The courses listed below are required in the Associate of Science Nursing program.

After acceptance in RN program:

**SPRING SEMESTER**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 250</td>
<td>Transition to Registered Nurse</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 252</td>
<td>Complex Care Needs – Maternal/Child Client</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 254</td>
<td>Complex Care Needs – Mental Health Client</td>
<td>2</td>
</tr>
<tr>
<td>NRSG 256</td>
<td>Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>*BIOM 250</td>
<td>Microbiology</td>
<td>4</td>
</tr>
</tbody>
</table>

**SUMMER SEMESTER**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*SOCI 101</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>NRSG 262</td>
<td>Complex Care Needs – Adult Client</td>
<td>4</td>
</tr>
<tr>
<td>NRSG 265</td>
<td>Advanced Clinical Skills</td>
<td>1</td>
</tr>
<tr>
<td>NRSG 266</td>
<td>Managing Client Care</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Credits: 15

*Students are encouraged to complete these non-nursing courses prior to being accepted into the ASN program.

Once enrolled in nursing courses, a minimum of a grade of “C” in all courses is required to continue in the program. In the clinical setting, students must achieve a grade of 75% in all rotations of each clinical experience in order to continue in the program.
NAME ________________________________________________________________

ADDRESS ___________________________________________________________________

CITY _____________________________________ ST _________ Zip Code _____________

TELEPHONE (Home) _______________________(Other) ___________________________

E-Mail ADDRESS ________________________________________________

STUDENT IDENTIFICATION NUMBER: _______________________________________

CURRENT MONTANA LPN LICENSE # ________________________________

Check-off List

<table>
<thead>
<tr>
<th>√</th>
<th>Item</th>
</tr>
</thead>
</table>
| | **Completed Admissions File.** A completed admissions file includes a completed application, payment of the $30 application fee (if applicable), copies of high school/GED/HiSET transcripts or diplomas, proof of MMR shots, and completion of placement testing or submit official college transcript(s) verifying placement. Complete admissions files will be verified by the registrar’s office and applicants with incomplete files will not be admitted to the program. Students are encouraged to check with the admissions office to confirm that their admissions file is complete.

| | **In Good Academic Standing** All students must be in good academic standing which means they are not on academic probation OR academic probation continued, OR academic suspension. Good academic standing will be verified by the registrar and any applicants who are not in good academic standing will not be admitted to the program. Students are encouraged to check with the registrar’s or admissions office to confirm that they are in good academic.

| | **Application Evaluation** (complete form for submission)

| | **Technical Standards Form** (signed)

| | **Transfer students: Registrar Verification Form** (completed by Registrar, in sealed envelope and attached)

| | **Verification of LPN work experience** (form attached)

| | **Official Transcripts for all completed secondary education** (Send transcripts to Registrar – no need to include in packet)

| | **Copy of current unencumbered Montana LPN license**

Please only send required documentation as other supplemental items will be discarded.
Important Note:
The Montana Board of Nursing may not allow you to take the national exam following the completion of this program. Acceptance for taking national exams, if you have a felony conviction, is approved or denied by the Montana Board of Nursing on an individual basis. If you have a felony conviction, contact the Montana Board of Nursing for further information before making an application to the program.


**Technical Standards**
Associate of Science Nursing Program --- Great Falls College MSU

To successfully complete the Associate of Science Nursing Program, students must demonstrate their competency in carrying out tasks necessary for safe and effective practices in the field:

- Perform entry data tasks using available technology
- Provide all aspects of patient care including medication administration and treatments according to nursing unit guidelines
- Turn/reposition bedfast patient, alone or with assistance, to prevent hazard of immobility. Transfer patients from bed to chair, bed to stretcher, chair to bed as needed throughout shift alone or with assistance
- Transport patients in wheelchairs as necessary
- Answer patient call lights or intercom system to determine patient needs
- Perform CPR – ventilation/compression
- Assemble medical equipment and supplies
- Maintain professional manner and decorum regardless of time pressures or frequent interruptions often present in the clinical setting;
- Maintain confidentiality with regard to all phases of work
- Read, write, and accurately perform math calculations
- Effectively communicate patient information in a culturally sensitive manner
- Accurately documents treatment information
- Accurately differentiate colors
- Respond appropriately to patients’ and other health care workers’ questions, requests, and directions
- Accurately assess conditions of the human body
- Demonstrate understanding and adherence to professional standards of nursing

The above listing is composed of general examples. Specific jobs may have other demands.

I understand that I will be expected to demonstrate competency in the technical standards stated above in order to successfully complete the program.

____________________________________________________  ______________________
Student Signature                                      Date
Application Scoring:
- Only students in Good Academic Standing will be eligible for program acceptance.
- Points and GPAs will be calculated by the Registrar’s Office and grade points will be calculated using the current catalog criteria which includes +/- weighing.
- For students, who have additional educational attainment, the Registrar’s Office will verify degrees awarded from official transcripts.
- All transfer work has to be from a Regionally Accredited institution

Please Complete

Applicant Name: __________________________ Submission Date: _________________

Eligibility Assessment: (Place “Y” in blank to indicate requirement has been met)

* Admitted to Great Falls College MSU, file complete and in good academic standing
* Each Prerequisite course completed with minimum grade of “C” not “C-” or higher
* 2.5 Cumulative Prerequisite GPA
* A copy of current unencumbered Montana LPN license must be attached
* Transfer students – Registrar Verification form must be completed, in sealed envelope & attached

Prerequisite Course Work Record

Please summarize your prerequisite course work by completing the table below and by sending official transcripts directly to GFC MSU Registrar’s Office taken at another institution

<table>
<thead>
<tr>
<th>Great Falls College MSU Course</th>
<th>Course #</th>
<th>Institution course was completed</th>
<th>Credits</th>
<th>Grade</th>
<th>Term/Year Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Psychology</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Anatomy and Physiology I with Lab</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Anatomy and Physiology II with Lab</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intro to General Chemistry with Lab</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>College Writing</td>
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<tr>
<td>College Algebra</td>
<td></td>
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<tr>
<td>Clinical Human Nutrition</td>
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<tr>
<td>Introduction to Nursing</td>
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</tr>
</tbody>
</table>

All non-LPN coursework completed with “C” or higher

Admissions Criteria Score:

A. Performance in LPN courses (64 points possible): Grade A = 4, A- = 3.7, B+ = 3.3, etc. Multiply that number by the Emphasis = points

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Grade</th>
<th>Emphasis</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRSG 130</td>
<td>Fundamentals of Nursing</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 135</td>
<td>Nursing Pharmacology</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 138</td>
<td>Gerontology for Nursing</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 140</td>
<td>Adult Nursing</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 142</td>
<td>Maternal Child Nursing</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 144</td>
<td>Mental Health</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 148</td>
<td>Leadership Issues</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
<tr>
<td>NRSG 250</td>
<td>LPN to RN Transition</td>
<td></td>
<td>x 2</td>
<td></td>
</tr>
</tbody>
</table>

Total first year nursing courses Score

B. Years ACTIVE in recent practice as LPN (10 points max) Verification required – see attached form

<table>
<thead>
<tr>
<th>Years of Occupational Experience</th>
<th>Points</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;1 year</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>1-5 years</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>&gt;5 years</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

Total for years’ experience Score

C. Previous Educational Attainment (5 points maximum – points awarded for one degree only)

Verification required – official transcript with degree posted on file with Registrar

<table>
<thead>
<tr>
<th>Degree Attained</th>
<th>Points</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s Degree</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>4</td>
<td></td>
</tr>
</tbody>
</table>

Total Educational Attainment Score

D. GFC MSU/MSUGF COT/Great Falls Vo Tech Nursing Graduate - Add 10 points

List date of Graduation: GFC MSU/M Nursing Graduate

TOTAL APPLICATION SCORE (total 89 points possible)

In case of a tie at the raw point level, these are the tie-breaking criteria:

✓ Highest overall GPA
✓ Highest prerequisite GPA

“This training program is supported in part by a $15 million grant award from the U.S. Department of Labor. Because of this support, veterans and eligible spouses may qualify for Veterans Priority of Service in this program. For more information, please contact Kim Martin, nursing program director, 406.771.4356, kimberly.martin@gfcmsu.edu.

This workforce program is supported in part by a $15 million grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The program does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. More information can be found at the following link http://www.gfcmsu.edu/swammei/disclaimer.html. Unless otherwise noted, this work is licensed under a Creative Commons Attribution 3.0 Unported License (http://creativecommons.org/licenses/by/3.0/us/).
REGISTRAR’S VERIFICATION FORM

FOR REGISTERED NURSE APPLICATION – TRANSFER PRACTICAL NURSE GRADUATES ONLY

The GFC MSU Registered Nurse (RN) Application Committee must receive the Registrar’s Verification Form with the application for the RN program in an officially sealed school envelope sealed by the Registrar completing this form. This is to assure that the Verification Form came from the school and was not opened by the applicant. Transfer Practical Nurse Graduates submitting an application without a properly sealed Verification Form will cause your application to be denied.

This certifies that ________________________________________________________________

First Name ___________________________ Last Name ___________________________ Other Last Name ___________________________

Completed all coursework and clinical practice on: ___________________________ DATE

Graduated on or is a candidate for graduation on: ___________________________ DATE

Received the following degree: ____________________________________________________________ Name of Degree & Major Obtained

Is in Academic Good Standing at your College YES NO

From: __________________________________________________________ Name of Academic Institution that granted the degree

Signed and the college seal affixed this _____________ day of __________________, _______________. Month Year

I swear under penalty of perjury under the laws of the State of Montana that the foregoing is true and correct.

___________________________________________ Signature of Registrar

___________________________________________ [SEAL]

TYPE or PRINT your name and title
ASN PROGRAM VERIFICATION OF
LPN WORK EXPERIENCE IN MEDICAL FIELD

Applicants may make copies of this form if they have been employed or volunteered at more than one site.

_____________________________________________ was employed as an LPN
(PRINT) Last Name, First, Middle Initial

From ______________________ to ____________________ working an average of ____ hours per week.

Month/Day/Year          Month/Day/Year

Total hours of Occupational Experience: _____

COMMENTS/DESCRIPTION OF DUTIES:   JOB TITLE ________________________________

____________________________________________________________________________

Signature of Employer/Supervisor/HR Representative  Date

____________________________________________________________________________

Name of Employer (Please Print)

____________________________________________________________________________

Mailing Address (Street Address, P.O Box)

____________________________________________________________________________

City, State, Zip Code

____________________________________________________________________________

OFFICE USE ONLY

TYPE: ___________________________  TIME: ___________________________

REVIEWED BY: ___________________  DATE: ________________________